

May 27, 2021

The Churchill County Library Board of Trustees held a public meeting on Thursday, May 27, 2021 at the Churchill County Library Annex located at 507 South Maine Street, Fallon, NV. The meeting was scheduled to begin at 3:00pm.

REGULAR AGENDA ITEMS

Call to Order: Chair Marilyn Hedges-Hiller @3:00pm

Public Comment? None

Roll Call of Members:

Present were: Chair Marilyn Hedges-Hiller, Trustees Bill Williams, Jo Petteruti (entered around 3:15pm), Ashlee McGarity; Library Director Carol Lloyd; Commissioner Greg Koenig; Deputy District Attorney Joe Sanford

Absent: Trustee Kelli Kelly

Verification of the posting of the agenda: Verified by Library Director Carol Lloyd

Review and Adoption of the agenda – Revised to reflect the correct date for the next month’s meeting June 24, 2021: A motion was made to adopt the agenda as revised by Bill Williams, seconded by Marilyn Hedges-Hiller. All in favor.

Review and adoption of April 22, 2021 minutes – Revised to reflect correct spelling of Joe Sanford’s name on page 1 under ROLL CALL: A motion was made to adopt the minutes by Marilyn Hedges-Hiller, seconded by Ashlee McGarity. All in favor.

Board of Trustees Report:

- **Kelli Kelly** (submitted for presentation by Ashlee McGarity): “I’ve used Hoopla to enable a RabbitHole reading of a French author Antoine Laurain’s entire collection! 6 delightful downloads in a row.

Library Director’s Report:

- October 23, 2021 – Author David Durham, in collaboration with CAC – This event has been rescheduled from 2020. The author is a lecturer at UNR.
- May 7, 2022 – Planned reading with poet Mindy Nettifee, in collaboration with CAC
- Thursday, July 15, 2021, 6pm-8pm - Open House reception at Churchill County Library, informal meet and greet hosted by CLA
- Statistics were presented. Program attendance is high, especially thanks to the recent co-op video featuring Kelli Kelly from Fallon Food Hub making a recipe from the Good and Cheap cookbook. The video was filmed the City of Fallon’s Douglass House.
- Maria Gill has begun training for the technical services (cataloging) position.
- The library has recently posted an open position for a new library assistant and will begin interviews next week.

- The library has a position opening for a library page that will be posted once the position for library assistant has been filled.
- The posting to fill the Director of the Nevada Library Cooperative position has been open with no applicants as of May 26, 2021. The posting is set to close May 28, 2021. The cooperative is seeking an extension in hopes to receive more applicants.
- Lander County Library has left the library district it has shared with the counties of Elko and Eureka. This is the same district that was recently vacated by Storey County.
- Election of officers will take place at the June 24, 2021 meeting.

Set Date and Time for the regular Library Board Meeting: The next regular meeting of the Library Board of Trustees is set for Thursday, June 24, 2021 at 3:00pm at the Churchill County Library Annex at 507 South Maine Street, Fallon, NV.

OLD BUSINESS

Library Marketing and Publicity:

- Hot Off the Press Co-op Newsletter
- Summer Reading Program to begin June 7th with lots of volunteer help
- Story Time is back starting June 15th

Review of Churchill County Library 5 year plan 2018-2022: The Churchill County Library Strategic Plan is due review and updating. Considering the impact of Covid and other economic hardships on our community, Carol has recommended we work with Ruth Metz. Ruth is a library consultant who can evaluate our community needs and help us build an effective plan. Estimated cost for Ruth Metz consultation is \$15k-\$28k. More discussion will take place next meeting.

NEW BUSINESS

Review and Adoption of the Monthly Budget Report:

Carol reported that the -41.76% on page 2 of the report reflected digital resource use and was offset by grant funds and funds left unused by not filling unnecessary open positions during the pandemic.

A motion was made to approve the monthly budget report by Bill Williams, seconded by Ashlee McGarity. All in favor.

Review and Adoption of Library Gift Fund Report

A motion was made to approve the Library Gift Fund report by Marilyn Hedges-Hiller, seconded by Bill Williams. All in favor

Review of Collection Development Policy, Request for Reconsideration of Library Resources, and Appendices

Carol reported that this is the document that is used to manage which materials are added and/or removed from the library collection and why.

A motion was made to table any action on the Collection Development Policy, etc. to allow more time for review and discussion by Jo Petteruti, seconded by Marilyn Hedges-Hiller. All in favor.

Public Comment – none

Adjournment: 3:38pm

Respectfully submitted,

A handwritten signature in cursive script, reading "Ashlee McGarity". The signature is written in dark ink and is positioned above the printed name and date.

Ashlee McGarity
June 14, 2021