

Operating Procedures Policy

Library Hours

Monday, Thursday, Friday
9am - 6pm

Tuesday and Wednesday
9am - 8pm

Saturday
9am - 5pm

Sunday
Closed

Holidays

The Library will close in observance of all holidays declared by NRS 236.015 and Churchill County Code.

Fees

All Library services are free with the following exceptions:

Photocopies - 10 cents per page / 50 cents per color page
Public computer printing / 10 cents per page

Library Cards

Initial library cards are issued without charge. However, if the card is lost, patrons will be assessed a fee of \$1.00 for a replacement.

Temporary cards will be issued to non-permanent patrons with a 2 item limit.

Patrons with out-of-state identification and residing in Nevada will have a 2 item limit until permanent Nevada identification is issued.

Military personnel will receive the same privileges as Nevada residents with military issued identification.

Nevada residents who live in a non-reciprocal county may apply for an annual Churchill County Library card. The fee is \$25 for an individual and \$35 for a family.

Library cards will be issued to people of all ages.

Lost Items

Patrons will be charged current net replacement cost for lost or irreparably damaged items.

Borrower Privileges

All regularly circulated library materials may be borrowed for a three week period. DVDs are checked out for seven (7) days with one renewal. Material may not be renewed if there is a hold on the item.

Non-circulating materials may be checked out overnight with special permission from the librarian in charge. On occasion, a collection of books will be placed on reserve for a group or class use, for a specified period of time, with a specified loan period, or in-library use only.

Borrower Restrictions

Any patron who has \$10.00 or more in fees cannot check out any library materials until the fee is paid or an agreement is reached with a librarian.

Adopted: October 25, 2012, revised and adopted November 21, 2013.

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