

**CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA
553 S. MAINE STREET
Fallon, Nevada 89406
(775) 423-7581**

Email: celloyd@churchillcountylibrary.org

******NOTICE OF PUBLIC MEETING******

PLEASE POST

PLACE OF MEETING: Churchill County Administration Building 155 N. Taylor Street, Commission Chambers

DATE AND TIME: September 22, 2022 at 3 p.m.

TYPE OF MEETING: Regularly scheduled meeting of the Library Board of Trustees

Notes

These meetings are subject to the provisions of the Nevada Open Meeting Law (NRS Chapter 241. Except as otherwise provided for by law, these meetings are open and public.

- I. Action will be taken on all Agenda items, unless otherwise noted.**
- II. The Agenda is a tentative schedule. The Library Board of Trustees may act upon Agenda items a different order than is stated in this notice-so as to affect the people's business in the most efficient manner possible.**
- III. In the interest of time, the Library Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.**
- IV. Any statement made by a member of the Library Board of Trustees during the public meeting is absolutely privileged.**
- V. All persons participating in the meeting, by any means, are put on notice that all meetings are recorded.**

AGENDA

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Public Comment**
- 4. Roll call of members**
- 5. Verification of the posting of the agenda**
- 6. Consideration and possible action re: Approval of agenda as submitted or revised.**
- 7. Consideration and for possible action re: Approval of Minutes of the meeting held on:
A. August 25, 2022**
- 8. Library Board of Trustees' Report**
- 9. Library Director's Report**

- Featured Artist-Dennis Doyle-Photography-September through October
- RECAP-September 13, 2022-Artist Reception Dennis Doyle 5-6pm
- October 22, 2022-Saturday-Author Kendra Atleework-Miracle Country-CAC-5-7pm/Nevada Humanities
- October 25, 2022-Conversation with the Author- Dale Eriquiaga- Three Wives' Tale- 5:30pm-Library
- February 25, 2023-Saturday-Author Michael Branch-On the Trail of the Jackalope: How a Legend Captured the World's Imagination and Helped Us Cure Cancer-CAC-5-7pm/Nevada Humanities
- 2022 Annual Report
- Statistics

Set date and time of regular/special Library Board meetings: Next meeting is scheduled for Thursday October 20, 2022 at 3 p.m. at Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

OLD BUSINESS

1. **For information only re:** Discussion of funds held with Churchill County and investment options.

NEW BUSINESS.

1. **Consideration and possible action re:** Action to approve the monthly budget report.
2. **Consideration and possible action re:** Action to approve the Library Gift Fund.

Public Comment

Adjournment.

AFFIDAVIT OF POSTING

State of Nevada)
 : ss
County of Churchill)

Maria Gill, an employee of Churchill County Nevada, being duly sworn, says: That on the 15th day of September 2022 AD, she posted a notice, of which the above is a copy, at Churchill County Administration 155 N. Taylor, Fallon, NV; City of Fallon 55 W. Williams; Churchill County Library 553 S. Maine Street Fallon, NV; Churchill County Website www.churchillcounty.org and the Nevada State Website <https://notice.nv.gov/>.

Maria Gill

State of Nevada)
 : ss
County of Churchill)

On the 15th day of September 2022 before a Notary Public, personally appeared Maria Gill known to me to be the person described in and who executed the foregoing instrument. In witness whereof, I have hereunto set my hand and affixed by official seal this 15th day of September 2022.

Amy Lawry

Endnotes:

Disclosures:

Churchill County is an equal opportunity provider and employer.

Accommodations:

Churchill County Library will make all reasonable efforts to assist and accommodate physically handicapped person desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Library Director, in writing at 553 S. Maine St., Fallon, Nevada 89406, or by calling (775) 423-7581 or the TDD Nevada relay number 711.

Procedures:

- The public meetings may be conducted according to rules of parliamentary procedure.
- Persons providing public comment will be asked to state their name for the record.
- The Library Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people’s business.
- All supporting materials for this agenda are available by requesting a copy from the Library Director at 775-423-7581 prior to the meeting. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Library Director. You are entitled to one copy of the supporting materials free of charge.
- In accordance with Federal law and U.S. Department of Agriculture policy, Churchill County is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability, (not all prohibited bases apply to all programs). To file a complaint of discrimination, write USDA, Director, Office of Equal Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call ((800)795-3972 (voice) or (202)720-6382 (TDD).



August 25, 2022

The Churchill County Library Board of Trustees held a public meeting on Thursday, August 25, 2022, at the Churchill County Administration Building, Commission Chambers, 155 N. Taylor Street, Fallon, NV. The meeting was scheduled to begin at 3:00pm.

REGULAR AGENDA ITEMS

- 1. Call to Order:** Chairperson Kelli Kelly @ 3pm
- 2. Pledge of Allegiance**
- 3. Public Comment?** None
- 4. Roll Call of Members:**

Present were: Trustees Kelli Kelly, Bill Williams, Jo Petteruti, David Brakebill, and Ashlee McGarity; Library Director Carol Lloyd; County Commissioner Greg Koenig; Deputy District Attorney Jeff Weed

- 5. Verification of the posting of the agenda:** Verified by Library Director Carol Lloyd
- 6. Consideration and possible action – Approval of agenda:** EDIT: Item 7B is edited to clarify that the meeting included all Churchill County leadership boards, not just the County Commissioners.

A motion was made to adopt the agenda as edited by David Brakebill, seconded by Jo Petteruti. All in favor.

- 7. Consideration and possible action – Approval of minutes:**

- A. July 28, 2022 minutes - EDIT: Edit to add “by Jo Petteruti” at the close of the minutes, immediately following “Respectfully submitted by”. Correction to remove “not” from David Brakebill’s Trustee Report, instead should read “Bruno is light reading.”

A motion was made to adopt the minutes from the July 28, 2022 meeting as edited by David Brakebill, seconded by Jo Petteruti. All in favor.

- B. August 10, 2022 minutes – Open Meeting Law Training, all Churchill County Leadership boards in attendance.

A motion was made to adopt the minutes from the August 10, 2022 Open Meeting Law Training by Dave Brakebill, seconded by Bill Williams. All in favor.

- 8. Board of Trustees Report**

Jo Petteruti reported that she helped run the ticket sales table for the Books, Bites, & Beverages fundraiser and she was very busy.

Kelli Kelly also helped with the Books, Bites, & Beverages fundraiser. She noted that it was well attended and she really enjoyed her role as the white wine server.

Ashlee McGarity shared appreciation for the care and patience received by her family during her absence while caring for her daughter.

- 9. Library Directors Report**

- RECAP – August 5, 2022 – Books, Bites, & Beverages fundraiser
Carol reported that there were approximately 110 people in attendance and about \$6400 raised.
- Featured Artist for July/August – Creative Aging Program, CAC/NV Humanities
- Featured Artist for September/October – Photography by Dennis Doyle, petroglyphs and pictographs
- September 13, 2022, 5-6pm – Artist Reception, Dennis Doyle
- October 22, 2022 (Saturday) – Author Kendra Attleework, *Miracle Country*, 5pm-7pm, CAC/Nevada Humanities – Book is available in the Library and is highly acclaimed by Carol and Kelli.
- February 25, 2023 (Sunday) – Author Michael Branch, *On the Trail of the Jackalope: How a Legend Captured the World's Imagination and Helped Us Cure Cancer*, 5pm-7pm, CAC/Nevada Humanities
- Update – Enel Drone Project – Enel is an alternative energy organization that has worked with the library to promote more STEAM engagement with the community. The library received a \$10k grant from Enel which was used to purchase 10 indoor drones, along with 10 chromebooks and curriculum to use with those drones. There is about \$4k remaining from the grant which will be used for marketing and later expansion as needed.
- Statistics

The next board meeting will be held September 22, 2022 at 3pm in the Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

OLD BUSINESS

1. **For information only re: funds held with Churchill County and investment options.**

NEW BUSINESS

1. **Consideration and possible action – Action to approve monthly budget report for July 2022.**
A motion was made to approve the monthly budget report for July 2022 as presented by Jo Petteruti, seconded by Ashlee McGarity. All in favor.
2. **Consideration and possible action – Action to reapprove the end of the fiscal year financial report for 2021-2022.**
A motion was made to approve the end of the fiscal year financial report for 2021-2022 by Bill Williams, seconded by Jo Petteruti. All in favor.
3. **Consideration and possible action – Action to approve the Library Gift Fund.**
A motion was made to approve the Library Gift Fund as presented by David Brakebill, seconded by Bill Williams. All in favor.
4. **Consideration and possible action – Action to elect FY 2022-2023 officers: Nominations include Kelli Kelly as Chair, Ko Petteruti and Vice Chair, and Ashlee McGarity as Secretary.**

A motion was made to approve officers as nominated by Dave Brakebill, seconded by Bill Williams. All in favor.

5. **Consideration and possible action** – Action to approve Library Director’s Annual Performance Appraisal.

Geof Stark, the Churchill County HR Director, presented the Churchill County Library Director Evaluation Report. The Evaluation Report presented is based on a summary of individual evaluations submitted by Library Board members. The director’s scores are as follows: Job Knowledge – Excellent, 5.0; Leadership – Excellent, 5.0; Budget Management – Excellent, 5.0; Development of Personnel/Subordinates – Excellent, 4.8; Relationship with Peers – Excellent, 5.0; Relationship with Customers – Excellent, 5.0; Responsiveness to Direction from the Library Board – Excellent, 5.0; Innovation/Initiative – Excellent, 5.0; Job Productivity – Excellent, 5.0; Overall Performance – Excellent, 5.0.

The above satisfactory evaluation means that Director Lloyd is eligible for a one-step merit increase.

A motion was made by Bill Williams to approve the Library Director’s Annual Performance Appraisal as presented along with her one-step merit increase, seconded by David Brakebill. All in favor.

Public Comment – None

Adjournment: 3:31pm

Respectfully submitted,

Ashlee McGarity
September 6, 2022

STATISTICS
August 2022

	August 2022	August 2021	July 2022
Circulation	12,950	9,851	12,052
Patron Visits	7,947	4,962	7,036
Daily Average (Patrons)	294	207	225
Programs	66	45	60
Program Attendance	668	971	1,357

Programs:

Program count is library YouTube views of storytimes, database tutorials, informational videos (new book, etc)

Grab and Go	0
Volunteers	17
Volunteer Hours	82
Meeting Room	15
Tests Proctored	0
Books given out in comm	0



Churchill County, NV

Detail vs Budget Report

Account Detail

Date Range: 08/01/2022 - 08/31/2022

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-40100</u>	SALARIES-DEPT HEAD	113,492.00	6,621.30	8,427.20	15,048.50	98,443.50	86.74 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	Amount
08/12/2022	PYPKT01195	PYPKT01195 - 07/25/2022...		PYPKT01195 - 07/25/2022-08/07/2022 (08/...		4,213.60	4,213.60
08/26/2022	PYPKT01208	PYPKT01208 - 08/08/2022...		PYPKT01208 - 08/08/2022-08/21/2022 (08/...		4,213.60	4,213.60
<u>240-551-40200</u>	OTHER SAL & WAGES-REG	260,144.00	15,265.12	19,428.81	34,693.93	225,450.07	86.66 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	Amount
08/12/2022	PYPKT01195	PYPKT01195 - 07/25/2022...		PYPKT01195 - 07/25/2022-08/07/2022 (08/...		9,714.41	9,714.41
08/26/2022	PYPKT01208	PYPKT01208 - 08/08/2022...		PYPKT01208 - 08/08/2022-08/21/2022 (08/...		9,714.40	9,714.40
<u>240-551-40250</u>	SAL & WAGES - PART-TIME	12,182.00	1,094.09	1,154.40	2,248.49	9,933.51	81.54 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	Amount
08/12/2022	PYPKT01195	PYPKT01195 - 07/25/2022...		PYPKT01195 - 07/25/2022-08/07/2022 (08/...		532.80	532.80
08/26/2022	PYPKT01208	PYPKT01208 - 08/08/2022...		PYPKT01208 - 08/08/2022-08/21/2022 (08/...		621.60	621.60
<u>240-551-40270</u>	PART-TIME PERS SAL & WAGE	24,984.00	1,466.10	1,866.00	3,332.10	21,651.90	86.66 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	Amount
08/12/2022	PYPKT01195	PYPKT01195 - 07/25/2022...		PYPKT01195 - 07/25/2022-08/07/2022 (08/...		933.00	933.00
08/26/2022	PYPKT01208	PYPKT01208 - 08/08/2022...		PYPKT01208 - 08/08/2022-08/21/2022 (08/...		933.00	933.00
Totals:		410,802.00	24,446.61	30,876.41	55,323.02	355,478.98	86.53 %
070 - CULTURE AND RECREATION Totals:		410,802.00	24,446.61	30,876.41	55,323.02	355,478.98	86.53 %
551 - PUBLIC LIBRARY Totals:		410,802.00	24,446.61	30,876.41	55,323.02	355,478.98	86.53 %
400 - DIRECT SALARY EXPENSE Totals:		410,802.00	24,446.61	30,876.41	55,323.02	355,478.98	86.53 %
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-45100</u>	RETIREMENT	118,589.00	6,947.39	8,842.32	15,789.71	102,799.29	86.69 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	Amount
08/12/2022	PYPKT01195	PYPKT01195 - 07/25/2022...		PYPKT01195 - 07/25/2022-08/07/2022 (08/...		4,421.16	4,421.16
08/26/2022	PYPKT01208	PYPKT01208 - 08/08/2022...		PYPKT01208 - 08/08/2022-08/21/2022 (08/...		4,421.16	4,421.16

Account	Name	Ending Balance	Budget Remaining	% Remaining	Fiscal Budget	Beginning Balance	Total Activity	Project Account	Amount
<u>240-551-45150</u>	SOCIAL SECURITY	139.41	616.59	81.56 %	756.00	67.84	71.57		33.03
08/12/2022	Source Transaction PYPKT01195 - 07/25/2022...				Vendor			Project Account	38.54
08/26/2022	PYPKT01208 - 08/08/2022...								
<u>240-551-45200</u>	PACT (INDUSTRIAL INS)	1,102.14	9,755.86	89.85 %	10,858.00	637.35	464.79		263.33
08/12/2022	Source Transaction PYPKT01195 - 07/25/2022...				Vendor			Project Account	201.46
08/26/2022	PYPKT01208 - 08/08/2022...								
<u>240-551-45400</u>	GROUP INSURANCE	6,977.48	49,611.52	87.67 %	56,589.00	2,616.56	4,360.92		4,360.92
08/26/2022	Source Transaction PYPKT01208 - 08/08/2022...				Vendor			Project Account	
<u>240-551-45444</u>	HSA HEALTH SAVINGS	166.00	1,826.00	91.67 %	1,992.00	0.00	166.00		166.00
08/12/2022	Source Transaction PYPKT01195 - 07/25/2022...				Vendor			Project Account	
<u>240-551-45500</u>	MEDICARE	767.95	5,189.15	87.11 %	5,957.00	346.58	421.27		209.95
08/12/2022	Source Transaction PYPKT01195 - 07/25/2022...				Vendor			Project Account	211.32
08/26/2022	PYPKT01208 - 08/08/2022...								
<u>240-551-45700</u>	COMPENSATED ABSENCES	0.00	4,108.00	100.00 %	4,108.00	0.00	0.00		0.00
070 - CULTURE AND RECREATION Totals:		24,942.59	173,906.41	87.46 %	198,849.00	10,615.72	14,326.87	24,942.59	173,906.41
551 - PUBLIC LIBRARY Totals:		24,942.59	173,906.41	87.46 %	198,849.00	10,615.72	14,326.87	24,942.59	173,906.41
450 - EMPLOYEE BENEFITS Totals:		24,942.59	173,906.41	87.46 %	198,849.00	10,615.72	14,326.87	24,942.59	173,906.41
Category: 500 - SERVICES & SUPPLIES									
Department: 551 - PUBLIC LIBRARY									
Function: 070 - CULTURE AND RECREATION									
<u>240-551-50400</u>	AV/eBOOKS/eAUDIO	7,885.86	17,114.14	68.46 %	25,000.00	3,163.84	4,722.02		74.97
08/05/2022	Source Transaction APPKT01053				Vendor			Project Account	22.49
08/05/2022	502383844				(1)DVD NEW GOLD MOUNTAIN SEASON 1 W/...	18029 - MIDWEST TAPE			23.24
08/12/2022	APPKT01053				(1)DVD DOCTOR STRANGE IN THE MULTIVER...	18029 - MIDWEST TAPE			56.23
08/12/2022	502420111				(1) DVD LOST CITY, THE W/S	18029 - MIDWEST TAPE			37.49
08/12/2022	APPKT01057				(1) DVD GILDED AGE SEASON 2 W/S	18029 - MIDWEST TAPE			22.49
08/12/2022	502420112				(1) DVD NCIS SEASON 17 W/S	18029 - MIDWEST TAPE			23.24
08/12/2022	APPKT01057				(1)DVD BOB'S BURGERS MOVIE, THE W/S	18029 - MIDWEST TAPE			23.24
08/12/2022	502420113				(1)DVD SONIC THE HEDGEHOG 2 W/S	18029 - MIDWEST TAPE			
08/12/2022	APPKT01057								
08/19/2022	APPKT01061								

Account	Post Date	Packet Number	Name	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-50400			AV/eBOOKS/eAUDIO - Continued				25,000.00	3,163.84	4,722.02	7,885.86	17,114.14	68.46 %
	08/19/2022	APPKT01061		502451413	132910	(1)DVD HIDDEN ASSETS SERIES 1 W/S						82.47
	08/19/2022	APPKT01061		502451415	132910	(1)DVD SCIENCE KIDS: GORILLAS & OTHER G...						36.74
	08/19/2022	APPKT01061		502451416	132910	(1)DVD MEN W/S						22.49
	08/19/2022	APPKT01061		502451417	132910	(1)DVD PAM & TOMMY W/S						14.99
	08/19/2022	APPKT01061		L4226684 07/31/22	132851	2036869315 IT GIRL						132.68
	08/19/2022	APPKT01061		L4226684 07/31/22	132851	2036889647 SUGAR AND SALT						53.30
	08/26/2022	APPKT01071		502483793	133021	(1) DVD NETWORK W/S						11.24
	08/26/2022	APPKT01071		502483795	133021	(1) DVD TOO CLOSE SEIES 1 W/S						22.49
	08/26/2022	APPKT01071		502520795	133021	(4) DVD BONKSTERS GROSS SCIENCE: CREEPY..						18.74
	08/26/2022	APPKT01071		502520797	133021	NCIS SEASON 18 W/S						36.74
	08/26/2022	APPKT01071		502520798	133021	(1)DVD SIGNORA VOLPE SERIES 1 W/S						29.99
	08/26/2022	APPKT01071		502532775	133021	ADVANCE DIGITAL PAYMENT						4,000.00

Account	Post Date	Packet Number	Name	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-50900			BOOKS AND PERIODICALS				30,000.00	649.49	2,351.12	3,000.61	26,999.39	90.00 %
	08/12/2022	APPKT01057		2022-2023 RENEWAL	132767	(1)YR SUBSCRIPTION RENEW						157.99
	08/19/2022	APPKT01061		L1061534 07/31/22	132851	2036862997 GREAT MAN THEORY						338.36
	08/19/2022	APPKT01061		L1061534 07/31/22	132851	2036878202 BLACK DOG						363.67
	08/19/2022	APPKT01061		L1061534 07/31/22	132851	2036911711 ALLICES ADVENTURES IN WON...						14.53
	08/19/2022	APPKT01061		L1061534 07/31/22	132851	2036891801 PROPERTIES OF THIRST						130.08
	08/19/2022	APPKT01061		L1061534 07/31/22	132851	2036849085 REPUTATION						405.32
	08/19/2022	APPKT01061		L1061534 07/31/22	132851	2036884837 POCKET HUNTERS						276.79
	08/19/2022	APPKT01061		L1061534 07/31/22	132851	2036899852 ON CRITICAL RACE THEORY WH...						47.43
	08/19/2022	APPKT01061		L1061534 07/31/22	132851	2036897247 TO KILL A TROUBADOUR						303.37
	08/19/2022	APPKT01061		L4226314 07/31/22	132851	2036907590 GUNSLINGERS GUIDE TO AVOID...						5.44
	08/19/2022	APPKT01061		L4226314 07/31/22	132851	2036885718 NOBODYS PRINCESS						21.78
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*2240-Riley Thorn						15.73
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*2240-The Family Beach House						15.99
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*2240-Adak						7.96
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*2240-The Spirituals and the Blues						12.54
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*2240-Maximum Ride, (9)book Collection						7.39
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*2240-Catastrophe						117.00
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*2240-My Broken Pieces						15.00
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*2240-Riley Thorn						8.44
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*2240-The Inn on Harmony island						14.05
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*2240-Riley Thorn						14.35
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*2240-Adak						13.51
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*2240-Adak						44.40

Account	Post Date	Packet Number	Name	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<u>240-551-50910</u>			BOOKS/PERIODICALS-CHILD				10,000.00	123.32	516.35	639.67	9,360.33	93.60 %
	08/19/2022	APPKT01061		L1064504 07/31/22	132851	2036864953 BEASTS OF RUIN	Vendor			Project Account		Amount
	08/19/2022	APPKT01061		L1064504 07/31/22	132851	2036862627 THATS NOT MY NAME	1718 - BAKER & TAYLOR					15.98
	08/19/2022	APPKT01061		L1064504 07/31/22	132851	2036890101 NOTHING IS LITTLE	1718 - BAKER & TAYLOR					64.03
	08/19/2022	APPKT01061		L1064504 07/31/22	132851	2036841783 CAPTAIN CAT GOES TO MARS	1718 - BAKER & TAYLOR					103.12
	08/19/2022	APPKT01061		L1064504 07/31/22	132851	2036872836 BE REAL MACY WEAVER	1718 - BAKER & TAYLOR					110.11
	08/19/2022	APPKT01061		L1064504 07/31/22	132851	2036912642 WHATS COMING TO ME	1718 - BAKER & TAYLOR					100.06
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*0470-For Brown Girls with Sharp Edges	14779 - WELLS FARGO COMMERCIAL CARD					97.77
			NEVADA LIBRARY Coop				29,090.00	12,863.74	0.00	12,863.74	16,226.26	55.78 %
<u>240-551-52400</u>			CONTRACTED SERVICES				13,000.00	1,638.75	1,028.00	2,666.75	10,333.25	79.49 %
	08/19/2022	APPKT01061		03-03 22316	132938	REUPHOLSTER SEAT CUSHIONS (X7)	Vendor			Project Account		Amount
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*2240-Website update	961073 - SILVER STATE INDUSTRIES					963.00
			PLAT FORM FEE				2,000.00	1,000.00	0.00	1,000.00	1,000.00	50.00 %
<u>240-551-52520</u>			CONTRACT SERVICE/PROGRAM				1,200.00	750.00	0.00	750.00	450.00	37.50 %
			MEMBERSHIPS				700.00	150.00	0.00	150.00	550.00	78.57 %
<u>240-551-55720</u>			COPIER MAINTENANCE/USAGE				1,300.00	0.00	136.68	136.68	1,163.32	89.49 %
	08/05/2022	APPKT01053		AR295457	132667	OVERAGE 06/22/22-07/21/22 - COPIER #7297	Vendor			Project Account		Amount
	08/05/2022	APPKT01053		AR295457	132667	BASE RATE 07/22/22-08/21/22 - COPIER #72...	287 - OFFICE PRODUCTS, INC.					99.69
			OPERATING SUPPLIES				9,000.00	225.50	1,284.19	1,509.69	7,490.31	83.23 %
	08/05/2022	APPKT01053		8066939900	132679	(2)PK 8.5X11 STANDUP SIGNHOLDER 12PK	Vendor			Project Account		Amount
	08/05/2022	APPKT01053		8066956689	132678	(1) ROLL THERMAL 3-1/8X230	12665 - STAPLES					117.96
	08/19/2022	APPKT01061		6163244 070922	132844	WATER (33148666163244), 07/07/22	12665 - STAPLES					313.16
	08/19/2022	APPKT01061		6163244 080622	132844	WATER (33148666163244), 08/04/22	15396 - ALHAMBRA					29.43
	08/19/2022	APPKT01061		8067089127	132943	(1)PK DUST-OFF 7OZ, 6PK	15396 - ALHAMBRA					36.43
	08/26/2022	APPKT01071		8067189850	133036	(4)PK PACKING TAPE CRYSTAL CLEAR	12665 - STAPLES					21.16
	08/26/2022	APPKT01071		8067198672	133037	(1) BROTHER DR820 DRUM UNIT	12665 - STAPLES					131.14
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*0470-SRP Supplies-tootsie rolls	14779 - WELLS FARGO COMMERCIAL CARD					95.29
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*2240-Prime membership 07/03-08/03/22	14779 - WELLS FARGO COMMERCIAL CARD					17.06

Detail vs Budget Report

Date Range: 08/01/2022 - 08/31/2022

Account	Post Date	Packet Number	Name	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<u>240-551-55800</u>			OPERATING SUPPLIES - Continued				9,000.00	225.50	1,284.19	1,509.69	7,490.31	83.23 %
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*2240-3D Printer filament	Vendor			Project Account		Amount
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*2240-(6)Labels Removable	14779 - WELLS FARGO COMMERCIAL CARD					231.62
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*0470-SRP Supplies-Ocean Foam Stickers	14779 - WELLS FARGO COMMERCIAL CARD					76.89
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*2240-Spine Labels	14779 - WELLS FARGO COMMERCIAL CARD					12.90
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*0470-STEAM Project-Activity Boars,Building...	14779 - WELLS FARGO COMMERCIAL CARD					21.98
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*0470-STEAM Project-Balance Pods	14779 - WELLS FARGO COMMERCIAL CARD					47.71
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*0470-Craft supplies-Dinosaur cut-outs,stick...	14779 - WELLS FARGO COMMERCIAL CARD					20.97
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*0470-STEAM Project-Rece car track	14779 - WELLS FARGO COMMERCIAL CARD					22.58
	08/31/2022	APPKT01079		ENDING 07/29/22	455	*0470-Craft Supplies-Construction Paper	14779 - WELLS FARGO COMMERCIAL CARD					59.17
	08/31/2022	APPKT01079		ENDING 07/29/22	455							13.75

Account	Post Date	Packet Number	Name	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<u>240-551-55840</u>			MARKETING				900.00	0.00	0.00	0.00	900.00	100.00 %
	08/19/2022	APPKT01061	LSTA FED GRANT EXP	CD082992292566	132923	DEPOSIT ON ACCT FOR CONTENT PURCHASES	0.00	0.00	10,000.00	10,000.00	-10,000.00	0.00 %
	08/19/2022	APPKT01061	TELEPHONE				3,700.00	0.00	0.00	0.00	3,700.00	100.00 %
	08/19/2022	APPKT01061	TRAVEL AND SUBSISTANCE				3,000.00	81.25	0.00	81.25	2,918.75	97.29 %
	08/19/2022	APPKT01061	TRAINING				800.00	0.00	0.00	0.00	800.00	100.00 %

Account	Post Date	Packet Number	Name	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<u>240-551-59200</u>			UTILITIES-ELEC/WTR/SEWER				20,000.00	0.00	2,471.29	2,471.29	17,528.71	87.64 %
	08/19/2022	APPKT01061		8.1750.00 08/10/22	132870	553 SOUTH MAINE STREET	Vendor			Project Account		Amount
	08/19/2022	APPKT01061		8.1800.12 08/10/22	132870	507-A SOUTH MAINE STREET	540 - CITY OF FALLON					2,196.59
	08/19/2022	APPKT01061		8.1801.05 08/10/22	132870	507-B SOUTH MAINE STREET	540 - CITY OF FALLON					255.58
	08/19/2022	APPKT01061										19.12

Account	Post Date	Packet Number	Name	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<u>240-551-59750</u>			UTILITIES-GAS				3,300.00	0.00	61.66	61.66	3,238.34	98.13 %
	08/26/2022	APPKT01071		910001265821 08/10/22	133035	553 S MAINE ST	Vendor			Project Account		Amount
	08/26/2022	APPKT01071		910001265822 08/10/22	133035	507 S MAINE ST	205 - SOUTHWEST GAS CORPORATION					31.42
	08/26/2022	APPKT01071										30.24

Account	Post Date	Packet Number	Name	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<u>240-551-59750</u>			COMPUTERS & PRINTERS				4,000.00	0.00	0.00	0.00	4,000.00	100.00 %

Detail vs Budget Report

Date Range: 08/01/2022 - 08/31/2022

Account: 240-551-59760 Name: COMPUTER SOFTWARE

	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
070 - CULTURE AND RECREATION Totals:	157,455.00	20,645.89	22,571.31	43,217.20	114,237.80	72.55 %
551 - PUBLIC LIBRARY Totals:	157,455.00	20,645.89	22,571.31	43,217.20	114,237.80	72.55 %
500 - SERVICES & SUPPLIES Totals:	157,455.00	20,645.89	22,571.31	43,217.20	114,237.80	72.55 %
240 - PUBLIC LIBRARY Totals:	767,106.00	55,708.22	67,774.59	123,482.81	643,623.19	83.90 %

320 - LIBRARY GIFT FUND

Category: 500 - SERVICES & SUPPLIES
 Department: 691 - LIBRARY GIFTS & DONATION
 Function: 070 - CULTURE AND RECREATION

<u>320-691-55800</u>	OPERATING SUPPLIES	15,000.00	0.00	0.00	15,000.00	100.00 %
<u>320-691-59915</u>	F. N. MORGAN TRUST EXP.	25,000.00	0.00	0.00	25,000.00	100.00 %

070 - CULTURE AND RECREATION Totals:	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
691 - LIBRARY GIFTS & DONATION Totals:	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
500 - SERVICES & SUPPLIES Totals:	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
320 - LIBRARY GIFT FUND Totals:	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %

Report Total: 807,106.00 55,708.22 67,774.59 123,482.81 683,623.19 84.70 %

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-40100	SALARIES-DEPT HEAD	113,492.00	6,621.30	8,427.20	15,048.50	98,443.50	86.74 %
240-551-40200	OTHER SAL & WAGES-REG	260,144.00	15,265.12	19,428.81	34,693.93	225,450.07	86.66 %
240-551-40250	SAL & WAGES - PART-TIME	12,182.00	1,094.09	1,154.40	2,248.49	9,933.51	81.54 %
240-551-40270	PART-TIME PERS SAL & WAGE	24,984.00	1,466.10	1,866.00	3,332.10	21,651.90	86.66 %
070 - CULTURE AND RECREATION Totals:		410,802.00	24,446.61	30,876.41	55,323.02	355,478.98	86.53 %
551 - PUBLIC LIBRARY Totals:		410,802.00	24,446.61	30,876.41	55,323.02	355,478.98	86.53 %
400 - DIRECT SALARY EXPENSE Totals:		410,802.00	24,446.61	30,876.41	55,323.02	355,478.98	86.53 %
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-45100	RETIREMENT	118,589.00	6,947.39	8,842.32	15,789.71	102,799.29	86.69 %
240-551-45150	SOCIAL SECURITY	756.00	67.84	71.57	139.41	616.59	81.56 %
240-551-45200	PACT (INDUSTRIAL INS)	10,858.00	637.35	464.79	1,102.14	9,755.86	89.85 %
240-551-45400	GROUP INSURANCE	56,589.00	2,616.56	4,360.92	6,977.48	49,611.52	87.67 %
240-551-45444	HSA HEALTH SAVINGS	1,992.00	0.00	166.00	166.00	1,826.00	91.67 %
240-551-45500	MEDICARE	5,957.00	346.58	421.27	767.85	5,189.15	87.11 %
240-551-45700	COMPENSATED ABSENCES	4,108.00	0.00	0.00	0.00	4,108.00	100.00 %
070 - CULTURE AND RECREATION Totals:		198,849.00	10,615.72	14,326.87	24,942.59	173,906.41	87.46 %
551 - PUBLIC LIBRARY Totals:		198,849.00	10,615.72	14,326.87	24,942.59	173,906.41	87.46 %
450 - EMPLOYEE BENEFITS Totals:		198,849.00	10,615.72	14,326.87	24,942.59	173,906.41	87.46 %
Category: 500 - SERVICES & SUPPLIES							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-50400	AV/eBOOKS/eAUDIO	25,000.00	3,163.84	4,722.02	7,885.86	17,114.14	68.46 %
240-551-50900	BOOKS AND PERIODICALS	30,000.00	649.49	2,351.12	3,000.61	26,999.39	90.00 %
240-551-50910	BOOKS/PERIODICALS-CHILD	10,000.00	123.32	516.35	639.67	9,360.33	93.60 %
240-551-51630	NEVADA LIBRARY CoOp	29,090.00	12,863.74	0.00	12,863.74	16,226.26	55.78 %
240-551-52400	CONTRACTED SERVICES	13,000.00	1,638.75	1,028.00	2,666.75	10,333.25	79.49 %
240-551-52403	PLAT FORM FEE	2,000.00	1,000.00	0.00	1,000.00	1,000.00	50.00 %
240-551-52520	CONTRACT SERVICE/PROGRAM	1,200.00	750.00	0.00	750.00	450.00	37.50 %
240-551-55400	MEMBERSHIPS	700.00	150.00	0.00	150.00	550.00	78.57 %
240-551-55720	COPIER MAINTENANCE/USAGE	1,300.00	0.00	136.68	136.68	1,163.32	89.49 %
240-551-55800	OPERATING SUPPLIES	9,000.00	225.50	1,284.19	1,509.69	7,490.31	83.23 %
240-551-55840	MARKETING	900.00	0.00	0.00	0.00	900.00	100.00 %
240-551-58080	LSTA FED GRANT EXP	0.00	0.00	10,000.00	10,000.00	-10,000.00	0.00 %
240-551-58400	TELEPHONE	3,700.00	0.00	0.00	0.00	3,700.00	100.00 %

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-58600	TRAVEL AND SUBSISTANCE	3,000.00	81.25	0.00	81.25	2,918.75	97.29 %
240-551-58700	TRAINING	800.00	0.00	0.00	0.00	800.00	100.00 %
240-551-59200	UTILITIES-ELEC/WTR/SEWER	20,000.00	0.00	2,471.29	2,471.29	17,528.71	87.64 %
240-551-59400	UTILITIES-GAS	3,300.00	0.00	61.66	61.66	3,238.34	98.13 %
240-551-59750	COMPUTERS & PRINTERS	4,000.00	0.00	0.00	0.00	4,000.00	100.00 %
240-551-59760	COMPUTER SOFTWARE	465.00	0.00	0.00	0.00	465.00	100.00 %
070 - CULTURE AND RECREATION Totals:		157,455.00	20,645.89	22,571.31	43,217.20	114,237.80	72.55 %
551 - PUBLIC LIBRARY Totals:		157,455.00	20,645.89	22,571.31	43,217.20	114,237.80	72.55 %
500 - SERVICES & SUPPLIES Totals:		157,455.00	20,645.89	22,571.31	43,217.20	114,237.80	72.55 %
240 - PUBLIC LIBRARY Totals:		767,106.00	55,708.22	67,774.59	123,482.81	643,623.19	83.90 %
320 - LIBRARY GIFT FUND							
Category: 500 - SERVICES & SUPPLIES							
Department: 691 - LIBRARY GIFTS & DONATION							
Function: 070 - CULTURE AND RECREATION							
320-691-55800	OPERATING SUPPLIES	15,000.00	0.00	0.00	0.00	15,000.00	100.00 %
320-691-59915	F. N. MORGAN TRUST EXP.	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
070 - CULTURE AND RECREATION Totals:		40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
691 - LIBRARY GIFTS & DONATION Totals:		40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
500 - SERVICES & SUPPLIES Totals:		40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
320 - LIBRARY GIFT FUND Totals:		40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
Report Total:		807,106.00	55,708.22	67,774.59	123,482.81	683,623.19	84.70 %

Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY	767,106.00	55,708.22	67,774.59	123,482.81	643,623.19	83.90 %
320 - LIBRARY GIFT FUND	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
Report Total:	807,106.00	55,708.22	67,774.59	123,482.81	683,623.19	84.70 %

Churchill County Library

2022 Annual Report

Mission Statement

Educating, entertaining, and enriching our community.

Highlights:

- Circulation is 120,222; a 64% increase over last year. Physical items in the collection total 50,499. Cardholders number 6,903 and visits to the building were over 26,000. 34 library volunteers donated 1,089 hours of their time.
- Budget expenditures totaled \$756,747. No funds were spent from the Gift Fund or the F.N. Morgan Trust. The Churchill Library Association provided \$5,623 to assist in funding the Summer Reading Program, a consultant for the Strategic Plan, and the Volunteer Appreciation Reception.
- Grants totaled over \$51,000 with much of it going to downloadable subscription materials; ebooks, eaudios, streaming video and music, and emagazines. This delivery method has shown significant growth over the past few years.
- Over 600 programs for all ages were attended by over 9,000 people. Subjects included Science, Technology, Engineering, Art, Math (STEAM), Summer Reading Program, Story Time, Artist Receptions, Author Events, Virtual Reality, 3D Printing, Outreach to the Community, and Reading with Rover.
- The library offers online programs and items of interest via YouTube, TikTok, and other social media outlets which extends library reach beyond the physical building.
- The Churchill County Library Strategic Plan 2022-2026- Expansion, Outreach, Access was adopted by the Library Board of Trustees in January and presented to the Churchill County Commissioners.
- The Summer Reading Program kicked off with a Carnival in June. Participation was up over 80% from last year with over 600 people signing up. Over 2,000 books were distributed to home libraries in the community.
- Library Board of Trustees are Kelli Kelly, Jo Petteruti, Ashlee McGarity, Bill Williams, and David Brakebill.