

**CHURCHILL LIBRARY ASSOCIATION
CHURCHILL COUNTY, NEVADA
553 S. MAINE STREET
Fallon, Nevada 89406
(775) 423-7581**

Email: celloyd@churchillcountylibrary.org

******NOTICE OF PUBLIC MEETING******

PLEASE POST

PLACE OF MEETING: Churchill County Library Annex 507 South Maine Street Fallon, Nevada 89406, Rear Entrance

DATE AND TIME: July 12, 2021 at 4:15p.m.

TYPE OF MEETING: Regularly scheduled meeting of the Churchill Library Association.

Notes

These meetings are subject to the provisions of the Nevada Open Meeting Law (NRS Chapter 241. Except as otherwise provided for by law, these meetings are open and public.

- I. Action will be taken on all agenda items, unless otherwise noted.**
- II. The agenda is a tentative schedule. Agenda items may be acted upon in a different order than is stated in this notice so as to affect the people's business in the most efficient manner possible.**
- III. Public Comment: Members of the public who wish to address the Churchill Library Association Board may come forward and speak on any topic that is relevant to or within the authority of the Board. The Board respects the right of citizens to present differing opinions and views. Comments may be limited to three minutes per person. If you believe your item requires extended discussion or action, you may ask a member of the Board to place it on the Board's agenda for a future meeting. No action may be taken on a matter under this item of the agenda unless the matter is noticed on a Board agenda as an item on which action may be taken. In accordance with the Open Meeting Law, the Chairperson may prohibit comment if the person speaking is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.**
- IV. In the interest of time, the Churchill Library Association Board reserves the right to impose uniform time limits upon matters devoted to public comment.**
- V. Any statement made by a member of the Churchill Library Association Board during the public meeting is absolutely privileged.**

Public Comment

AGENDA

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Roll call of members**
- 4. Verification of the posting of the agenda**
- 5. Review and adoption of agenda:** Action to approve the agenda as submitted or revised.
- 6. Review and adoption of minutes:** Action to approve minutes of the Churchill Library Association June 21, 2021 meeting.
- 7. Churchill Library Association Member Report**
- 8. Library Director's Report**

- October 23, 2021, Saturday-Author David Durham, *The Risen: A Novel of Spartacus*-CAC-5-9pm
- May 7, 2022, Saturday-Author Mindy Nettifee, Poet-*Open Your Mouth Like a Bell*-CAC 5 to 7 p.m.
- Funds Allocated Report
- SRP update
- Staffing update
- Five Year Plan 2018-2022 review

Set date and time of regular/special Library Board meetings: Next meeting scheduled for Monday August 16, 2021 at 4:15 p.m. at the Churchill County Library Annex 507 S. Maine Street Fallon, NV 89406, Rear Entrance.

OLD BUSINESS

1. **Review and for possible action re:** Action to approve items related to Open House.
2. **Review and for possible action re:** Action to approve items related to Fundraising 2021
3. **Review and for possible action re:** Action to approve update of #WHYYOUMATTER

NEW BUSINESS.

1. **Review and for possible action re:** Action to approve the May monthly financial reports.

Public Comment

Adjournment.

AFFIDAVIT OF POSTING

State of Nevada)
 : ss
County of Churchill)

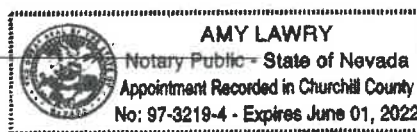
Maria Gill, an employee of Churchill County Nevada, being duly sworn, says: That on the 6th day of July, 2021 AD, she posted a notice, of which the above is a copy, at Churchill County Administration 155 N. Taylor, Fallon, NV; Fallon City Hall 55 W. Williams Ave. Fallon, NV; Churchill County Library 553 S. Maine Street Fallon, NV; Churchill County Website www.churchillcounty.org and the Nevada State Website <https://notice.nv.gov/>.

_____ *Maria Gill*

State of Nevada)
 : ss
County of Churchill)

On the 6th day of July 2021 before a Notary Public, personally appeared Maria Gill, known to me to be the person described in and who executed the foregoing instrument. In witness whereof, I have hereunto set my hand and affixed by official seal this 6th day of July 2021.

_____ *Amy Lawry*



Endnotes:

Disclosures:

Churchill County is an equal opportunity provider and employer.

Accommodations:

Churchill County Library will make all reasonable efforts to assist and accommodate physically handicapped person desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Library Director, in writing at 553 S. Maine St., Fallon, Nevada 89406, or by calling (775) 423-7581 or the TDD Nevada relay number 711.

Procedures:

- The public meetings may be conducted according to rules of parliamentary procedure.
- Persons providing public comment will be asked to state their name for the record.
- The Library Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.
- All supporting materials for this agenda are available by requesting a copy from the Library Director at 775-423-7581 prior to the meeting. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Library Director. You are entitled to one copy of the supporting materials free of charge.
- In accordance with Federal law and U.S. Department of Agriculture policy, Churchill County is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability, (not all prohibited bases apply to all programs). To file a complaint of discrimination, write USDA, Director, Office of Equal Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (
- 800)795-3972 (voice) or (202)720-6382 (TDD).

CHURCHILL LIBRARY ASSOCIATION MEETING MINUTES

June 21, 2021

Call to Order

The monthly meeting of the Churchill Library Association was called to order by President Zip Upham at 4:23 P.M., on June 21, 2021, at the Churchill County Library Annex, 507 S. Maine St, Fallon NV.

Roll Call

Directors present were Zip Upham, Terry Mackedon, Jo Petteruti, Deborah Stewart, and Linda Miller. Also present was Library Director Carol Lloyd.

Verification of the posting of the Agenda

Agenda was posted by Carol Lloyd

Review and adoption of agenda as submitted or revised

Deborah Stewart moved that we approve the agenda as submitted; Jo Petteruti seconded the motion and it was carried.

Review and Adoption of the minutes for May17, 2021

Linda Miller moved that the minutes for May17, 2021, be approved as submitted; Deborah Stewart seconded the motion and it was carried.

Churchill Library Association Member Report

No Report

Library Director's Report

Author Mindy Nettifee will speak at the Churchill Arts Council on May 7, 2022, 5:00 to 7:00 p.m.

Author David Durham is scheduled to speak at the Ars Council on October 23, 2021, 5:00 to 7:00 p.m.

The library is hosting "Family Night" on Tuesdays, from 5:00-5:45 P.M., with drop-in activities.

The library has hired a tech services cataloguer and a library assistant.

Set date and time of regularly scheduled CLA meeting

The next meeting is scheduled for Monday, July 19, at 4:00 P.M. at the library annex, 507 South Maine Street, Fallon NV.

Old Business

The library open house will be held on July 15, 2021, from 6-8 P.M. Refreshments will be served.

Deborah Stewart moved to approve \$500.00 for finger foods; Terry Mackedon seconded the motion and it was carried.

The CLA Board will provide beverages.

New Business

Jo Petteruti made a motion to move \$3,196.36 from the CLA bank account into the endowment fund; Terry Mackedon seconded the motion and it was carried.

Jo Petteruti moved to keep one copy of the entire endowment reconciliation in Carol's office; Terry Mackedon seconded the motion and it was carried.

Public Comment

There was no public comment.

The meeting was adjourned at 5:23 P.M.

Respectfully Submitted,

Linda Miller, Secretary

CHURCHILL COUNTY LIBRARY

FIVE YEAR PLAN

2018-22

Mission: Educating, entertaining and enriching our community.

Vision: The community's knowledge base powered by the magic of traditional resources and pioneering technologies with a passion for learning.

Goal 1: The Churchill County Library will identify, create, and maintain collaborations community wide.

- Identify, create and maintain partnerships with the business community
 - Collaborate with librarians, educators, community organizations and county departments.
1. Create Churchill County Museum as a branch library and catalog its book collection into the library database. Completed-July 2019
 2. Build an online Business Resource Center in collaboration with Churchill Economic Development Authority (CEDA). Completed 2018
 3. Identify all community outreach opportunities. 23 organizations identified December 2019

Goal 2: The Churchill County Library will develop and implement an effective marketing strategy for the library.

- Maintain a prominent and user-friendly website
 - Update and expand on traditional marketing methods such as posters, displays, etc to increase usage.
 - Determine best practices for social media
 - Promote the library through community engagement.
1. Create a Social Media Policy. Completed August 2018
 2. Investigate professional marketing firms to assist in facilitating a marketing plan.
 3. Conduct a website usability study and update as appropriate. Ongoing
 4. Determine who is not utilizing the library and how best to promote library services. Chamber Award for Social Media-2018

Goal 3: The Churchill County Library will evaluate and create a building plan based on changing public needs.

- Evaluate current utilization of facility.
 - Assess and develop a plan for expansion of the physical plant.
 - Consider safety needs of both staff and the public.
 - Develop a financial plan to facilitate changes to the physical plant.
1. Revise the Churchill County Library Safety Manual.
 2. Assess space allocation of building based on public services and needs.
Competed-November 2019
 3. Explore options for space allocation based on future public services and needs.
Compete-November 2019
 4. Consider options for utilization of the property to the north of the library and the Annex. Compete-November 2019
 5. Work with the Churchill Library Association to enhance the Endowment Fund.
Established 2018
 6. Explore financial opportunities for expansion projects.

Goal 4: The Churchill County Library will provide educational and cultural opportunities to the community.

- Expand and strengthen early literacy to promote school readiness.
 - Identify, implement and expand programs to promote Nevada's Read by Grade Three Program.
 - Implement programs dedicated to science, technology, engineering, art and math (STEAM).
 - Create programs to support workforce development.
 - Identify and create services to promote literacy for all ages.
1. Utilize Extended Reality/Virtual Reality in STEAM programming and other opportunities as appropriate. Ongoing
 2. Create and execute a library card drive for all ages.
 3. Utilize Annex computer lab for classes. Nevada Technology Academy to begin offering classes February 2020

Approved by the Churchill County Library Board of Trustees August 23, 2018.

Updates approved by the Churchill County Library Board of Trustees January 30, 2020.