

**CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES  
CHURCHILL COUNTY, NEVADA  
553 S. MAINE STREET  
Fallon, Nevada 89406  
(775) 423-7581**

**Email: [celloyd@churchillcountylibrary.org](mailto:celloyd@churchillcountylibrary.org)**

**\*\*\*\*NOTICE OF PUBLIC MEETING\*\*\*\***

**PLEASE POST**

**PLACE OF MEETING:** Churchill County Administration Building 155 N. Taylor Street, Commission Chambers

**DATE AND TIME:** December 22, 2022 at 3 p.m.

**TYPE OF MEETING:** Regularly scheduled meeting of the Library Board of Trustees

**Notes**

**These meetings are subject to the provisions of the Nevada Open Meeting Law (NRS Chapter 241. Except as otherwise provided for by law, these meetings are open and public.**

- I. Action will be taken on all Agenda items, unless otherwise noted.**
- II. The Agenda is a tentative schedule. The Library Board of Trustees may act upon Agenda items a different order than is stated in this notice-so as to affect the people's business in the most efficient manner possible.**
- III. In the interest of time, the Library Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.**
- IV. Any statement made by a member of the Library Board of Trustees during the public meeting is absolutely privileged.**
- V. All persons participating in the meeting, by any means, are put on notice that all meetings are recorded.**

**AGENDA**

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Public Comment**
- 4. Roll call of members**
- 5. Verification of the posting of the agenda**
- 6. Consideration and possible action re: Approval of agenda as submitted or revised.**
- 7. Consideration and for possible action re: Approval of Minutes of the meeting held on:  
A. November 17, 2022**
- 8. Library Board of Trustees' Report**
- 9. Library Director's Report**

- Featured Artist-Jim Zlokovich-November -January
- February 25, 2023-Saturday-Author Michael Branch-On the Trail of the Jackalope: How a Legend Captured the World's Imagination and Helped Us Cure Cancer-CAC-5-7pm/Nevada Humanities
- Statistics
- Update Children's Librarian position
- ILS

**Set date and time of regular/special Library Board meetings:** Next meeting is scheduled for Thursday January 26, 2023 at 3 p.m. at Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

**OLD BUSINESS**

1. **For information only re:** Discussion of funds held with Churchill County and investment options.

**NEW BUSINESS.**

1. **Consideration and possible action re:** Action to approve process for recruitment and selection of Director candidates.
2. **Consideration and possible action re:** Action to approve the monthly budget report.
3. **Consideration and possible action re:** Action to approve the Library Gift Fund.


**Public Comment**

**Adjournment.**

**AFFIDAVIT OF POSTING**

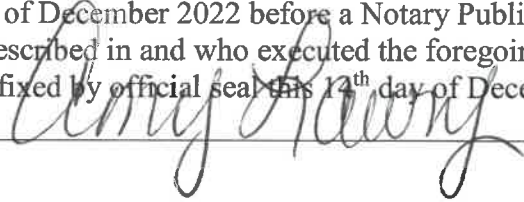
State of Nevada        )  
                                  : ss  
County of Churchill    )

Ashlee Brown, an employee of Churchill County Nevada, being duly sworn, says: That on the 14th day of December 2022 AD, she posted a notice, of which the above is a copy, at Churchill County Administration 155 N. Taylor, Fallon, NV; City of Fallon 55 W. Williams; Churchill County Library 553 S. Maine Street Fallon, NV; Churchill County Website [www.churchillcounty.org](http://www.churchillcounty.org) and the Nevada State Website <https://notice.nv.gov/>.



State of Nevada        )  
                                  : ss  
County of Churchill    )

On the 14<sup>th</sup> day of December 2022 before a Notary Public, personally appeared Ashlee Brown known to me to be the person described in and who executed the foregoing instrument. In witness whereof, I have hereunto set my hand and affixed by official seal this 14<sup>th</sup> day of December 2022.



Endnotes:

**Disclosures:**

Churchill County is an equal opportunity provider and employer.

**Accommodations:**

Churchill County Library will make all reasonable efforts to assist and accommodate physically handicapped person desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Library Director, in writing at 553 S. Maine St., Fallon, Nevada 89406, or by calling (775) 423-7581 or the TDD Nevada relay number 711.

**Procedures:**

- The public meetings may be conducted according to rules of parliamentary procedure.
- Persons providing public comment will be asked to state their name for the record.
- The Library Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people’s business.
- All supporting materials for this agenda are available by requesting a copy from the Library Director at 775-423-7581 prior to the meeting. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Library Director. You are entitled to one copy of the supporting materials free of charge.
- In accordance with Federal law and U.S. Department of Agriculture policy, Churchill County is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability, (not all prohibited bases apply to all programs). To file a complaint of discrimination, write USDA, Director, Office of Equal Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (
- (800)795-3972 (voice) or (202)720-6382 (TDD).

**November 17, 2022**

The Churchill County Library Board of Trustees held a public meeting on Thursday, November 17, 2022, at the Churchill County Administration Building, Commission Chambers, 155 N. Taylor Street, Fallon, NV. The meeting was scheduled to begin at 3:00pm.

**REGULAR AGENDA ITEMS**

1. **Call to Order:** Kelli Kelly @ 3pm
2. **Pledge of Allegiance**
3. **Public Comment?** None
4. **Roll Call of Members:**

Present were: Trustees Kelli Kelly, Bill Williams, Jo Petteruti, David Brakebill, and Ashlee McGarity; Library Director Carol Lloyd

Not present: County Commissioner Greg Koenig; Deputy District Attorney Jeff Weed

5. **Verification of the posting of the agenda:** Verified by Library Director Carol Lloyd
6. **Consideration and possible action – Approval of agenda:** EDIT: none  
A motion was made to approve the agenda as presented by David Brakebill, seconded by Bill Williams. All in favor.
7. **Consideration and possible action – Approval of minutes:** October 20, 2022 minutes  
EDIT: The date on heading and the first paragraph of the minutes to be changed from “October 22, 2022” to “October 20, 2022”.

A motion was made to adopt the minutes from the October 20, 2022 meeting as amended by Bill Williams, seconded by David Brakebill. Kelli Kelly abstained, all others in favor.

**8. Board of Trustees Report**

Kelli Kelly, as board chair, met with Carol Lloyd and Churchill County representatives to discuss a waiver of a county mandated 3-month hiring hold for vacated positions. The Library Director position is essential and the request for a waiver was granted. There will be a 1-week overlap between the new director’s start and Carol Lloyd’s last day. The meeting also included a report to the representatives about library services, including the drone program and an invitation to participate in library programming.

Carol added that the county practices the hiring hold to allow time to ensure that departments are being managed in the best possible way and not just filling a position “just because.”

Kelli also met with Geof (Stark), County HR director, to discuss the process of hiring a new director. Geof will be present at an upcoming meeting, probably January, to discuss with the board the responsibilities and expectations of the board and the county.

Jo Petteruti asked if there are guidelines or examples of how this process happened in the past. Kelli reassured that Geof will be prepared when he comes with all the information and guidance we need as a board to make the best decisions for the hiring process.

Kelli also reported that she was able to introduce Kendra Atleework and facilitate the conversation with the author. She said it was a delightful event. Kendra really appreciated all the commonalities between Fallon and Bishop, CA where she grew up.

Jo Petteruti reported that she also attended the Kendra Atleework event. She also attended the Dale Erquiaga's conversation event. Both were great. Jo was also able to see the first drone workshop and found it incredibly interesting and fun.

David Brakebill requested more information regarding the county's hiring hold policy. Carol explained that it was a practice that began many years ago as a way to save money and to encourage department heads to evaluate the needs of the department. She also reminded that hiring delays and freezes are common now in public employment. David expressed concern over that policy being applied to department head positions.

## 9. Library Directors Report

- RECAP – 25 Attendees - October 22, 2022 (Saturday) – Author Kendra Atleework, *Miracle Country*, 5pm-7pm, CAC/Nevada Humanities –Carol said the event was wonderful and expressed the importance of the cooperation between the library and the Churchill Arts Council
- RECAP – 50 Attendees - October 25, 2022 (Tuesday) – Author Dale Erquiaga, *Three Wives' Tales*, 5:30pm- Library –
- Featured Artist for November - January – Jim Zlokovich
- February 25, 2023 (Saturday) – Author Michael Branch, *On the Trail of the Jackalope: How a Legend Captured the World's Imagination and Helped Us Cure Cancer*, 5pm-7pm, CAC/Nevada Humanities
- Drones – The CCMS intern Gage and Librarian Joe are working together on this project and discovered an issue with communication between the controls and the drones due to having too many drones active in close vicinity. Today the kids will be working on programming and only flying 2 drones at a time. The program will be moved to Wednesdays.
- Update Children's Librarian Position – February 3, 2023 – Job is posted and will close December 5, 2022. There will be an overlap between when Librarian Jess' last day and the start date for the new Children's Librarian.
- Statistics including LinkedIn Learning – Churchill County is third in the state for LinkedIn Learning use.
- ILS replacement process is making great progress.
- Library Link of the Day – Daily news feed regarding information in the library world.
- Reciprocal borrowing – Fernley patron requested use of our library and Carol was happy to inform her that she can use her NV library card here just the same as she can there.

The next board meeting will be held Thursday December 22, 2022 at 3pm in the Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

**OLD BUSINESS**

1. **For information only re: funds held with Churchill County and investment options.**

**NEW BUSINESS**

1. **Consideration and possible action – Action to approve monthly budget report for October 2022.**

A motion was made to approve the monthly budget report for October 2022 as presented by Jo Petteruti, seconded by David Brakebill. All in favor.

2. **Consideration and possible action – Action to approve the Library Gift Fund.**

A motion was made to approve the Library Gift Fund as presented by David Brakebill, seconded by Bill Williams. All in favor.

**Public Comment – None**

**Adjournment: 3:33pm**

Respectfully submitted,

Ashlee McGarity  
December 11, 2022

## STATISTICS

November

	November 2022	November 2021	October 2022
Circulation	10207	9,345	11,011
Patron Visits	5940	4,780	6,626
Daily Average (Patrons)	270	217	265
Programs	48	49	62
Program Attendance	598	703	633

### Programs:

Program count is library YouTube views of storytimes,  
database tutorials, informational videos (new book, etc)

Grab and Go	210
Volunteers	14
Volunteer Hours	87
Meeting Room	24
Tests Proctored	0
Books given out in comm	0



Churchill County, NV

# Detail vs Budget Report

## Account Detail

Date Range: 11/01/2022 - 11/30/2022

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>240 - PUBLIC LIBRARY</b>							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-40100</u>	SALARIES-DEPT HEAD		32,251.38	8,638.40	40,889.78	72,602.22	63.97 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Pmt Number</b>	<b>Source Transaction</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>
11/04/2022	PYPKT01266		PYPKT01266 - 10/17/2022...	PYPKT01266 - 10/17/2022-10/30/2022 (11/...			4,319.20
11/18/2022	PYPKT01277		PYPKT01277 - 10/31/2022...	PYPKT01277 - 10/31/2022-11/13/2022 (11/...			4,319.20
<u>240-551-40200</u>	OTHER SAL & WAGES-REG		73,551.53	19,428.80	92,980.33	167,163.67	64.26 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Pmt Number</b>	<b>Source Transaction</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>
11/04/2022	PYPKT01266		PYPKT01266 - 10/17/2022...	PYPKT01266 - 10/17/2022-10/30/2022 (11/...			9,714.40
11/18/2022	PYPKT01277		PYPKT01277 - 10/31/2022...	PYPKT01277 - 10/31/2022-11/13/2022 (11/...			9,714.40
<u>240-551-40250</u>	SAL & WAGES - PART-TIME		4,623.89	1,132.20	5,756.09	6,425.91	52.75 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Pmt Number</b>	<b>Source Transaction</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>
11/04/2022	PYPKT01266		PYPKT01266 - 10/17/2022...	PYPKT01266 - 10/17/2022-10/30/2022 (11/...			566.10
11/18/2022	PYPKT01277		PYPKT01277 - 10/31/2022...	PYPKT01277 - 10/31/2022-11/13/2022 (11/...			566.10
<u>240-551-40270</u>	PART-TIME PERS SAL & WAGE		7,176.06	1,921.98	9,098.04	15,885.96	63.58 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Pmt Number</b>	<b>Source Transaction</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>
11/04/2022	PYPKT01266		PYPKT01266 - 10/17/2022...	PYPKT01266 - 10/17/2022-10/30/2022 (11/...			988.98
11/18/2022	PYPKT01277		PYPKT01277 - 10/31/2022...	PYPKT01277 - 10/31/2022-11/13/2022 (11/...			933.00
<b>070 - CULTURE AND RECREATION Totals:</b>			<b>117,602.86</b>	<b>31,121.38</b>	<b>148,724.24</b>	<b>262,077.76</b>	<b>63.80 %</b>
<b>551 - PUBLIC LIBRARY Totals:</b>			<b>117,602.86</b>	<b>31,121.38</b>	<b>148,724.24</b>	<b>262,077.76</b>	<b>63.80 %</b>
<b>400 - DIRECT SALARY EXPENSE Totals:</b>			<b>117,602.86</b>	<b>31,121.38</b>	<b>148,724.24</b>	<b>262,077.76</b>	<b>63.80 %</b>
<b>Category: 450 - EMPLOYEE BENEFITS</b>							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-45100</u>	RETIREMENT		33,611.30	8,921.79	42,533.09	76,055.91	64.13 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Pmt Number</b>	<b>Source Transaction</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>
11/04/2022	PYPKT01266		PYPKT01266 - 10/17/2022...	PYPKT01266 - 10/17/2022-10/30/2022 (11/...			4,469.22
11/18/2022	PYPKT01277		PYPKT01277 - 10/31/2022...	PYPKT01277 - 10/31/2022-11/13/2022 (11/...			4,452.57



**Detail vs Budget Report**

Date Range: 11/01/2022 - 11/30/2022

Account	Name	Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<u>240-551-45150</u>	SOCIAL SECURITY						756.00	286.68	70.20	356.88	399.12	52.79 %
	Source Transaction						Vendor			Project Account		Amount
11/04/2022	PYPKT01266 - 10/17/2022...					PYPKT01266 - 10/17/2022-10/30/2022 (11/...						35.10
11/18/2022	PYPKT01277 - 10/31/2022...					PYPKT01277 - 10/31/2022-11/13/2022 (11/...						35.10
<u>240-551-45200</u>	PACT (INDUSTRIAL INS)						10,858.00	1,460.53	134.18	1,594.71	9,263.29	85.31 %
	Source Transaction						Vendor			Project Account		Amount
11/04/2022	PYPKT01266 - 10/17/2022...					PYPKT01266 - 10/17/2022-10/30/2022 (11/...						68.32
11/18/2022	PYPKT01277 - 10/31/2022...					PYPKT01277 - 10/31/2022-11/13/2022 (11/...						65.86
<u>240-551-45400</u>	GROUP INSURANCE						56,589.00	15,699.32	4,360.92	20,060.24	36,528.76	64.55 %
	Source Transaction						Vendor			Project Account		Amount
11/18/2022	PYPKT01277 - 10/31/2022...					PYPKT01277 - 10/31/2022-11/13/2022 (11/...						4,360.92
<u>240-551-45444</u>	HSA HEALTH SAVINGS						1,992.00	498.00	166.00	664.00	1,328.00	66.67 %
	Source Transaction						Vendor			Project Account		Amount
11/04/2022	PYPKT01266 - 10/17/2022...					PYPKT01266 - 10/17/2022-10/30/2022 (11/...						166.00
<u>240-551-45500</u>	MEDICARE						5,957.00	1,618.02	424.80	2,042.82	3,914.18	65.71 %
	Source Transaction						Vendor			Project Account		Amount
11/04/2022	PYPKT01266 - 10/17/2022...					PYPKT01266 - 10/17/2022-10/30/2022 (11/...						212.76
11/18/2022	PYPKT01277 - 10/31/2022...					PYPKT01277 - 10/31/2022-11/13/2022 (11/...						212.04
<u>240-551-45700</u>	COMPENSATED ABSENCES						4,108.00	0.00	0.00	0.00	4,108.00	100.00 %
<p><b>070 - CULTURE AND RECREATION Totals:</b> 198,849.00 53,173.85 14,077.89 67,251.74 131,597.26 66.18 %</p> <p><b>551 - PUBLIC LIBRARY Totals:</b> 198,849.00 53,173.85 14,077.89 67,251.74 131,597.26 66.18 %</p> <p><b>450 - EMPLOYEE BENEFITS Totals:</b> 198,849.00 53,173.85 14,077.89 67,251.74 131,597.26 66.18 %</p>												
<p>Category: 500 - SERVICES &amp; SUPPLIES                  Department: 551 - PUBLIC LIBRARY                  Function: 070 - CULTURE AND RECREATION</p>												
<u>240-551-50400</u>	AV/eBOOKS/eAUDIO						25,000.00	9,061.75	1,213.01	10,274.76	14,725.24	58.90 %
	Source Transaction						Vendor			Project Account		Amount
11/04/2022	APPKT01115				134016	(1) DVD BEAST W/S COLLECTOR'S ED						78.72
11/04/2022	APPKT01115				134016	(1) DVD BATTLESTAR GALACTICA						170.97
11/04/2022	APPKT01115				134016	(1) DVD NOPE W/S COLLECTOR'S ED						22.49
11/10/2022	APPKT01119				134112	(1)DVD EASTER SUNDAY W/S						93.71
11/10/2022	APPKT01119				134112	(1)DVD TOP GUN: MAVERICK W/S						23.24
11/10/2022	APPKT01119				134112	(1)DVD THIS IS GOING TO HURT SEASON 1 W...						26.24
11/18/2022	APPKT01123				134211	(1) DVD ALL CREATURES GREAT & SMALL SE...						221.93

Detail vs Budget Report

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-50400	AV/eBOOKS/eAUDIO - Continued	25,000.00	9,061.75	1,213.01	10,274.76	14,725.24	58.90 %
					<b>Project Account</b>		<b>Amount</b>
11/18/2022	APPKT01123						29.99
11/18/2022	APPKT01123						52.48
11/18/2022	APPKT01123						313.47
11/18/2022	APPKT01123						106.63
11/18/2022	APPKT01123						73.14
240-551-50900	BOOKS AND PERIODICALS	30,000.00	8,184.15	4,264.04	12,448.19	17,551.81	58.51 %
					<b>Project Account</b>		<b>Amount</b>
11/18/2022	APPKT01123						987.60
11/18/2022	APPKT01123						581.37
11/18/2022	APPKT01123						289.92
11/18/2022	APPKT01123						472.14
11/18/2022	APPKT01123						57.24
11/18/2022	APPKT01123						57.41
11/18/2022	APPKT01123						321.59
11/18/2022	APPKT01123						367.11
11/18/2022	APPKT01123						165.94
11/18/2022	APPKT01123						117.28
11/18/2022	APPKT01123						100.76
11/18/2022	APPKT01123						512.14
11/18/2022	APPKT01123						10.89
11/30/2022	APPKT01124						5.44
11/30/2022	APPKT01124						5.44
11/30/2022	APPKT01124						15.85
11/30/2022	APPKT01124						101.70
11/30/2022	APPKT01124						25.98
11/30/2022	APPKT01124						9.99
11/30/2022	APPKT01124						14.99
11/30/2022	APPKT01124						14.19
11/30/2022	APPKT01124						15.99
11/30/2022	APPKT01124						13.08
240-551-50910	BOOKS/PERIODICALS-CHILD	10,000.00	2,334.78	961.03	3,295.81	6,704.19	67.04 %
					<b>Project Account</b>		<b>Amount</b>
11/18/2022	APPKT01123						86.74
11/18/2022	APPKT01123						158.58
11/18/2022	APPKT01123						152.53
11/18/2022	APPKT01123						217.80
11/18/2022	APPKT01123						174.32
11/18/2022	APPKT01123						39.16
11/18/2022	APPKT01123						78.92

**Detail vs Budget Report**

Account		Name		Fiscal Budget		Beginning Balance		Total Activity		Ending Balance		Date Range: 11/01/2022 - 11/30/2022	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Balance	Activity	Balance	Project Account	Budget Remaining	% Remaining	Amount
11/18/2022	APPKT01123	L1064504 10/31/22	134172	2037091607 ROVERS STORY	1718 - BAKER & TAYLOR	10,000.00	2,334.78	961.03	3,295.81	6,704.19	67.04 %	40.19	
11/30/2022	APPKT01124	ENDING 10/31/2022	461	*0470-Dinosaur Learns ...	14779 - WELLS FARGO COMMERCIAL CARD							12.79	
<b>NEVADA LIBRARY CoOp</b>													
240-551-51630						29,090.00	12,863.74	0.00	12,863.74	16,226.26	55.78 %		
<b>COLLECTION DEVELOPMENT</b>													
240-551-51640						0.00	5,149.00	0.00	5,149.00	-5,149.00	0.00 %		
<b>CONTRACTED SERVICES</b>													
240-551-52400						13,000.00	2,600.73	59.88	2,660.61	10,339.39	79.53 %	59.88	
11/18/2022	APPKT01123	750501-001 10/31/22	134176	10/01/22-10/31/22, LIBRARY	4000 - CC COMMUNICATIONS								
240-551-52403						2,000.00	1,000.00	0.00	1,000.00	1,000.00	50.00 %		
<b>PLAT FORM FEE</b>													
240-551-52520						1,200.00	750.00	0.00	750.00	450.00	37.50 %		
<b>CONTRACT SERVICE/PROGRAM</b>													
240-551-55400						700.00	150.00	0.00	150.00	150.00	78.57 %		
<b>MEMBERSHIPS</b>													
240-551-55720						1,300.00	372.34	135.61	507.95	792.05	60.93 %	36.99	
11/10/2022	APPKT01119	AR299201	134120	BASE RATE 10/22/22-11/21/22 - COPIER #72...	287 - OFFICE PRODUCTS, INC.							98.62	
11/10/2022	APPKT01119	AR299201	134120	OVERAGE 09/22/22-10/21/22 - COPIER #72...	287 - OFFICE PRODUCTS, INC.								
<b>OPERATING SUPPLIES</b>													
240-551-55800						9,000.00	2,145.14	1,059.07	3,204.21	5,795.79	64.40 %		
11/04/2022	APPKT01115	6163244 102922	133956	WATER (33148666163244), 10/27/22	15396 - ALHAMBRA							50.46	
11/10/2022	APPKT01119	8068029979	134135	(2) STPLS 8.5X11 RED COPY PAPER	12665 - STAPLES							133.82	
11/10/2022	APPKT01119	8068059164	134137	(2) RY23 AAG WALL 8X11 MONTHLY CALEN...	12665 - STAPLES							18.32	
11/30/2022	APPKT01124	ENDING 10/31/2022	461	*0470-Craft Supplies,Bookmarks	14779 - WELLS FARGO COMMERCIAL CARD							8.60	
11/30/2022	APPKT01124	ENDING 10/31/2022	461	*2240-Arm rests	14779 - WELLS FARGO COMMERCIAL CARD							16.99	
11/30/2022	APPKT01124	ENDING 10/31/2022	461	*2240-Printer Filament	14779 - WELLS FARGO COMMERCIAL CARD							427.50	
11/30/2022	APPKT01124	ENDING 10/31/2022	461	*2240-Label Locks	14779 - WELLS FARGO COMMERCIAL CARD							195.65	
11/30/2022	APPKT01124	ENDING 10/31/2022	461	*2240-Amazon Prime	14779 - WELLS FARGO COMMERCIAL CARD							14.99	
11/30/2022	APPKT01124	ENDING 10/31/2022	461	*0470-Craft Supplies,Halloween toys,Colorin...	14779 - WELLS FARGO COMMERCIAL CARD							79.56	
11/30/2022	APPKT01124	ENDING 10/31/2022	461	*0470-Craft Supplies,Halloween Candy	14779 - WELLS FARGO COMMERCIAL CARD							23.98	
11/30/2022	APPKT01124	ENDING 10/31/2022	461	*0470-Craft Supplies,Beads,Stickers	14779 - WELLS FARGO COMMERCIAL CARD							13.00	
11/30/2022	APPKT01124	ENDING 10/31/2022	461	*0470-Craft Supplies,Halloween cut outs, sti...	14779 - WELLS FARGO COMMERCIAL CARD							23.10	
11/30/2022	APPKT01124	ENDING 10/31/2022	461	*0470-Craft Supplies-Gift tags,	14779 - WELLS FARGO COMMERCIAL CARD							17.19	

Detail vs Budget Report

Account	Post Date	Packet Number	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<u>240-551-55800</u>			OPERATING SUPPLIES - Continued	9,000.00	2,145.14	1,059.07	3,204.21	5,795.79	64.40 %
	11/30/2022	APPKT01124	Source Transaction ENDING 10/31/2022				Project Account		Amount
	11/30/2022	APPKT01124	ENDING 10/31/2022						17.21
			Description *0470-Craft Supplies,Laminating sheets						18.70
			Description *0470-Craft Supplies,Stickers,Construction P...						
<u>240-551-55840</u>			MARKETING	900.00	175.00	299.00	474.00	426.00	47.33 %
	11/30/2022	APPKT01124	Source Transaction ENDING 10/31/2022				Project Account		Amount
			Description *2240-Advertisement - Fallon Post						299.00
<u>240-551-58080</u>			LSTA FED GRANT EXP	0.00	10,000.00	0.00	10,000.00	-10,000.00	0.00 %
<u>240-551-58400</u>			TELEPHONE	3,700.00	995.39	314.90	1,310.29	2,389.71	64.59 %
	11/18/2022	APPKT01123	Source Transaction 750501-001 10/31/22				Project Account		Amount
			Description 10/01/22-10/31/22, LIBRARY						314.90
<u>240-551-58600</u>			TRAVEL AND SUBSISTANCE	3,000.00	306.19	0.00	306.19	2,693.81	89.79 %
<u>240-551-58700</u>			TRAINING	800.00	0.00	0.00	0.00	800.00	100.00 %
<u>240-551-59200</u>			UTILITIES-ELEC/WTR/SEWER	20,000.00	6,497.36	1,522.74	8,020.10	11,979.90	59.90 %
	11/18/2022	APPKT01123	Source Transaction 8.1750.00 11/10/22				Project Account		Amount
	11/18/2022	APPKT01123	8.1800.12 11/10/22						1,364.87
	11/18/2022	APPKT01123	8.1801.05 11/10/22						135.21
			Description 553 SOUTH MAINE STREET						22.66
			Description 507-A SOUTH MAINE STREET						
			Description 507-B SOUTH MAINE STREET						
<u>240-551-59400</u>			UTILITIES-GAS	3,300.00	220.18	0.00	220.18	3,079.82	93.33 %
<u>240-551-59750</u>			COMPUTERS & PRINTERS	4,000.00	3,014.18	1,329.00	4,343.18	-343.18	-8.58 %
	11/18/2022	APPKT01123	Source Transaction 005445				Project Account		Amount
			Description ENVISIONWARE SORTER UPGRADE						1,329.00
<u>240-551-59760</u>			COMPUTER SOFTWARE	465.00	43.22	0.00	43.22	421.78	90.71 %
<b>070 - CULTURE AND RECREATION Totals:</b>									
				157,455.00	65,863.15	11,158.28	77,021.43	80,433.57	51.08 %
<b>551 - PUBLIC LIBRARY Totals:</b>									
				157,455.00	65,863.15	11,158.28	77,021.43	80,433.57	51.08 %
<b>500 - SERVICES &amp; SUPPLIES Totals:</b>									
				157,455.00	65,863.15	11,158.28	77,021.43	80,433.57	51.08 %
<b>240 - PUBLIC LIBRARY Totals:</b>									
				767,106.00	236,639.86	56,357.55	292,997.41	474,108.59	61.80 %

**Detail vs Budget Report**

Date Range: 11/01/2022 - 11/30/2022

Account Name Fiscal Budget Beginning Balance Total Activity Ending Balance Budget Remaining % Remaining

320 - LIBRARY GIFT FUND  
 Category: 500 - SERVICES & SUPPLIES  
 Department: 691 - LIBRARY GIFTS & DONATION  
 Function: 070 - CULTURE AND RECREATION  
 OPERATING SUPPLIES  
 15,000.00 0.00 0.00 0.00 15,000.00 100.00 %  
 F. N. MORGAN TRUST EXP.  
 25,000.00 0.00 0.00 0.00 25,000.00 100.00 %

Account Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
070 - CULTURE AND RECREATION Totals:	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
691 - LIBRARY GIFTS & DONATION Totals:	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
500 - SERVICES & SUPPLIES Totals:	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
320 - LIBRARY GIFT FUND Totals:	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
<b>Report Total:</b>	<b>807,106.00</b>	<b>236,639.86</b>	<b>56,357.55</b>	<b>292,997.41</b>	<b>514,108.59</b>	<b>63.70 %</b>

# Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>240 - PUBLIC LIBRARY</b>							
<b>Category: 400 - DIRECT SALARY EXPENSE</b>							
<b>Department: 551 - PUBLIC LIBRARY</b>							
<b>Function: 070 - CULTURE AND RECREATION</b>							
240-551-40100	SALARIES-DEPT HEAD	113,492.00	32,251.38	8,638.40	40,889.78	72,602.22	63.97 %
240-551-40200	OTHER SAL & WAGES-REG	260,144.00	73,551.53	19,428.80	92,980.33	167,163.67	64.26 %
240-551-40250	SAL & WAGES - PART-TIME	12,182.00	4,623.89	1,132.20	5,756.09	6,425.91	52.75 %
240-551-40270	PART-TIME PERS SAL & WAGE	24,984.00	7,176.06	1,921.98	9,098.04	15,885.96	63.58 %
	<b>070 - CULTURE AND RECREATION Totals:</b>	<b>410,802.00</b>	<b>117,602.86</b>	<b>31,121.38</b>	<b>148,724.24</b>	<b>262,077.76</b>	<b>63.80 %</b>
<b>551 - PUBLIC LIBRARY Totals:</b>							
	<b>400 - DIRECT SALARY EXPENSE Totals:</b>	<b>410,802.00</b>	<b>117,602.86</b>	<b>31,121.38</b>	<b>148,724.24</b>	<b>262,077.76</b>	<b>63.80 %</b>
<b>Category: 450 - EMPLOYEE BENEFITS</b>							
<b>Department: 551 - PUBLIC LIBRARY</b>							
<b>Function: 070 - CULTURE AND RECREATION</b>							
240-551-45100	RETIREMENT	118,589.00	33,611.30	8,921.79	42,533.09	76,055.91	64.13 %
240-551-45150	SOCIAL SECURITY	756.00	286.68	70.20	356.88	399.12	52.79 %
240-551-45200	PACT (INDUSTRIAL INS)	10,858.00	1,460.53	134.18	1,594.71	9,263.29	85.31 %
240-551-45400	GROUP INSURANCE	56,589.00	15,699.32	4,360.92	20,060.24	36,528.76	64.55 %
240-551-45444	HSA HEALTH SAVINGS	1,992.00	498.00	166.00	664.00	1,328.00	66.67 %
240-551-45500	MEDICARE	5,957.00	1,618.02	424.80	2,042.82	3,914.18	65.71 %
240-551-45700	COMPENSATED ABSENCES	4,108.00	0.00	0.00	0.00	4,108.00	100.00 %
	<b>070 - CULTURE AND RECREATION Totals:</b>	<b>198,849.00</b>	<b>53,173.85</b>	<b>14,077.89</b>	<b>67,251.74</b>	<b>131,597.26</b>	<b>66.18 %</b>
<b>551 - PUBLIC LIBRARY Totals:</b>							
	<b>450 - EMPLOYEE BENEFITS Totals:</b>	<b>198,849.00</b>	<b>53,173.85</b>	<b>14,077.89</b>	<b>67,251.74</b>	<b>131,597.26</b>	<b>66.18 %</b>
<b>Category: 500 - SERVICES &amp; SUPPLIES</b>							
<b>Department: 551 - PUBLIC LIBRARY</b>							
<b>Function: 070 - CULTURE AND RECREATION</b>							
240-551-50400	AV/eBOOKS/AUDIO	25,000.00	9,061.75	1,213.01	10,274.76	14,725.24	58.90 %
240-551-50900	BOOKS AND PERIODICALS	30,000.00	8,184.15	4,264.04	12,448.19	17,551.81	58.51 %
240-551-50910	BOOKS/PERIODICALS-CHILD	10,000.00	2,334.78	961.03	3,295.81	6,704.19	67.04 %
240-551-51630	NEVADA LIBRARY CoOp	29,090.00	12,863.74	0.00	12,863.74	16,226.26	55.78 %
240-551-51640	COLLECTION DEVELOPMENT	0.00	5,149.00	0.00	5,149.00	-5,149.00	0.00 %
240-551-52400	CONTRACTED SERVICES	13,000.00	2,600.73	59.88	2,660.61	10,339.39	79.53 %
240-551-52403	PLAT FORM FEE	2,000.00	1,000.00	0.00	1,000.00	1,000.00	50.00 %
240-551-52520	CONTRACT SERVICE/PROGRAM	1,200.00	750.00	0.00	750.00	450.00	37.50 %
240-551-55400	MEMBERSHIPS	700.00	150.00	0.00	150.00	550.00	78.57 %
240-551-55720	COPIER MAINTENANCE/USAGE	1,300.00	372.34	135.61	507.95	792.05	60.93 %
240-551-55800	OPERATING SUPPLIES	9,000.00	2,145.14	1,059.07	3,204.21	5,795.79	64.40 %
240-551-55840	MARKETING	900.00	175.00	299.00	474.00	426.00	47.33 %
240-551-58080	LSTA FED GRANT EXP	0.00	10,000.00	0.00	10,000.00	-10,000.00	0.00 %

### Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-58400	TELEPHONE	3,700.00	995.39	314.90	1,310.29	2,389.71	64.59 %
240-551-58600	TRAVEL AND SUBSISTANCE	3,000.00	306.19	0.00	306.19	2,693.81	89.79 %
240-551-58700	TRAINING	800.00	0.00	0.00	0.00	800.00	100.00 %
240-551-59200	UTILITIES-ELEC/WTR/SEWER	20,000.00	6,497.36	1,522.74	8,020.10	11,979.90	59.90 %
240-551-59400	UTILITIES-GAS	3,300.00	220.18	0.00	220.18	3,079.82	93.33 %
240-551-59750	COMPUTERS & PRINTERS	4,000.00	3,014.18	1,329.00	4,343.18	-343.18	-8.58 %
240-551-59760	COMPUTER SOFTWARE	465.00	43.22	0.00	43.22	421.78	90.71 %
	<b>070 - CULTURE AND RECREATION Totals:</b>	<b>157,455.00</b>	<b>65,863.15</b>	<b>11,158.28</b>	<b>77,021.43</b>	<b>80,433.57</b>	<b>51.08 %</b>
	<b>551 - PUBLIC LIBRARY Totals:</b>	<b>157,455.00</b>	<b>65,863.15</b>	<b>11,158.28</b>	<b>77,021.43</b>	<b>80,433.57</b>	<b>51.08 %</b>
	<b>500 - SERVICES &amp; SUPPLIES Totals:</b>	<b>157,455.00</b>	<b>65,863.15</b>	<b>11,158.28</b>	<b>77,021.43</b>	<b>80,433.57</b>	<b>51.08 %</b>
	<b>240 - PUBLIC LIBRARY Totals:</b>	<b>767,106.00</b>	<b>236,639.86</b>	<b>56,357.55</b>	<b>292,997.41</b>	<b>474,108.59</b>	<b>61.80 %</b>
<b>320 - LIBRARY GIFT FUND</b>							
	<b>Category: 500 - SERVICES &amp; SUPPLIES</b>						
	<b>Department: 691 - LIBRARY GIFTS &amp; DONATION</b>						
	<b>Function: 070 - CULTURE AND RECREATION</b>						
320-691-55800	OPERATING SUPPLIES	15,000.00	0.00	0.00	0.00	15,000.00	100.00 %
320-691-59915	F. N. MORGAN TRUST EXP.	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
	<b>070 - CULTURE AND RECREATION Totals:</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>100.00 %</b>
	<b>691 - LIBRARY GIFTS &amp; DONATION Totals:</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>100.00 %</b>
	<b>500 - SERVICES &amp; SUPPLIES Totals:</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>100.00 %</b>
	<b>320 - LIBRARY GIFT FUND Totals:</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>100.00 %</b>
	<b>Report Total:</b>	<b>807,106.00</b>	<b>236,639.86</b>	<b>56,357.55</b>	<b>292,997.41</b>	<b>514,108.59</b>	<b>63.70 %</b>

### Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY	767,106.00	236,639.86	56,357.55	292,997.41	474,108.59	61.80 %
320 - LIBRARY GIFT FUND	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
<b>Report Total:</b>	<b>807,106.00</b>	<b>236,639.86</b>	<b>56,357.55</b>	<b>292,997.41</b>	<b>514,108.59</b>	<b>63.70 %</b>



<b>LIBRARY GIFT FUND</b>	
Total as of November 30, 2022	
<b>Balance</b>	
Building Fund-Churchill County	\$1,092.42
Gift Fund	\$7,094.47
Morgan Trust	\$62,048.81
<b>TOTAL</b>	<b>\$70,235.70</b>