

**CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA
553 S. MAINE STREET
Fallon, Nevada 89406
(775) 423-7581**

Email: celloyd@churchillcountylibrary.org

******NOTICE OF PUBLIC MEETING******

PLEASE POST

PLACE OF MEETING: Churchill County Administration Building 155 N. Taylor Street, Commission Chambers

DATE AND TIME: January 27, 2022 at 3 p.m.

TYPE OF MEETING: Regularly scheduled meeting of the Library Board of Trustees

Notes

These meetings are subject to the provisions of the Nevada Open Meeting Law (NRS Chapter 241. Except as otherwise provided for by law, these meetings are open and public.

- I. Action will be taken on all Agenda items, unless otherwise noted.
- II. The Agenda is a tentative schedule. The Library Board of Trustees may act upon Agenda items a different order than is stated in this notice-so as to affect the people's business in the most efficient manner possible.
- III. In the interest of time, the Library Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.
- IV. Any statement made by a member of the Library Board of Trustees during the public meeting is absolutely privileged.
- V. All persons participating in the meeting, by any means, are put on notice that all meetings are recorded.

AGENDA

1. Call to order
2. Pledge of Allegiance
3. Public Comment
4. Roll call of members
5. Verification of the posting of the agenda
6. Consideration and possible action re: Approval of agenda as submitted or revised.
7. Consideration and for possible action re: Approval of Minutes of the meeting held on:
 - A. December 16, 2021
 - B. January 7, 2022
8. Library Board of Trustees' Report
9. Library Director's Report

- March 27, 2022 –Empty Bowls 12-3pm-Library-CLA Fundraiser
- April 30, 2022, Saturday-Author Mindy Nettifee, Poet, *Open Your Mouth Like a Bell*-CAC-5-7 p.m.
- June 4, 2022 SRP Carnival Kick-off
- August 5, 2022-Books, Bites, and Beverages: A Literary Adventure
- Featured Artist Marie Nygren
- Statistics
- Grant-Website update
- Marketing-TikTok
- Volunteer Appreciation Reception-February 10, 2022, 6pm

Set date and time of regular/special Library Board meetings: Next meeting is scheduled for Thursday February 24, 2022 at 3 p.m. at Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

OLD BUSINESS

NEW BUSINESS.

1. **Consideration and possible action re:** Action to approve the monthly budget report.
2. **Consideration and possible action re:** Action to approve the Library Gift Fund.
3. **For information only re:** Discussion of funds held with Churchill County and investment options.

Public Comment

Adjournment.

AFFIDAVIT OF POSTING

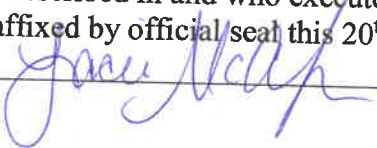
State of Nevada)
 : ss
County of Churchill)

Ashlee Brown, an employee of Churchill County Nevada, being duly sworn, says: That on the 20th day of January 2022 AD, she posted a notice, of which the above is a copy, at Churchill County Administration 155 N. Taylor, Fallon, NV; Churchill County Library 553 S. Maine Street Fallon, NV; Churchill County Website www.churchillcounty.org and the Nevada State Website <https://notice.nv.gov/>.



State of Nevada)
 : ss
County of Churchill)

On the 20th day of January 2022 before a Notary Public, personally appeared Ashlee Brown known to me to be the person described in and who executed the foregoing instrument. In witness whereof, I have hereunto set my hand and affixed by official seal this 20th day of January 2022.



Endnotes:

Disclosures:

Churchill County is an equal opportunity provider and employer.

Accommodations:

Churchill County Library will make all reasonable efforts to assist and accommodate physically handicapped person desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Library Director, in writing at 553 S. Maine St., Fallon, Nevada 89406, or by calling (775) 423-7581 or the TDD Nevada relay number 711.

Procedures:

- The public meetings may be conducted according to rules of parliamentary procedure.
- Persons providing public comment will be asked to state their name for the record.
- The Library Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.
- All supporting materials for this agenda are available by requesting a copy from the Library Director at 775-423-7581 prior to the meeting. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Library Director. You are entitled to one copy of the supporting materials free of charge.
- In accordance with Federal law and U.S. Department of Agriculture policy, Churchill County is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability, (not all prohibited bases apply to all programs). To file a complaint of discrimination, write USDA, Director, Office of Equal Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800)795-3972 (voice) or (202)720-6382 (TDD).



STATISTICS
December 2021

	December 2021	December 2020
Circulation	8,582	4,550
Patron Visits	4,825	1,236
Daily Average (Patrons)	201	56
Programs	47	12
Program Attendance	669	539

Programs:

Program count is library YouTube views of storytimes, database tutorials, informational videos (new book, etc)

Grab and Go	517
Volunteers	14
Volunteer Hours	93
Meeting Room	3
Tests Proctored	1
Books given out in comm	79

Covid-19 Library Closes March 16, 2020

 Curb Service 5/11/20

 Library by Appointment 6/8/20

 Curb Service 11/16/20

 Library by Appointment 3/1/21

 Open 4/19/21 (9-5)

 Open 5/17/21 (9-6)

 Open 8/16/21 (Saturday open)

 M-9-6

 T/W 9-7

 T/F 9-6

 S 9-5

December 16, 2021

The Churchill County Library Board of Trustees held a public meeting on Thursday, December 16, 2021 at the Churchill County Administration Building, Commission Chambers, 155 N. Taylor Street, Fallon, NV. The meeting was scheduled to begin at 3:00pm.

REGULAR AGENDA ITEMS

1. Call to Order: Chairperson Kelli Kelly @3:00pm

2. Public Comment? None

3. Roll Call of Members:

Present were: Trustees Kelli Kelly, Bill Williams, Jo Petteruti, and Ashlee McGarity; Library Director Carol Lloyd; Deputy District Attorney Joe Sanford; County Commissioner Greg Koenig

Not in attendance: Trustee David Brakebill

4. Verification of the posting of the agenda: Verified by Library Director Carol Lloyd

5. Review and Adoption of the agenda: A motion was made to adopt the agenda, edited to note that New Business item 3 regarding the action to approve the 2022-2026 Strategic Plan will be tabled and presented again at a special meeting to be scheduled at a later date. The motion was made by Jo Petteruti, seconded by Bill Williams. All in favor.

6. Review and adoption of November 18, 2021 and December 4, 2021 minutes:

Note: November 18, 2021 was the regular monthly meeting of the Library Board of Trustees; December 4, 2021 was the third of 3 strategic planning workshops.

A motion was made to adopt the minutes as presented for November 18 by Bill Williams, seconded by Jo Petteruti. Kelli Kelly abstained, All others in favor.

A separate motion was made to adopt the minutes as presented for December 4 by Bill Williams, seconded by Ashlee McGarity. All in favor.

7. Board of Trustees Report:

- **Jo:** The Strategic Planning Task Force and now we're waiting for a final draft. It was an amazing experience.
- **Kelli:** All things Kelli owns are currently in boxes, including her library book. All will be unpacked and back to normal soon.

8. Library Director's Report:

- May 7, 2022 – Planned reading with performance poet Mindy Nettifee, *Open Your Mouth Like a Bell*, in collaboration with CAC – This event has been rescheduled from 2020.
- Library's Lobby Case contains pieces from Jaime Shafer's students from the CCHS Art department. Next month will feature works from Marie Nygren.
- Statistics were presented. Carol noted that the numbers are still climbing back up from the covid slump.
- A volunteer appreciation event is in the works, probably will be held in January. More details forthcoming.
- Planning has begun for the Summer Reading Program, which will include a carnival using the gravel lot between the Library and Library Annex buildings.

- Childrens Librarian Jes and Trustee Dave had the opportunity to judge a gingerbread house competition at a local elementary school.
- Strategic Plan/Website – The final draft of the Strategic Plan will be presented at a special session in early January. Upon approval of the board, it will then be presented to the County Commissioners.
The library website is being updated and is planned to go live in January or February. The Strategic Plan and new website are being funded by LSTA grants.
- Marketing – Carol was able to order 250 of the new Churchill County Library branded tote bags (discussed and approved last meeting) for ~\$7.60 each.

Set Date and Time for the regular Library Board Meeting: The next regular meeting of the Library Board of Trustees is set for Thursday, January 27, 2021 at 3:00pm at the Churchill County Administration Building Commission Chambers at 155 N. Taylor Street, Fallon, NV.

OLD BUSINESS

None

NEW BUSINESS

1. **Consideration and possible action - Monthly Budget Report for November 2021:** A motion was made to approve the monthly budget report by Ashlee McGarity, seconded by Bill Williams. All in favor.
2. **Consideration and possible action - Gift Fund Report:** A motion was made to approve the Library Gift Fund report by Bill Williams, seconded by Jo Petteruti. All in favor.
3. **Consideration and possible action – 2022-2026 Strategic Plan.** This item has been tabled and a special meeting will be held early January, date to be determined, for review and action.

Public Comment – None

Adjournment: 3:17pm

Respectfully submitted,

Ashlee McGarity
January 2, 2021

January 7, 2022, Special Meeting

The Churchill County Library Board of Trustees held a special public meeting on Friday, January 7, 2022, at the Churchill County Administration Building, Commission Chambers, 155 N. Taylor Street, Fallon, NV. The meeting was scheduled to begin at 3:00pm.

REGULAR AGENDA ITEMS

1. Call to Order: Chairperson Kelli Kelly @3:00pm

2. Pledge

3. Public Comment? None

4. Roll Call of Members:

Present were: Trustees Kelli Kelly, Bill Williams, Jo Petteruti, David Brakebill, and Ashlee McGarity; Library Director Carol Lloyd; Deputy District Attorney Joe Sanford; County Commissioner Greg Koenig

5. Verification of the posting of the agenda: Verified by Library Director Carol Lloyd

6. Consideration and possible action – Approval of agenda: A motion was made to adopt the agenda as presented by Bill Williams, seconded by Jo Petteruti. All in favor.

NEW BUSINESS

1. Consideration and possible action – 2022-2026 Strategic Plan.

Ruth Metz and Jason Genk joined the meeting via Zoom to present the strategic plan. The process began in September and included 3 meetings of the Strategic Plan Task Force, interviews of Churchill County community members, and lots of involvement of the library staff.

A motion was made to approve the 2022-2026 Churchill County Library Strategic Plan by Jo Petteruti, seconded by Bill Williams. All in favor

Public Comment – None

Adjournment: 4:03pm

Respectfully submitted,

Ashlee McGarity

January 7, 2021



Churchill County, NV

Detail vs Budget Report

Account Detail

Date Range: 12/01/2021 - 12/31/2021

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-40100</u>	SALARIES-DEPT HEAD	106,046.00	38,444.00	12,038.40	50,482.40	55,563.60	52.40 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	
12/03/2021	PYPKT00957	PYPKT00957 - 11/15/2021-11/15/2021...		PYPKT00957 - 11/15/2021-11/28/2021 (12/...		4,012.80	
12/17/2021	PYPKT00967	PYPKT00967 - 11/29/2021-11/29/2021...		PYPKT00967 - 11/29/2021-12/12/2021 (12/...		4,012.80	
12/30/2021	PYPKT00972	PYPKT00972 - 12/13/2021-12/13/2021...		PYPKT00972 - 12/13/2021-12/26/2021 (12/...		4,012.80	
<u>240-551-40200</u>	OTHER SAL & WAGES-REG	219,035.00	79,507.70	26,412.00	105,919.70	113,115.30	51.64 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	
12/03/2021	PYPKT00957	PYPKT00957 - 11/15/2021-11/15/2021...		PYPKT00957 - 11/15/2021-11/28/2021 (12/...		8,232.80	
12/17/2021	PYPKT00967	PYPKT00967 - 11/29/2021-11/29/2021...		PYPKT00967 - 11/29/2021-12/12/2021 (12/...		9,089.60	
12/30/2021	PYPKT00972	PYPKT00972 - 12/13/2021-12/13/2021...		PYPKT00972 - 12/13/2021-12/26/2021 (12/...		9,089.60	
<u>240-551-40250</u>	SAL & WAGES - PART-TIME	15,959.00	4,534.54	1,342.39	5,876.93	10,082.07	63.17 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	
12/03/2021	PYPKT00957	PYPKT00957 - 11/15/2021-11/15/2021...		PYPKT00957 - 11/15/2021-11/28/2021 (12/...		369.95	
12/17/2021	PYPKT00967	PYPKT00967 - 11/29/2021-11/29/2021...		PYPKT00967 - 11/29/2021-12/12/2021 (12/...		443.94	
12/30/2021	PYPKT00972	PYPKT00972 - 12/13/2021-12/13/2021...		PYPKT00972 - 12/13/2021-12/26/2021 (12/...		528.50	
<u>240-551-40270</u>	PART-TIME PERS SAL & WAGE	24,641.00	8,011.25	2,559.50	10,570.75	14,070.25	57.10 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	
12/03/2021	PYPKT00957	PYPKT00957 - 11/15/2021-11/15/2021...		PYPKT00957 - 11/15/2021-11/28/2021 (12/...		825.50	
12/17/2021	PYPKT00967	PYPKT00967 - 11/29/2021-11/29/2021...		PYPKT00967 - 11/29/2021-12/12/2021 (12/...		867.00	
12/30/2021	PYPKT00972	PYPKT00972 - 12/13/2021-12/13/2021...		PYPKT00972 - 12/13/2021-12/26/2021 (12/...		867.00	
070 - CULTURE AND RECREATION Totals:							
						130,497.49	42,352.29
551 - PUBLIC LIBRARY Totals:							
						130,497.49	42,352.29
400 - DIRECT SALARY EXPENSE Totals:							
						130,497.49	42,352.29
						172,849.78	192,831.22
						172,849.78	52.73 %
						192,831.22	52.73 %

Detail vs Budget Report

Date Range: 12/01/2021 - 12/31/2021

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-45100 RETIREMENT							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
12/03/2021	PYPKT00957	PYPKT00957 - 11/15/2021...		PYPKT00957 - 11/15/2021-11/28/2021 (12/...			3,888.66
12/17/2021	PYPKT00967	PYPKT00967 - 11/29/2021...		PYPKT00967 - 11/29/2021-12/12/2021 (12/...			4,155.90
12/30/2021	PYPKT00972	PYPKT00972 - 12/13/2021...		PYPKT00972 - 12/13/2021-12/26/2021 (12/...			4,155.90
240-551-45150 SOCIAL SECURITY							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
12/03/2021	PYPKT00957	PYPKT00957 - 11/15/2021...		PYPKT00957 - 11/15/2021-11/28/2021 (12/...			22.94
12/17/2021	PYPKT00967	PYPKT00967 - 11/29/2021...		PYPKT00967 - 11/29/2021-12/12/2021 (12/...			27.52
12/30/2021	PYPKT00972	PYPKT00972 - 12/13/2021...		PYPKT00972 - 12/13/2021-12/26/2021 (12/...			32.77
240-551-45200 PACT (INDUSTRIAL INS)							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
12/03/2021	PYPKT00957	PYPKT00957 - 11/15/2021...		PYPKT00957 - 11/15/2021-11/28/2021 (12/...			129.41
12/17/2021	PYPKT00967	PYPKT00967 - 11/29/2021...		PYPKT00967 - 11/29/2021-12/12/2021 (12/...			86.19
12/30/2021	PYPKT00972	PYPKT00972 - 12/13/2021...		PYPKT00972 - 12/13/2021-12/26/2021 (12/...			60.79
240-551-45400 GROUP INSURANCE							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
12/17/2021	PYPKT00967	PYPKT00967 - 11/29/2021...		PYPKT00967 - 11/29/2021-12/12/2021 (12/...			4,578.40
240-551-45444 HSA HEALTH SAVINGS							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
12/03/2021	PYPKT00957	PYPKT00957 - 11/15/2021...		PYPKT00957 - 11/15/2021-11/28/2021 (12/...			166.00
240-551-45500 MEDICARE							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
12/03/2021	PYPKT00957	PYPKT00957 - 11/15/2021...		PYPKT00957 - 11/15/2021-11/28/2021 (12/...			186.47
12/17/2021	PYPKT00967	PYPKT00967 - 11/29/2021...		PYPKT00967 - 11/29/2021-12/12/2021 (12/...			190.34
12/30/2021	PYPKT00972	PYPKT00972 - 12/13/2021...		PYPKT00972 - 12/13/2021-12/26/2021 (12/...			202.39
240-551-45700 COMPENSATED ABSENCES							
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
12/03/2021	PYPKT00957	PYPKT00957 - 11/15/2021...		PYPKT00957 - 11/15/2021-11/28/2021 (12/...			166.00
070 - CULTURE AND RECREATION Totals:							
			183,061.00	17,883.68	81,914.84	101,146.16	55.25 %
551 - PUBLIC LIBRARY Totals:							
			183,061.00	17,883.68	81,914.84	101,146.16	55.25 %
450 - EMPLOYEE BENEFITS Totals:							
			183,061.00	17,883.68	81,914.84	101,146.16	55.25 %

Detail vs Budget Report

Account: **Category: 500 - SERVICES & SUPPLIES** Date Range: **12/01/2021 - 12/31/2021**
 Department: **551 - PUBLIC LIBRARY** Ending Balance: **15,920.56** Total Activity: **1,248.07** Budget Remaining: **5,079.44** % Remaining: **24.19 %**
 Function: **070 - CULTURE AND RECREATION**

Post Date	Packet Number	Source Transaction	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Date Range	Budget Remaining	% Remaining
AV/eBOOKS/eAUDIO										
12/03/2021	APPKT00872	501257545		21,000.00	14,672.49	1,248.07	15,920.56		5,079.44	24.19 %
12/03/2021	APPKT00872	501257546	(2) DVD GIFT FROM BOB, A W/S	Vendor						Amount
12/03/2021	APPKT00872	501257548	(1) DVD AMERICA'S FUNNIEST HOME VIDEOS..	18029 - MIDWEST TAPE						29.98
12/03/2021	APPKT00872	501257549	(1) DVD GRANTCHESTER SEASON 6 W/S	18029 - MIDWEST TAPE						52.48
12/03/2021	APPKT00872	501295290	(1)DVD DROWNING, THE W/S	18029 - MIDWEST TAPE						33.74
12/03/2021	APPKT00872	501295291	(1) DVD STORAGE WARS: NEW YORK VOL 2 ...	18029 - MIDWEST TAPE						36.73
12/03/2021	APPKT00872	501295293	(2) DVD NIGHT HOUSE, THE W/S	18029 - MIDWEST TAPE						23.99
12/03/2021	APPKT00872	501295294	(1) DVD SHANG-CHI AND THE LEGEND OF TH...	18029 - MIDWEST TAPE						59.96
12/03/2021	APPKT00872	501295295	(1) DVD WILD BILL: YEAR 1 W/S	18029 - MIDWEST TAPE						22.49
12/10/2021	APPKT00881	501321073	(2) DVD ONE SHOT W/S	18029 - MIDWEST TAPE						36.73
12/10/2021	APPKT00881	501321074	(1) DVD MALIGNANT W/S	18029 - MIDWEST TAPE						37.48
12/10/2021	APPKT00881	501321076	(2) DVD EYES OF TAMMY FAYE, THE W/S	18029 - MIDWEST TAPE						22.49
12/10/2021	APPKT00881	501321077	(1) DVD MCDONALD & DODDS: YEAR ONE W...	18029 - MIDWEST TAPE						29.98
12/10/2021	APPKT00881	501321078	(1) DVD RON'S GONE WRONG W/S	18029 - MIDWEST TAPE						15.74
12/17/2021	APPKT00883	501355905	(1) DVD SHOW ME THE FATHER W/S	18029 - MIDWEST TAPE						22.49
12/17/2021	APPKT00883	501355906	(2)DVD CRY MACHO W/S	18029 - MIDWEST TAPE						19.49
12/17/2021	APPKT00883	501355907	(1)DVD COP SHOP W/S(1)DVD DEAR EVAN ...	18029 - MIDWEST TAPE						44.98
12/17/2021	APPKT00883	501355909	(1)DVD 9/11: ONE DAY IN AMERICA W/S	18029 - MIDWEST TAPE						44.98
12/17/2021	APPKT00883	501356090	(1)DVD INCREDIBLE DR. POL SEASON 19 THE...	18029 - MIDWEST TAPE						27.74
12/17/2021	APPKT00883	75026208 11/30/21	(1)DVD VENOM:LET THER BE CARNAGE W/S	18029 - MIDWEST TAPE						28.49
12/17/2021	APPKT00883	L4226684 11/30/21	H58420230 (1) FOUR GOOD DAYS	1718 - BAKER & TAYLOR						23.24
12/17/2021	APPKT00883	L4226684 11/30/21	2036303119 (1) JUDGE'S LIST	1718 - BAKER & TAYLOR						13.49
12/17/2021	APPKT00883	L4226684 11/30/21	2036356440 (1) TOM CLANCY CHAIN OF CO...	1718 - BAKER & TAYLOR						74.26
12/29/2021	APPKT00897	Ending 11/30/2021	2036330164 (1) LINCOLN HIGHWAY	1718 - BAKER & TAYLOR						174.02
12/30/2021	GLPKT02972	22034	*2240-VR Program	14779 - WELLS FARGO COMMERCIAL CARD						100.14
12/30/2021	APPKT00894	501389146	WATER (33148666163244) 10/28/21							54.98
12/30/2021	APPKT00894	501389147	(1)DVD WOMEN'S HISTORY: BB W/S	18029 - MIDWEST TAPE						-17.44
12/30/2021	APPKT00894	501389149	(1) DVD CALL THE MIDWIFE SEASON 10 W/S	18029 - MIDWEST TAPE						60.74
12/30/2021	APPKT00894	501389320	(1) DVD LAST DUEL, THE W/S	18029 - MIDWEST TAPE						29.99
12/30/2021	APPKT00894	501389321	(2) DVD LAST DUEL, THE W/S	18029 - MIDWEST TAPE						22.49
12/30/2021	APPKT00894	501389322	(1) DVD KILLING OF TWO LOVERS, THE	18029 - MIDWEST TAPE						44.98
12/30/2021	APPKT00894	501389322	(1) DVD ELI ROTH'S HISTORY OF HORROR SE...	18029 - MIDWEST TAPE						18.74
12/30/2021	APPKT00894	501389323	(1) DVD SCIENCE KIDS: COOLEST AND SCARI...	18029 - MIDWEST TAPE						26.24
BOOKS AND PERIODICALS										
12/17/2021	APPKT00883	129393 (EXP 12/30/2022)	1 YEAR SUBSCRIPTION TO LVN - LIBRARY	30,000.00	8,091.35	2,597.95	10,689.30		19,310.70	64.37 %
12/17/2021	APPKT00883	L1061534 11/30/21	2036338535 (1) DOWN THE HATCH	Vendor						Amount
12/17/2021	APPKT00883	L1061534 11/30/21	2036311630 (1) MANGO MAMBO AND MU...	104 - LAHONTAN VALLEY NEWS						105.49
				1718 - BAKER & TAYLOR						258.29
				1718 - BAKER & TAYLOR						502.73

Detail vs Budget Report

Account		Date Range: 12/01/2021 - 12/31/2021		Ending Balance	Budget Remaining	% Remaining
BOOKS AND PERIODICALS - Continued						
<u>240-551-50900</u>				10,689.30	19,310.70	64.37 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance
12/17/2021	APPKT00883	L1061534 11/30/21	129306	2036300149 (1) NEVER	30,000.00	8,091.35
12/17/2021	APPKT00883	L1061534 11/30/21	129306	2036343966 (1) BOOKS UNDER FIRE A HIT L...		
12/17/2021	APPKT00883	L1061534 11/30/21	129306	2036360505 (1) W E B GRIFFIN ROGUE ASSET		
12/17/2021	APPKT00883	L1061534 11/30/21	129306	2036330563 (1) TWISTED TEA CHRISTMAS		
12/17/2021	APPKT00883	L4226314 11/30/21	129306	2036306905 (1) WEDDING CRASHER AND T...		
12/17/2021	APPKT00883	L4226314 11/30/21	129306	2036370274 (1) DREAM KEEPER		
12/17/2021	APPKT00883	L4226314 11/30/21	129306	2036311487 (1) ARCHANGELS LIGHT		
12/29/2021	APPKT00897	Ending 11/30/2021	435	*2240-Publishers Weekly Annual Magazine ...		
12/29/2021	APPKT00897	Ending 11/30/2021	435	*2240-Invest Like a Bank and How to Make ...		
12/29/2021	APPKT00897	Ending 11/30/2021	435	*2240-Christmas Rings...		
12/29/2021	APPKT00897	Ending 11/30/2021	435	*2240-Lynchpin		
12/29/2021	APPKT00897	Ending 11/30/2021	435	*2240-Human Element		
12/29/2021	APPKT00897	Ending 11/30/2021	435	*2240-Chessman		
12/29/2021	APPKT00897	Ending 11/30/2021	435	*2240-Lentil Underground		
<u>240-551-50910</u>					10,000.00	2,667.98
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance
12/17/2021	APPKT00883	L1064504 11/30/21	129306	2036296172 (1) AARON SLATER ILLUSTRATOR		
12/17/2021	APPKT00883	L1064504 11/30/21	129306	2036364174 (1) IMPOSSIBLE MOUNTAIN		
12/17/2021	APPKT00883	L1064504 11/30/21	129306	2036370366 (1) COURAGEOUS CREATURES		
12/17/2021	APPKT00883	L1064504 11/30/21	129306	2036346485 (1) SOUL FOOD SUNDAY		
12/17/2021	APPKT00883	L1064504 11/30/21	129306	2036248592 (1) CHEZ BOB		
<u>240-551-51630</u>					29,000.00	14,528.42
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance
12/03/2021	APPKT00872	AR286338	129124	BASE RATE 11/22/21-12/21/21 - COPIER #72...		
12/03/2021	APPKT00872	AR286338	129124	OVERAGE 10/22/21-11/21/21 - COPIER #7297		
<u>240-551-52400</u>					13,000.00	4,403.20
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance
12/17/2021	APPKT00883	L1064504 11/30/21	129306	2036296172 (1) AARON SLATER ILLUSTRATOR		
12/17/2021	APPKT00883	L1064504 11/30/21	129306	2036364174 (1) IMPOSSIBLE MOUNTAIN		
12/17/2021	APPKT00883	L1064504 11/30/21	129306	2036370366 (1) COURAGEOUS CREATURES		
12/17/2021	APPKT00883	L1064504 11/30/21	129306	2036346485 (1) SOUL FOOD SUNDAY		
12/17/2021	APPKT00883	L1064504 11/30/21	129306	2036248592 (1) CHEZ BOB		
<u>240-551-52403</u>					2,000.00	0.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance
12/17/2021	APPKT00883	L1064504 11/30/21	129306	2036296172 (1) AARON SLATER ILLUSTRATOR		
12/17/2021	APPKT00883	L1064504 11/30/21	129306	2036364174 (1) IMPOSSIBLE MOUNTAIN		
12/17/2021	APPKT00883	L1064504 11/30/21	129306	2036370366 (1) COURAGEOUS CREATURES		
12/17/2021	APPKT00883	L1064504 11/30/21	129306	2036346485 (1) SOUL FOOD SUNDAY		
12/17/2021	APPKT00883	L1064504 11/30/21	129306	2036248592 (1) CHEZ BOB		
<u>240-551-52520</u>					1,000.00	522.87
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance
12/03/2021	APPKT00872	AR286338	129124	BASE RATE 11/22/21-12/21/21 - COPIER #72...		
12/03/2021	APPKT00872	AR286338	129124	OVERAGE 10/22/21-11/21/21 - COPIER #7297		
<u>240-551-55400</u>					700.00	199.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance
12/03/2021	APPKT00872	AR286338	129124	BASE RATE 11/22/21-12/21/21 - COPIER #72...		
12/03/2021	APPKT00872	AR286338	129124	OVERAGE 10/22/21-11/21/21 - COPIER #7297		
<u>240-551-55720</u>					1,300.00	404.50
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance
12/03/2021	APPKT00872	AR286338	129124	BASE RATE 11/22/21-12/21/21 - COPIER #72...		
12/03/2021	APPKT00872	AR286338	129124	OVERAGE 10/22/21-11/21/21 - COPIER #7297		

Detail vs Budget Report

Account	Post Date	Packet Number	Name	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-55720												
COPHER MAINTENANCE/USAGE - Continued												
	12/30/2021	APPKT00894		AR287480	129495	OVERAGE 11/22/21-12/21/21 - COPIER #7297 287 - OFFICE PRODUCTS, INC.	1,300.00	404.50	243.69	648.19	651.81	50.14 %
	12/30/2021	APPKT00894		AR287480	129495	BASE RATE 12/22/21-01/21/22 - COPIER #72... 287 - OFFICE PRODUCTS, INC.				Project Account		Amount 71.69 36.99
240-551-55800												
OPERATING SUPPLIES												
	12/10/2021	APPKT00881		7037798	129200	DESCRIPTION	7,000.00	1,420.59	396.10	1,816.69	5,183.31	74.05 %
	12/17/2021	APPKT00883		6163244	129303	(6)IBXS LABELS REMOVABLE NEW 3/4"HX1"W	Vendor			Project Account		Amount 73.49
	12/29/2021	APPKT00897		Ending 11/30/2021	435	WATER (33148666163244)	15396 - ALHAMBRA					4.00
	12/29/2021	APPKT00897		Ending 11/30/2021	435	*0470-Craft Supplies-Construction Paper	14779 - WELLS FARGO COMMERCIAL CARD					11.07
	12/29/2021	APPKT00897		Ending 11/30/2021	435	*0470-Craft Supplies-Pine Cone Decoration	14779 - WELLS FARGO COMMERCIAL CARD					30.10
	12/29/2021	APPKT00897		Ending 11/30/2021	435	*0470-Craft Supplies-Small foam people	14779 - WELLS FARGO COMMERCIAL CARD					20.17
	12/29/2021	GLPKT02972		Ending 11/30/2021		*2240-Stationery	14779 - WELLS FARGO COMMERCIAL CARD					122.61
	12/30/2021	APPKT00894		8064596816	129502	WATER (33148666163244) 10/28/21	12665 - STAPLES					17.44
						3495237758 STAPLES/TAPE/SHARPIES						117.22
240-551-55840												
MARKETING												
							900.00	404.00	0.00	404.00	496.00	55.11 %
240-551-58080												
LSTA FED GRANT EXP												
							0.00	42,382.19	0.00	42,382.19	-42,382.19	0.00 %
240-551-58400												
TELEPHONE												
	12/17/2021	APPKT00883		750501-001 11/30/21	129311	DESCRIPTION	3,720.00	1,261.84	314.95	1,576.79	2,143.21	57.61 %
						11/01/21-11/30/21, LIBRARY	Vendor			Project Account		Amount 314.95
						TRAVEL AND SUBSISTANCE	2,000.00	41.77	80.40	122.17	1,877.83	93.89 %
	12/29/2021	APPKT00897		Ending 11/30/2021	435	DESCRIPTION	Vendor			Project Account		Amount 46.14
	12/30/2021	APPKT00894		08/23/21-10/01/21 TRAV...	129469	*2240-Lunch Zip Upham-Library Business 11...	14779 - WELLS FARGO COMMERCIAL CARD					17.13
	12/30/2021	APPKT00894		10/04/21-11/24/21 TRAV...	129469	(30.6) MILES, 08/23/21-10/01/21	18563 - BROWN, ASHLEE					17.13
						(30.6)MILES, 10/04/21-11/24/21	18563 - BROWN, ASHLEE					17.13
240-551-58700												
TRAINING												
							800.00	50.00	0.00	50.00	750.00	93.75 %
240-551-59200												
UTILITIES-ELEC/WTR/SEWER												
	12/30/2021	APPKT00894		8.1750.00 12/10/21	129474	DESCRIPTION	20,000.00	7,540.78	1,407.02	8,947.80	11,052.20	55.26 %
	12/30/2021	APPKT00894		8.1800.12 12/10/21	129474	553 SOUTH MAINE STREET	Vendor			Project Account		Amount 1,256.78
	12/30/2021	APPKT00894		8.1801.05 12/10/21	129474	507-A SOUTH MAINE STREET	540 - CITY OF FALLON					131.25
						507-B SOUTH MAINE STREET	540 - CITY OF FALLON					18.99

Detail vs Budget Report

Account	Post Date	Packet Number	Name	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-59400	12/30/2021	APPKT00894	UTILITIES-GAS	910001265821 12/09/21	129501	553 S MAINE ST	3,255.00	646.36	610.78	1,257.14	1,997.86	61.38 %
	12/30/2021	APPKT00894		910001265822 12/09/21	129501	507 S MAINE ST						Amount 487.33
												123.45
240-551-59750			COMPUTERS & PRINTERS				4,000.00	596.53	0.00	596.53	3,403.47	85.09 %
240-551-59760			COMPUTER SOFTWARE				465.00	0.00	0.00	0.00	465.00	100.00 %

Category: 500 - SERVICES & SUPPLIES	Department: 691 - LIBRARY GIFTS & DONATION	Function: 070 - CULTURE AND RECREATION
070 - CULTURE AND RECREATION Totals:		
551 - PUBLIC LIBRARY Totals:	99,833.87	7,652.24
500 - SERVICES & SUPPLIES Totals:	99,833.87	7,652.24
240 - PUBLIC LIBRARY Totals:	99,833.87	7,652.24
320 - LIBRARY GIFT FUND	698,882.00	67,888.21
	294,362.52	362,250.73
		336,631.27
		48.17 %

Category: 500 - SERVICES & SUPPLIES	Department: 691 - LIBRARY GIFTS & DONATION	Function: 070 - CULTURE AND RECREATION
070 - CULTURE AND RECREATION Totals:		
551 - PUBLIC LIBRARY Totals:	99,833.87	7,652.24
500 - SERVICES & SUPPLIES Totals:	99,833.87	7,652.24
240 - PUBLIC LIBRARY Totals:	99,833.87	7,652.24
320 - LIBRARY GIFT FUND	698,882.00	67,888.21
	294,362.52	362,250.73
		336,631.27
		48.17 %

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
12/29/2021	APPKT00897	Ending 11/30/2021	435	*0470-Craft Supplies-Storage bags-Labels	10,000.00	1,052.93	190.73	1,243.66	8,756.34	87.56 %
12/29/2021	APPKT00897	Ending 11/30/2021	435	*0470-Craft Supplies-Ribbon						Amount 108.07
12/29/2021	APPKT00897	Ending 11/30/2021	435	*0470-Craft Supplies-Beaded snowman, New.						17.66
12/29/2021	APPKT00897	Ending 11/30/2021	435	*0470-Craft Supplies-Cotton Balls Jumbo						57.48
										7.52

Category: 500 - SERVICES & SUPPLIES	Department: 691 - LIBRARY GIFTS & DONATION	Function: 070 - CULTURE AND RECREATION
070 - CULTURE AND RECREATION Totals:		
691 - LIBRARY GIFTS & DONATION Totals:	1,052.93	190.73
500 - SERVICES & SUPPLIES Totals:	1,052.93	190.73
320 - LIBRARY GIFT FUND Totals:	1,052.93	190.73
Report Total:	295,415.45	68,078.94
		363,494.39
		370,387.61
		50.47 %

Detail vs Budget Report

Date Range: 12/01/2021 - 12/31/2021

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-40100	SALARIES-DEPT HEAD	106,046.00	38,444.00	12,038.40	50,482.40	55,563.60	52.40 %
240-551-40200	OTHER SAL & WAGES-REG	219,035.00	79,507.70	26,412.00	105,919.70	113,115.30	51.64 %
240-551-40250	SAL & WAGES - PART-TIME	15,959.00	4,534.54	1,342.39	5,876.93	10,082.07	63.17 %
240-551-40270	PART-TIME PERS SAL & WAGE	24,641.00	8,011.25	2,559.50	10,570.75	14,070.25	57.10 %
070 - CULTURE AND RECREATION Totals:		365,681.00	130,497.49	42,352.29	172,849.78	192,831.22	52.73 %
551 - PUBLIC LIBRARY Totals:							
400 - DIRECT SALARY EXPENSE Totals:		365,681.00	130,497.49	42,352.29	172,849.78	192,831.22	52.73 %
400 - DIRECT SALARY EXPENSE Totals:							
070 - CULTURE AND RECREATION Totals:							
400 - DIRECT SALARY EXPENSE Totals:		365,681.00	130,497.49	42,352.29	172,849.78	192,831.22	52.73 %
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-45100	RETIREMENT	104,043.00	37,365.13	12,200.46	49,565.59	54,477.41	52.36 %
240-551-45150	SOCIAL SECURITY	989.00	281.13	83.23	364.36	624.64	63.16 %
240-551-45200	PACT (INDUSTRIAL INS)	11,030.00	2,382.79	276.39	2,659.18	8,370.82	75.89 %
240-551-45400	GROUP INSURANCE	58,200.00	21,518.44	4,578.40	26,096.84	32,103.16	55.16 %
240-551-45444	HSA HEALTH SAVINGS	0.00	664.00	166.00	830.00	-830.00	0.00 %
240-551-45500	MEDICARE	5,302.00	1,819.67	579.20	2,398.87	2,903.13	54.76 %
240-551-45700	COMPENSATED ABSENCES	3,497.00	0.00	0.00	0.00	3,497.00	100.00 %
070 - CULTURE AND RECREATION Totals:		183,061.00	64,031.16	17,883.68	81,914.84	101,146.16	55.25 %
551 - PUBLIC LIBRARY Totals:							
450 - EMPLOYEE BENEFITS Totals:		183,061.00	64,031.16	17,883.68	81,914.84	101,146.16	55.25 %
Category: 500 - SERVICES & SUPPLIES							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-50400	AV/eBOOKS/eAUDIO	21,000.00	14,672.49	1,248.07	15,920.56	5,079.44	24.19 %
240-551-50900	BOOKS AND PERIODICALS	30,000.00	8,091.35	2,597.95	10,689.30	19,310.70	64.37 %
240-551-50910	BOOKS/PERIODICALS-CHILD	10,000.00	2,667.98	753.28	3,421.26	6,578.74	65.79 %
240-551-51630	NEVADA LIBRARY CoOp	29,000.00	14,528.42	0.00	14,528.42	14,471.58	49.90 %
240-551-52400	CONTRACTED SERVICES	13,000.00	4,403.20	0.00	4,403.20	8,596.80	66.13 %
240-551-52403	PLAT FORM FEE	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
240-551-52520	CONTRACT SERVICE/PROGRAM	1,000.00	522.87	0.00	522.87	477.13	47.71 %
240-551-55400	MEMBERSHIPS	700.00	199.00	0.00	199.00	501.00	71.57 %
240-551-55720	COPIER MAINTENANCE/USAGE	1,300.00	404.50	243.69	648.19	651.81	50.14 %
240-551-55800	OPERATING SUPPLIES	7,000.00	1,420.59	396.10	1,816.69	5,183.31	74.05 %
240-551-55840	MARKETING	900.00	404.00	0.00	404.00	496.00	55.11 %
240-551-58080	LSTA FED GRANT EXP	0.00	42,382.19	0.00	42,382.19	-42,382.19	0.00 %
240-551-58400	TELEPHONE	3,720.00	1,261.84	314.95	1,576.79	2,143.21	57.61 %

Detail vs Budget Report

Date Range: 12/01/2021 - 12/31/2021

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-58600	TRAVEL AND SUBSISTANCE	2,000.00	41.77	80.40	122.17	1,877.83	93.89 %
240-551-58700	TRAINING	800.00	50.00	0.00	50.00	750.00	93.75 %
240-551-59200	UTILITIES-ELEC/WTR/SEWER	20,000.00	7,540.78	1,407.02	8,947.80	11,052.20	55.26 %
240-551-59400	UTILITIES-GAS	3,255.00	646.36	610.78	1,257.14	1,997.86	61.38 %
240-551-59750	COMPUTERS & PRINTERS	4,000.00	596.53	0.00	596.53	3,403.47	85.09 %
240-551-59760	COMPUTER SOFTWARE	465.00	0.00	0.00	0.00	465.00	100.00 %
	070 - CULTURE AND RECREATION Totals:	150,140.00	99,833.87	7,652.24	107,486.11	42,653.89	28.41 %
	551 - PUBLIC LIBRARY Totals:	150,140.00	99,833.87	7,652.24	107,486.11	42,653.89	28.41 %
	500 - SERVICES & SUPPLIES Totals:	150,140.00	99,833.87	7,652.24	107,486.11	42,653.89	28.41 %
	240 - PUBLIC LIBRARY Totals:	698,882.00	294,362.52	67,888.21	362,250.73	336,631.27	48.17 %
	320 - LIBRARY GIFT FUND						
	Category: 500 - SERVICES & SUPPLIES						
	Department: 691 - LIBRARY GIFTS & DONATION						
	Function: 070 - CULTURE AND RECREATION						
320-691-59915	F. N. MORGAN TRUST EXP.	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
320-691-59916	CHC LIBRARY ASSOCIATION	10,000.00	1,052.93	190.73	1,243.66	8,756.34	87.56 %
	070 - CULTURE AND RECREATION Totals:	35,000.00	1,052.93	190.73	1,243.66	33,756.34	96.45 %
	691 - LIBRARY GIFTS & DONATION Totals:	35,000.00	1,052.93	190.73	1,243.66	33,756.34	96.45 %
	500 - SERVICES & SUPPLIES Totals:	35,000.00	1,052.93	190.73	1,243.66	33,756.34	96.45 %
	320 - LIBRARY GIFT FUND Totals:	35,000.00	1,052.93	190.73	1,243.66	33,756.34	96.45 %
	Report Total:	733,882.00	295,415.45	68,078.94	363,494.39	370,387.61	50.47 %

Detail vs Budget Report

Date Range: 12/01/2021 - 12/31/2021

Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY	698,882.00	294,362.52	67,888.21	362,250.73	336,631.27	48.17 %
320 - LIBRARY GIFT FUND	35,000.00	1,052.93	190.73	1,243.66	33,756.34	96.45 %
Report Total:	733,882.00	295,415.45	68,078.94	363,494.39	370,387.61	50.47 %

LIBRARY GIFT FUND

Total as of December 31, 2021

Balance

Building Fund-Churchill County	\$1,086.34
Gift Fund	\$14,914.06
Churchill Library Association	\$1,064.24
Morgan Trust	\$61,703.42
TOTAL	\$78,768.06