

**August 26, 2019**

The Churchill County Library Board of Trustees and the Churchill Library Association held a joint special public meeting on Monday, August 26th, 2019 at the Churchill County Library Annex, 507 South Maine Street, Fallon, Nevada. The meeting was scheduled to begin at 4:00 p.m.

## **REGULAR AGENDA ITEMS**

**Call to Order:** CLA Chair Zip Upham called the meeting to order at 4:01 pm.

**Public Comment:** None

### **Roll call of members:**

Present were Library Board of Trustees: Marilyn Hedges-Hiller, Kelli Kelly, Denice Pinder, Jo Petteruti, Bill Williams; Churchill Library Association members: Jaime Shafer, Zip Upham, Jo Petteruti, Terry Mackedon, Deborah Strickland-Steward, and Linda Miller; Library Director Carol Lloyd, Consultant Ruth Metz, Patron Nicole Davis.

Absent: County Commissioner Carl Erquiaga, Deputy District Attorney Joe Sanford

**Verification of the posting of the agenda:** Verified by Library Director Carol Lloyd

**Churchill Library Association** - agenda item: recap of Books, Bites, and Beverages event will be tabled until next meeting.

## **NEW BUSINESS**

- 1. Information Only:** Information gathering discussion with library consultant Ruth Metz to explore the possible expansion of the Churchill County Library building.

Ruth Metz is the consultant who has been hired to complete an assessment of the future space needs of the Churchill County Library and to create a document that will serve as a roadmap to library expansion. This project is being funded by an LSTA grant for \$10,000. She previously worked with the co-operative on their strategic planning process.

### **Scope of Work**

- Preliminary needs assessment
- Document if there is a need and why
- Range of cost – based on square footage
- How expansion will effect programs
- Funding strategies
- Next steps

Involved architect David Wark – Portland based architect who has a multitude of experience with library design and construction.

This will provide the case for moving forward with expansion.

**Questions to be Answered:**

1. What works well with the space now?
2. What is not working well with the space now?
3. What cannot currently be accomplished because of space?
4. What do we want to accomplish with additional space?
5. What funding prospects are there for expansion?

**What works well**

- Community involvement – lots of activities going on in the library all the time.
- Don't have to be quiet – no one is going to say “shhhhh”
- STEAM programs
- Serving the underserved – inclusivity
- Self-Service area
- Racks on wheels – dvds, audio books, and central area furniture can be moved to accommodate larger events.
- Physical collection of the library and the co-operative
- # of staff – you can always find someone to help you.
- Keeping up with the times – XR, 3D printer
- Small town feel
- Light and Comfortable – lots of windows, art, openness, exposed beams

**What is NOT working well?**

- Limited access to stacks when space is being used for large programs
- Parking
- Need a comfortable quiet reading room
- Need more office / small room space
- Computer area / lab – to accommodate more computer users and quiet computer needs

**What are you unable to accomplish because of space restrictions?**

- Program growth is limited by space
- Lack of meeting rooms for groups especially after hours
- Not enough room to accommodate all of the people who want to attend events
  - Often standing room only for adults during story-time and special childrens events
- When large activities and programs are happening in the library that is the ONLY thing that can happen in the library. Stacks are not accessible.

**What do you want to accomplish with more space?**

- More classes – want people to see the activities but in separate areas so that programs don't inhibit regular use of library.
- More room for kids programs including small tables and chairs.
- Green suitcase programs – resources exist but can't be effectively use to their fullest.

- Young Adult (Tween) programing.
- XR space needs to be bigger
- Digital media – green screen, podcast, stop motion, makers space
- Outside area – shaded, enclosed
- Green as possible – solar panels
- Smartboard in kids area
- Be able to have multiple programs going on at the library at the same time

#### **Financial prospects for funding capital expansion?**

- Private donations
- Foundational grants / partnerships
  - Pennington?
- Government funding
- Federal grants
  - National Endowment for the Humanities
- Legacy programs
- Will need to work with a Development Coordinator

#### **Other Thoughts**

- Potential expansion into the old book-mobile garage
  - That area is used for staging events
  - Computer equipment and servers
  - HVAC
- There needs to be power (electrical plug-ins) throughout the building.
  - Personal computer usage is limited due to lack of outlets.
- What is the current occupancy of the building?

**Public Comment:** None

**Adjournment:** 5:15 pm

Respectfully submitted,



Kelli Kelly  
August 27<sup>th</sup>, 2019