

**CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA
553 S. MAINE STREET
Fallon, Nevada 89406
(775) 423-7581**

Email: celloyd@churchillcountylibrary.org

******NOTICE OF PUBLIC MEETING******

PLEASE POST

PLACE OF MEETING: Churchill County Administration Building 155 N. Taylor Street, Commission Chambers

DATE AND TIME: January 26, 2023 at 3 p.m.

TYPE OF MEETING: Regularly scheduled meeting of the Library Board of Trustees

Notes

These meetings are subject to the provisions of the Nevada Open Meeting Law (NRS Chapter 241. Except as otherwise provided for by law, these meetings are open and public.

- I. Action will be taken on all Agenda items, unless otherwise noted.**
- II. The Agenda is a tentative schedule. The Library Board of Trustees may act upon Agenda items a different order than is stated in this notice-so as to affect the people's business in the most efficient manner possible.**
- III. In the interest of time, the Library Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.**
- IV. Any statement made by a member of the Library Board of Trustees during the public meeting is absolutely privileged.**
- V. All persons participating in the meeting, by any means, are put on notice that all meetings are recorded.**

AGENDA

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Public Comment**
- 4. Roll call of members**
- 5. Verification of the posting of the agenda**
- 6. Consideration and possible action re: Approval of agenda as submitted or revised.**
- 7. Consideration and for possible action re: Approval of Minutes of the meeting held on:
A. December 22, 2022**
- 8. Library Board of Trustees' Report**
- 9. Library Director's Report**

- Featured Artist-Jim Zlokovich-November –January
- Library Park Pass Exhibit-Churchill County Museum-February - May
- February 25, 2023-Saturday-Author Michael Branch-On the Trail of the Jackalope: How a Legend Captured the World's Imagination and Helped Us Cure Cancer-CAC-5-7pm/Nevada Humanities
- Statistics
- Update Children’s Librarian position
- Director Position Posted-Closes February 5, 2023
- ILS
- Public Computers

Set date and time of regular/special Library Board meetings: Next meeting is scheduled for Thursday February 23, 2023 at 3 p.m. at Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

OLD BUSINESS

1. **For information only re:** Discussion of funds held with Churchill County and investment options.

NEW BUSINESS.

1. **Consideration and possible action re:** Action to approve the monthly budget report.
2. **Consideration and possible action re:** Action to approve the Library Gift Fund.
3. **Consideration and possible action re:** Action to approve the proposed FY 2023-24 Budget.

Public Comment

Adjournment.

AFFIDAVIT OF POSTING

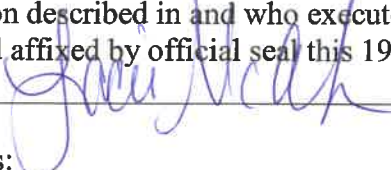
State of Nevada)
 : ss
County of Churchill)

Ashlee Brown, an employee of Churchill County Nevada, being duly sworn, says: That on the 19th day of January 2023 AD, she posted a notice, of which the above is a copy, at Churchill County Administration 155 N. Taylor, Fallon, NV; City of Fallon 55 W. Williams; Churchill County Library 553 S. Maine Street Fallon, NV; Churchill County Website www.churchillcounty.org and the Nevada State Website <https://notice.nv.gov/>.



State of Nevada)
 : ss
County of Churchill)

On the 19th day of January 2023 before a Notary Public, personally appeared Ashlee Brown known to me to be the person described in and who executed the foregoing instrument. In witness whereof, I have hereunto set my hand and affixed by official seal this 19th day of January 2023.



Endnotes:

Disclosures:

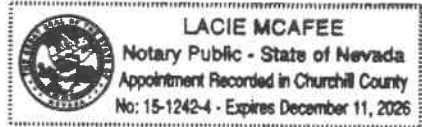
Churchill County is an equal opportunity provider and employer.

Accommodations:

Churchill County Library will make all reasonable efforts to assist and accommodate physically handicapped person desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Library Director, in writing at 553 S. Maine St., Fallon, Nevada 89406, or by calling (775) 423-7581 or the TDD Nevada relay number 711.

Procedures:

- The public meetings may be conducted according to rules of parliamentary procedure.
- Persons providing public comment will be asked to state their name for the record.
- The Library Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people’s business.
- All supporting materials for this agenda are available by requesting a copy from the Library Director at 775-423-7581 prior to the meeting. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Library Director. You are entitled to one copy of the supporting materials free of charge.
- In accordance with Federal law and U.S. Department of Agriculture policy, Churchill County is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability, (not all prohibited bases apply to all programs). To file a complaint of discrimination, write USDA, Director, Office of Equal Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call ((800)795-3972 (voice) or (202)720-6382 (TDD).



December 22, 2022

The Churchill County Library Board of Trustees held a public meeting on Thursday, December 22, 2022, at the Churchill County Administration Building, Commission Chambers, 155 N. Taylor Street, Fallon, NV. The meeting was scheduled to begin at 3:00pm.

REGULAR AGENDA ITEMS

- 1. Call to Order:** Kelli Kelly @ 3pm
- 2. Pledge of Allegiance**
- 3. Public Comment?** None
- 4. Roll Call of Members:**

Present were: Trustees Kelli Kelly, Jo Petteruti, David Brakebill, and Ashlee McGarity; Library Director Carol Lloyd; Deputy District Attorney Jeff Weed; Churchill County HR Director Geof Stark (in at 3:20pm)

Not present: Trustee Bill Williams

- 5. Verification of the posting of the agenda:** Verified by Library Director Carol Lloyd
- 6. Consideration and possible action – Approval of agenda:** EDIT: none
A motion was made to approve the agenda as presented by David Brakebill, seconded by Jo Petteruti. All in favor.
- 7. Consideration and possible action – Approval of minutes:** November 17, 2022
A motion was made to adopt the minutes from the October 20, 2022 meeting as presented by Dave Brakebill, seconded by Jo Petteruti. All in favor.
- 8. Board of Trustees Report**
Dave was invited, along with Children’s Librarian Jes, to judge a gingerbread man decorating contest for the school district. It was awesome!

Kelli has nearly completed her Bachelor’s degree and is looking forward to more time to read for entertainment.

Ashlee has spent some time traveling with her family. Her youngest has missed weekly story time, but has fallen in love with Ms. Jes’ YouTube story time. The YouTube videos were a life saver for a bored preschooler stuck in a hotel room.

9. Library Directors Report

- Featured Artist for November - January – Jim Zlokovich
- February 25, 2023 (Saturday) – Author Michael Branch, *On the Trail of the Jackalope: How a Legend Captured the World’s Imagination and Helped Us Cure Cancer*, 5pm-7pm, CAC/Nevada Humanities
- Statistics
- Update Children’s Librarian Position – February 3, 2023 – Interviews are complete.
When asked by Kelli if she was satisfied with the breadth of applicants, Carol replied

“Stellar”. There will be an overlap between when Librarian Jes’ last day and the start date for the new Children’s Librarian.

- ILS replacement process is making great progress. Carol is working with the Co-op to finish the process. The interface will change over July 1st.
- Carol is still working with the state to sell off unused library IP addresses.

The next board meeting will be held Thursday January 26, 2022 at 3pm in the Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

OLD BUSINESS

- 1. For information only re: funds held with Churchill County and investment options.**

NEW BUSINESS

- 1. Consideration and possible action – Action to approve process for recruitment and selection of Director candidates.**

Carol shared with the board a copy of the Library Director job description (last updated 2015) for review. The job listing will be posted at the beginning of January for a national search, including postings with American Library Association and Nevada Library Association. Once posted, all applications will go to Churchill County HR Director Geof Stark.

Due to the nature of open meeting laws, to which the library board is subject, all applicant info presented in a meeting goes into the world for all to see. Carol and Geof both suggested that the library board assign Geof and Carol to vet applications and then present appropriate applications to the board. Dave suggested non-quorum groups to limit the sharing of applicant information with the public unnecessarily and allowing a better pool of applicants. Kelly liked that idea and suggested a speed-dating style interview process where candidates can have more casual interaction with board members. She also suggested that we not limit the number of applicants accepted for the interview process.

Geof reiterated the importance of guarding the privacy of interviewees as well as we can and liked the idea of the 1-on-1 interviews. He said that the selection process will look a lot like the annual director review process in that board members will each have a form to complete that will rate candidates in certain categories. Deputy DA made clear again that the board can’t limit applicants outside of an open meeting, names have to be a part of the process.

A motion was made by Dave Brakebill to authorize HR Director Geof Stark and Library Director Carol Lloyd to act as agents on behalf of the board to vet applications received and select appropriate candidates for the interview process. Once candidates are selected, the board will then interview candidates 1-on-1 or similar, followed quickly by the open meeting, panel-style interview and selection. Jo Petteruti seconded the motion. All in favor.

2. Consideration and possible action – Action to approve monthly budget report for November 2022.

A motion was made to approve the monthly budget report for November 2022 as presented by Dave Brakebill, seconded by Jo Petteruti. All in favor.

3. Consideration and possible action – Action to approve the Library Gift Fund.

Carol commented that there has been no change in the Library Gift Fund for quite some time aside from some interest accrued and the Morgan Trust will probably be used for downloadable materials in the future.

A motion was made to approve the Library Gift Fund as presented by David Brakebill, seconded by Jo Petteruti. All in favor.

Public Comment – None

Adjournment: 3:56pm

Respectfully submitted,

Ashlee McGarity

January 11, 2022

STATISTICS

December

	December 2022	December 2021	November 2022
Circulation	9342	8,582	10207
Patron Visits	6102	4,825	5940
Daily Average (Patrons)	234	201	270
Programs	69	47	48
Program Attendance	652	669	598

Programs:

Program count is library YouTube views of storytimes,
database tutorials, informational videos (new book, etc)

Grab and Go	120
Volunteers	14
Volunteer Hours	85
Meeting Room	23
Tests Proctored	0
Books given out in comr	0



Churchill County, NV

Detail vs Budget Report

Account Detail

Date Range: 12/01/2022 - 12/31/2022

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-40100</u>	SALARIES-DEPT HEAD	113,492.00	40,889.78	12,957.60	53,847.38	59,644.62	52.55 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
12/02/2022	PYPKT01283	PYPKT01283 - 11/14/2022...		PYPKT01283 - 11/14/2022-11/27/2022 (12/...			4,319.20
12/16/2022	PYPKT01298	PYPKT01298 - 11/28/2022...		PYPKT01298 - 11/28/2022-12/11/2022 (12/...			4,319.20
12/30/2022	PYPKT01303	PYPKT01303 - 12/12/2022...		PYPKT01303 - 12/12/2022-12/25/2022 (12/...			4,319.20
<u>240-551-40200</u>	OTHER SAL & WAGES-REG	260,144.00	92,980.33	29,143.20	122,123.53	138,020.47	53.06 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
12/02/2022	PYPKT01283	PYPKT01283 - 11/14/2022...		PYPKT01283 - 11/14/2022-11/27/2022 (12/...			9,714.40
12/16/2022	PYPKT01298	PYPKT01298 - 11/28/2022...		PYPKT01298 - 11/28/2022-12/11/2022 (12/...			9,714.40
12/30/2022	PYPKT01303	PYPKT01303 - 12/12/2022...		PYPKT01303 - 12/12/2022-12/25/2022 (12/...			9,714.40
<u>240-551-40250</u>	SAL & WAGES - PART-TIME	12,182.00	5,756.09	1,653.90	7,409.99	4,772.01	39.17 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
12/02/2022	PYPKT01283	PYPKT01283 - 11/14/2022...		PYPKT01283 - 11/14/2022-11/27/2022 (12/...			455.10
12/16/2022	PYPKT01298	PYPKT01298 - 11/28/2022...		PYPKT01298 - 11/28/2022-12/11/2022 (12/...			621.60
12/30/2022	PYPKT01303	PYPKT01303 - 12/12/2022...		PYPKT01303 - 12/12/2022-12/25/2022 (12/...			577.20
<u>240-551-40270</u>	PART-TIME PERS SAL & WAGE	24,984.00	9,098.04	2,910.96	12,009.00	12,975.00	51.93 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
12/02/2022	PYPKT01283	PYPKT01283 - 11/14/2022...		PYPKT01283 - 11/14/2022-11/27/2022 (12/...			933.00
12/16/2022	PYPKT01298	PYPKT01298 - 11/28/2022...		PYPKT01298 - 11/28/2022-12/11/2022 (12/...			933.00
12/30/2022	PYPKT01303	PYPKT01303 - 12/12/2022...		PYPKT01303 - 12/12/2022-12/25/2022 (12/...			1,044.96
070 - CULTURE AND RECREATION Totals:		410,802.00	148,724.24	46,665.66	195,389.90	215,412.10	52.44 %
551 - PUBLIC LIBRARY Totals:		410,802.00	148,724.24	46,665.66	195,389.90	215,412.10	52.44 %
400 - DIRECT SALARY EXPENSE Totals:		410,802.00	148,724.24	46,665.66	195,389.90	215,412.10	52.44 %

Detail vs Budget Report Date Range: 12/01/2022 - 12/31/2022

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
RETIREMENT							
<u>240-551-45100</u>		118,589.00	42,533.09	13,391.02	55,924.11	62,664.89	52.84 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	
12/02/2022	PYPKT01283	PYPKT01283 - 11/14/2022...		PYPKT01283 - 11/14/2022-11/27/2022 (12/...		4,452.57	
12/16/2022	PYPKT01298	PYPKT01298 - 11/28/2022...		PYPKT01298 - 11/28/2022-12/11/2022 (12/...		4,452.57	
12/30/2022	PYPKT01303	PYPKT01303 - 12/12/2022...		PYPKT01303 - 12/12/2022-12/25/2022 (12/...		4,485.88	
SOCIAL SECURITY							
<u>240-551-45150</u>		756.00	356.88	102.55	459.43	296.57	39.23 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	
12/02/2022	PYPKT01283	PYPKT01283 - 11/14/2022...		PYPKT01283 - 11/14/2022-11/27/2022 (12/...		28.22	
12/16/2022	PYPKT01298	PYPKT01298 - 11/28/2022...		PYPKT01298 - 11/28/2022-12/11/2022 (12/...		38.54	
12/30/2022	PYPKT01303	PYPKT01303 - 12/12/2022...		PYPKT01303 - 12/12/2022-12/25/2022 (12/...		35.79	
PACT (INDUSTRIAL INS)							
<u>240-551-45200</u>		10,858.00	1,594.71	200.55	1,795.26	9,062.74	83.47 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	
12/02/2022	PYPKT01283	PYPKT01283 - 11/14/2022...		PYPKT01283 - 11/14/2022-11/27/2022 (12/...		60.99	
12/16/2022	PYPKT01298	PYPKT01298 - 11/28/2022...		PYPKT01298 - 11/28/2022-12/11/2022 (12/...		68.29	
12/30/2022	PYPKT01303	PYPKT01303 - 12/12/2022...		PYPKT01303 - 12/12/2022-12/25/2022 (12/...		71.27	
GROUP INSURANCE							
<u>240-551-45400</u>		56,589.00	20,060.24	4,360.92	24,421.16	32,167.84	56.84 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	
12/16/2022	PYPKT01298	PYPKT01298 - 11/28/2022...		PYPKT01298 - 11/28/2022-12/11/2022 (12/...		4,360.92	
HSA HEALTH SAVINGS							
<u>240-551-45444</u>		1,992.00	664.00	166.00	830.00	1,162.00	58.33 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	
12/02/2022	PYPKT01283	PYPKT01283 - 11/14/2022...		PYPKT01283 - 11/14/2022-11/27/2022 (12/...		166.00	
MEDICARE							
<u>240-551-45500</u>		5,957.00	2,042.82	660.28	2,703.10	3,253.90	54.62 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	
12/02/2022	PYPKT01283	PYPKT01283 - 11/14/2022...		PYPKT01283 - 11/14/2022-11/27/2022 (12/...		210.35	
12/16/2022	PYPKT01298	PYPKT01298 - 11/28/2022...		PYPKT01298 - 11/28/2022-12/11/2022 (12/...		222.92	
12/30/2022	PYPKT01303	PYPKT01303 - 12/12/2022...		PYPKT01303 - 12/12/2022-12/25/2022 (12/...		227.01	
COMPENSATED ABSENCES							
<u>240-551-45700</u>		4,108.00	0.00	0.00	0.00	4,108.00	100.00 %
070 - CULTURE AND RECREATION Totals:							
		198,849.00	67,251.74	18,881.32	86,133.06	112,715.94	56.68 %
551 - PUBLIC LIBRARY Totals:							
		198,849.00	67,251.74	18,881.32	86,133.06	112,715.94	56.68 %
450 - EMPLOYEE BENEFITS Totals:							
		198,849.00	67,251.74	18,881.32	86,133.06	112,715.94	56.68 %

Account: **Category: 500 - SERVICES & SUPPLIES**
Department: 551 - PUBLIC LIBRARY
Function: 070 - CULTURE AND RECREATION

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
AV/eBOOKS/eAUDIO										
12/02/2022	APPKT01131	502941551	134348	(1) DVD TRAILIN' W/ TOM CRUISE: BB W/S	25,000.00	10,274.76	3,851.73	14,126.49	10,873.51	43.49 %
12/02/2022	APPKT01131	502941553	134348	(1)DVD DISCOVERY OF WITCHES COMPLETE ...				Project Account		Amount
12/09/2022	APPKT01139	326626 - PPU	134480	PLAY CREDIT - FILM DATABASE						260.95
12/09/2022	APPKT01139	502974677	134484	(1) DVD RECIPES FOR LOVE AND MURDER SE...						59.99
12/16/2022	APPKT01142	503003115	134595	(1) DVD OFFER, THE W/S						51.00
12/16/2022	APPKT01142	KDEP-20275	134579	PLAY CREDIT - FILM DATABASE						170.93
12/23/2022	APPKT01146	503037189	134696	(1) DVD AMSTERDAM W/S						37.48
12/30/2022	APPKT01148	503070300	134788	(1)DVD TERRIFIER 2 W/S						3,000.00
										154.44
										116.94
BOOKS AND PERIODICALS										
12/16/2022	APPKT01142	0012939 (EXP 12/30/23)	134583	1 YEAR SUBSCRIPTION TO LVN - LIBRARY	30,000.00	12,448.19	167.38	12,615.57	17,384.43	57.95 %
12/30/2022	APPKT01151	Ending 11/30/2022	464	*4421-Whatever Became of Sin						Amount
12/30/2022	APPKT01151	Ending 11/30/2022	464	*2240-War Years						105.49
12/30/2022	APPKT01151	Ending 11/30/2022	464	*2240-Treasury of Religious...						12.99
12/30/2022	APPKT01151	Ending 11/30/2022	464	*4421-The Power of Awareness						5.98
12/30/2022	APPKT01151	Ending 11/30/2022	464	*4421-Wild Edible Plants...						21.02
										11.95
										9.95
BOOKS/PERIODICALS-CHILD										
12/16/2022	APPKT01142	750501-001 11/30/22	134550	11/01/22-11/30/22, LIBRARY	10,000.00	3,295.81	0.00	3,295.81	6,704.19	67.04 %
12/16/2022	APPKT01142	INV-US-62218	134562	02/01/23-01/31/24, ENVISIONWARE MAINT...	29,090.00	12,863.74	0.00	12,863.74	16,226.26	55.78 %
										Amount
										54.54
										7,112.10
COLLECTION DEVELOPMENT										
12/16/2022	APPKT01142	750501-001 11/30/22	134550	11/01/22-11/30/22, LIBRARY	13,000.00	2,660.61	7,166.64	9,827.25	3,172.75	24.41 %
12/16/2022	APPKT01142	INV-US-62218	134562	02/01/23-01/31/24, ENVISIONWARE MAINT...						Amount
										54.54
										7,112.10
CONTRACTED SERVICES										
12/16/2022	APPKT01142	750501-001 11/30/22	134550	11/01/22-11/30/22, LIBRARY	2,000.00	1,000.00	0.00	1,000.00	1,000.00	50.00 %
12/16/2022	APPKT01142	INV-US-62218	134562	02/01/23-01/31/24, ENVISIONWARE MAINT...						Amount
										54.54
										7,112.10
CONTRACT SERVICE/PROGRAM										
12/16/2022	APPKT01142	750501-001 11/30/22	134550	11/01/22-11/30/22, LIBRARY	1,200.00	750.00	0.00	750.00	450.00	37.50 %
12/16/2022	APPKT01142	INV-US-62218	134562	02/01/23-01/31/24, ENVISIONWARE MAINT...						Amount
										54.54
										7,112.10

Detail vs Budget Report

Date Range: 12/01/2022 - 12/31/2022

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<u>240-551-55400</u>	MEMBERSHIPS	700.00	150.00	0.00	150.00	550.00	78.57 %
<u>240-551-55720</u>	COPIER MAINTENANCE/USAGE	1,300.00	507.95	102.92	610.87	689.13	53.01 %
12/09/2022	Source Transaction				Project Account		Amount
12/09/2022	AR300255						65.93
	Description						36.99
	AR300255						
	OVERAGE 10/22/22-11/21/22 - COPIER #7297						
	BASE RATE 11/22/22-12/21/22 - COPIER #72...						
<u>240-551-55800</u>	OPERATING SUPPLIES	9,000.00	3,204.21	192.57	3,396.78	5,603.22	62.26 %
12/30/2022	Source Transaction				Project Account		Amount
12/30/2022	8068577014						40.46
12/30/2022	Ending 11/30/2022						7.09
12/30/2022	Ending 11/30/2022						0.49
12/30/2022	Ending 11/30/2022						12.90
12/30/2022	Ending 11/30/2022						15.05
12/30/2022	Ending 11/30/2022						9.15
12/30/2022	Ending 11/30/2022						13.98
12/30/2022	Ending 11/30/2022						7.52
12/30/2022	Ending 11/30/2022						43.95
12/30/2022	Ending 11/30/2022						26.99
12/30/2022	Ending 11/30/2022						14.99
<u>240-551-55840</u>	MARKETING	900.00	474.00	0.00	474.00	426.00	47.33 %
<u>240-551-58080</u>	LSTA FED GRANT EXP	0.00	10,000.00	0.00	10,000.00	-10,000.00	0.00 %
<u>240-551-58400</u>	TELEPHONE	3,700.00	1,310.29	314.90	1,625.19	2,074.81	56.08 %
12/16/2022	Source Transaction				Project Account		Amount
12/16/2022	750501-001 11/30/22						314.90
	Description						
	11/01/22-11/30/22, LIBRARY						
<u>240-551-58600</u>	TRAVEL AND SUBSTANCE	3,000.00	306.19	0.00	306.19	2,693.81	89.79 %
<u>240-551-58700</u>	TRAINING	800.00	0.00	0.00	0.00	800.00	100.00 %
<u>240-551-59200</u>	UTILITIES-ELEC/WTR/SEWER	20,000.00	8,020.10	1,287.55	9,307.65	10,692.35	53.46 %
12/16/2022	Source Transaction				Project Account		Amount
12/16/2022	8.1750.00 12/10/22						1,115.39
12/16/2022	8.1800.12 12/10/22						130.57
12/16/2022	8.1801.05 12/10/22						41.59

Detail vs Budget Report

Date Range: 12/01/2022 - 12/31/2022

Account	Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-59400											
	12/02/2022	APPKT01131	910001265821 11/08/22	134393	553 S MAINE ST	3,300.00	220.18	1,419.76	1,639.94	1,660.06	50.30 %
	12/02/2022	APPKT01131	910001265822 11/08/22	134393	507 S MAINE ST						
	12/23/2022	APPKT01146	910001265821 12/08/22	134733	553 S MAINE ST						
	12/23/2022	APPKT01146	910001265822 12/08/22	134733	507 S MAINE ST						
240-551-59750											
	12/30/2022	APPKT01151	Ending 11/30/2022	464	*4421-Hardware-Disputed-No paperwork	4,000.00	4,343.18	0.00	4,343.18	-343.18	-8.58 %
	12/30/2022	APPKT01151	Ending 11/30/2022	464	*4421-Hardware-Disputed-						
240-551-59760											
	12/30/2022	APPKT01151	COMPUTER SOFTWARE			465.00	43.22	371.50	414.72	50.28	10.81 %
	12/30/2022	APPKT01151	Ending 11/30/2022	464	*2240-Website software (ACF PRO)						
	12/30/2022	APPKT01151	Ending 11/30/2022	464	*2240-Website Software, WPF Forms Basic						
	12/30/2022	APPKT01151	Ending 11/30/2022	464	*2240-Website software, Slider Revolution						
	12/30/2022	APPKT01151	Ending 11/30/2022	464	*2240-Website software (WPMU DEV)						
	12/30/2022	APPKT01151	Ending 11/30/2022	464	*2240-Website software, Elementor Pro						
	12/30/2022	APPKT01151	Ending 11/30/2022	464	*2240-Website software, Events Calendar P...						
070 - CULTURE AND RECREATION Totals:						157,455.00	77,021.43	14,874.95	91,896.38	65,558.62	41.64 %
500 - PUBLIC LIBRARY Totals:						157,455.00	77,021.43	14,874.95	91,896.38	65,558.62	41.64 %
500 - SERVICES & SUPPLIES Totals:						157,455.00	77,021.43	14,874.95	91,896.38	65,558.62	41.64 %
240 - PUBLIC LIBRARY Totals:						767,106.00	292,997.41	80,421.93	373,419.34	393,686.66	51.32 %
320 - LIBRARY GIFT FUND											
Category: 500 - SERVICES & SUPPLIES											
Department: 691 - LIBRARY GIFTS & DONATION											
Function: 070 - CULTURE AND RECREATION											
320-691-55800											
			OPERATING SUPPLIES			15,000.00	0.00	0.00	0.00	15,000.00	100.00 %
320-691-59915											
			F. N. MORGAN TRUST EXP.			25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
070 - CULTURE AND RECREATION Totals:						40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
691 - LIBRARY GIFTS & DONATION Totals:						40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
500 - SERVICES & SUPPLIES Totals:						40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
320 - LIBRARY GIFT FUND Totals:						40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
Report Total:						807,106.00	292,997.41	80,421.93	373,419.34	433,686.66	53.73 %

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-40100</u>	SALARIES-DEPT HEAD	113,492.00	40,889.78	12,957.60	53,847.38	59,644.62	52.55 %
<u>240-551-40200</u>	OTHER SAL & WAGES-REG	260,144.00	92,980.33	29,143.20	127,123.53	139,020.47	53.06 %
<u>240-551-40250</u>	SAL & WAGES - PART-TIME	12,182.00	5,756.09	1,653.90	7,409.99	4,772.01	39.17 %
<u>240-551-40270</u>	PART-TIME PERS SAL & WAGE	24,984.00	9,098.04	2,910.96	12,009.00	12,975.00	51.93 %
	070 - CULTURE AND RECREATION Totals:	410,802.00	148,724.24	46,665.66	195,389.90	215,412.10	52.44 %
	551 - PUBLIC LIBRARY Totals:	410,802.00	148,724.24	46,665.66	195,389.90	215,412.10	52.44 %
	400 - DIRECT SALARY EXPENSE Totals:	410,802.00	148,724.24	46,665.66	195,389.90	215,412.10	52.44 %
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-45100</u>	RETIREMENT	118,589.00	42,533.09	13,391.02	55,924.11	62,664.89	52.84 %
<u>240-551-45150</u>	SOCIAL SECURITY	756.00	356.88	102.55	459.43	296.57	39.23 %
<u>240-551-45200</u>	PACT (INDUSTRIAL INS)	10,858.00	1,594.71	200.55	1,795.26	9,062.74	83.47 %
<u>240-551-45400</u>	GROUP INSURANCE	56,589.00	20,060.24	4,360.92	24,421.16	32,167.84	56.84 %
<u>240-551-45444</u>	HSA HEALTH SAVINGS	1,992.00	664.00	166.00	830.00	1,162.00	58.33 %
<u>240-551-45500</u>	MEDICARE	5,957.00	2,042.82	660.28	2,703.10	3,253.90	54.62 %
<u>240-551-45700</u>	COMPENSATED ABSENCES	4,108.00	0.00	0.00	0.00	4,108.00	100.00 %
	070 - CULTURE AND RECREATION Totals:	198,849.00	67,251.74	18,881.32	86,133.06	112,715.94	56.68 %
	551 - PUBLIC LIBRARY Totals:	198,849.00	67,251.74	18,881.32	86,133.06	112,715.94	56.68 %
	450 - EMPLOYEE BENEFITS Totals:	198,849.00	67,251.74	18,881.32	86,133.06	112,715.94	56.68 %
Category: 500 - SERVICES & SUPPLIES							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-50400</u>	AV/eBOOKS/eAUDIO	25,000.00	10,274.76	3,851.73	14,126.49	10,873.51	43.49 %
<u>240-551-50900</u>	BOOKS AND PERIODICALS	30,000.00	12,448.19	167.38	12,615.57	17,384.43	57.95 %
<u>240-551-50910</u>	BOOKS/PERIODICALS-CHILD	10,000.00	3,295.81	0.00	3,295.81	6,704.19	67.04 %
<u>240-551-51630</u>	NEVADA LIBRARY CoOp	29,090.00	12,863.74	0.00	12,863.74	16,226.26	55.78 %
<u>240-551-51640</u>	COLLECTION DEVELOPMENT	0.00	5,149.00	0.00	5,149.00	-5,149.00	0.00 %
<u>240-551-52400</u>	CONTRACTED SERVICES	13,000.00	2,660.61	7,166.64	9,827.25	3,172.75	24.41 %
<u>240-551-52403</u>	PLAT FORM FEE	2,000.00	1,000.00	0.00	1,000.00	1,000.00	50.00 %
<u>240-551-52520</u>	CONTRACT SERVICE/PROGRAM	1,200.00	750.00	0.00	750.00	450.00	37.50 %
<u>240-551-55400</u>	MEMBERSHIPS	700.00	150.00	0.00	150.00	550.00	78.57 %
<u>240-551-55720</u>	COPIER MAINTENANCE/USAGE	1,300.00	507.95	102.92	610.87	689.13	53.01 %
<u>240-551-55800</u>	OPERATING SUPPLIES	9,000.00	3,204.21	192.57	3,396.78	5,603.22	62.26 %
<u>240-551-55840</u>	MARKETING	900.00	474.00	0.00	474.00	426.00	47.33 %
<u>240-551-58080</u>	LSTA FED GRANT EXP	0.00	10,000.00	0.00	10,000.00	-10,000.00	0.00 %

Detail vs Budget Report

Date Range: 12/01/2022 - 12/31/2022

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-58400	TELEPHONE	3,700.00	1,310.29	314.90	1,625.19	2,074.81	56.08 %
240-551-58600	TRAVEL AND SUBSISTANCE	3,000.00	306.19	0.00	306.19	2,693.81	89.79 %
240-551-58700	TRAINING	800.00	0.00	0.00	0.00	800.00	100.00 %
240-551-59200	UTILITIES-ELEC/WTR/SEWER	20,000.00	8,020.10	1,287.55	9,307.65	10,692.35	53.46 %
240-551-59400	UTILITIES-GAS	3,300.00	220.18	1,419.76	1,639.94	1,660.06	50.30 %
240-551-59750	COMPUTERS & PRINTERS	4,000.00	4,343.18	0.00	4,343.18	-343.18	-8.58 %
240-551-59760	COMPUTER SOFTWARE	465.00	43.22	371.50	414.72	50.28	10.81 %
	070 - CULTURE AND RECREATION Totals:	157,455.00	77,021.43	14,874.95	91,896.38	65,558.62	41.64 %
	551 - PUBLIC LIBRARY Totals:	157,455.00	77,021.43	14,874.95	91,896.38	65,558.62	41.64 %
	500 - SERVICES & SUPPLIES Totals:	157,455.00	77,021.43	14,874.95	91,896.38	65,558.62	41.64 %
	240 - PUBLIC LIBRARY Totals:	767,106.00	292,997.41	80,421.93	373,419.34	393,686.66	51.32 %
	320 - LIBRARY GIFT FUND						
	Category: 500 - SERVICES & SUPPLIES						
	Department: 691 - LIBRARY GIFTS & DONATION						
	Function: 070 - CULTURE AND RECREATION						
320-691-55800	OPERATING SUPPLIES	15,000.00	0.00	0.00	0.00	15,000.00	100.00 %
320-691-59915	F. N. MORGAN TRUST EXP.	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
	070 - CULTURE AND RECREATION Totals:	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
	691 - LIBRARY GIFTS & DONATION Totals:	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
	500 - SERVICES & SUPPLIES Totals:	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
	320 - LIBRARY GIFT FUND Totals:	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
	Report Total:	807,106.00	292,997.41	80,421.93	373,419.34	433,686.66	53.73 %

Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY	767,106.00	292,997.41	80,421.93	373,419.34	393,686.66	51.32 %
320 - LIBRARY GIFT FUND	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
Report Total:	807,106.00	292,997.41	80,421.93	373,419.34	433,686.66	53.73 %

LIBRARY GIFT FUND	
Total as of December 31, 2022	
Balance	
Building Fund-Churchill County	\$1,094.58
Gift Fund	\$7,108.53
Morgan Trust	\$62,171.83
TOTAL	\$70,374.94

FY 2024
 Library Budget Proposed

Fund	Account	Name	Type	2021 Actual	2022 Actual	2023 Budget	Year to Date	2024 Dept Request	2024 TENTATIVE	2024 FINAL
240	240-551-40100	SALARIES-DEPT HEAD	Expense	98,300.64	104,253.90	113,492.00	58,166.58	121,583.00	0	0
240	240-551-40200	OTHER SAL & WAGES-REG	Expense	170,820.56	228,840.59	260,144.00	131,869.13	276,702.00	0	0
240	240-551-40250	SAL & WAGES - PART-TIME	Expense	6,527.42	12,534.90	12,182.00	7,987.19	12,728.00	0	0
240	240-551-40270	PART-TIME PERS SAL & WAGE	Expense	20,041.40	22,498.02	24,984.00	12,997.98	26,764.00	0	0
240	240-551-40300	OTHER SAL & WAGES O/T	Expense	-	-	-	-	-	0	0
240	240-551-45100	RETIREMENT	Expense	84,579.98	105,679.37	118,589.00	60,402.61	131,210.00	0	0
240	240-551-45150	SOCIAL SECURITY	Expense	404.72	783.37	756.00	495.22	789.00	0	0
240	240-551-45200	PACT (INDUSTRIAL INS)	Expense	7,558.29	10,381.17	10,858.00	2,481.96	10,974.00	0	0
240	240-551-45400	GROUP INSURANCE	Expense	45,363.24	55,094.12	56,589.00	24,421.16	54,947.00	0	0
240	240-551-45444	HSA HEALTH SAVINGS	Expense	316.00	1,992.00	1,992.00	996.00	1,992.00	0	0
240	240-551-45500	MEDICARE	Expense	4,159.54	5,050.06	5,957.00	2,921.53	6,348.00	0	0
240	240-551-45700	COMPENSATED ABSENCES	Expense	3,431.00	3,497.00	4,108.00	-	4,378.00	0	0
240	240-551-50400	AV/BOOKS/AUDIO	Expense	31,024.28	25,934.47	25,000.00	18,845.64	40,000.00	0	0
240	240-551-50900	BOOKS AND PERIODICALS	Expense	27,138.14	26,977.07	30,000.00	16,171.01	35,000.00	0	0
240	240-551-50910	BOOKS/PERIODICALS-CHILD	Expense	5,484.07	7,322.14	10,000.00	3,927.44	10,000.00	0	0
240	240-551-51630	NEVADA LIBRARY COOP	Expense	14,926.49	14,528.42	29,090.00	12,863.74	22,000.00	0	0
240	240-551-51640	COLLECTION DEVELOPMENT	Expense	3,872.00	4,954.00	-	5,149.00	-	0	0
240	240-551-52400	CONTRACTED SERVICES	Expense	11,074.44	13,052.74	13,000.00	9,877.15	14,000.00	0	0
240	240-551-52403	PLAT FORM FEE	Expense	1,495.00	495.00	2,000.00	1,000.00	2,000.00	0	0
240	240-551-52520	CONTRACT SERVICE/PROGRAM	Expense	-	922.87	1,200.00	750.00	1,200.00	0	0
240	240-551-54600	INSURANCE-PROPERTY	Expense	-	-	-	-	-	0	0
240	240-551-54700	INSURANCE-LIABILITY	Expense	-	-	-	-	-	0	0
240	240-551-55400	MEMBERSHIPS	Expense	555.00	657.00	700.00	150.00	700.00	0	0
240	240-551-55600	MISCELLANEOUS	Expense	-	-	-	-	-	0	0
240	240-551-55720	COPIER MAINTENANCE/USAGE	Expense	1,038.70	1,356.91	1,300.00	742.58	1,400.00	0	0
240	240-551-55800	OPERATING SUPPLIES	Expense	3,052.48	8,265.55	9,000.00	3,614.12	9,000.00	0	0
240	240-551-55840	MARKETING	Expense	354.00	901.40	900.00	474.00	900.00	0	0
240	240-551-57200	REFUND ON TAXES	Expense	-	-	-	-	-	0	0
240	240-551-57600	REPAIRS/MAINT-EQUIPMENT	Expense	-	-	-	-	-	0	0
240	240-551-58080	LSTA FED GRANT EXP	Expense	69,112.68	68,077.19	-	10,000.00	-	0	0
240	240-551-58215	B. MINOR SWIFT GRANT EXP	Expense	-	-	-	-	-	0	0
240	240-551-58216	ITGT EXPENDITURE	Expense	-	-	-	-	-	0	0
240	240-551-58400	TELEPHONE	Expense	3,836.80	3,781.91	3,700.00	1,940.63	3,700.00	0	0
240	240-551-58600	TRAVEL AND SUBSTANCE	Expense	250.99	1,809.27	3,000.00	320.81	3,000.00	0	0
240	240-551-58700	TRAINING	Expense	25.00	380.00	800.00	-	800.00	0	0
240	240-551-59200	UTILITIES-ELEC/WTR/SEWER	Expense	18,267.35	19,163.10	20,000.00	10,781.06	20,000.00	0	0
240	240-551-59400	UTILITIES-GAS	Expense	3,713.91	4,516.28	3,300.00	1,639.94	3,300.00	0	0
240	240-551-59750	COMPUTERS & PRINTERS	Expense	2,844.08	2,411.61	4,000.00	4,343.18	4,000.00	0	0
240	240-551-59760	COMPUTER SOFTWARE	Expense	617.26	467.03	465.00	414.72	600.00	0	0
240	240-551-59770	FURNITURE & FIXTURES	Expense	-	-	-	-	-	0	0
240	240-551-59790	OTHER NON-CAPITAL ASSETS	Expense	-	-	-	-	-	0	0
240	240-551-59918	RALEY'S NICKELAD GRANT	Expense	-	-	-	-	-	0	0
240	240-551-71500	CONTINGENCIES	Expense	-	-	-	-	-	0	0
240	240-551-75100	CAPITAL OUTLAY-EQUIPMENT	Expense	-	-	-	-	-	0	0
				640,185.46	756,676.46	767,106.00	495,744.38	820,005.00	0.00	0.00

FY 2024 Gift Fund - Proposed

Account	Name	Type	2021 Actual	2022 Actual	2023 Budget	Year to Date	2024 Dept Request	2024 TENTATIVE	2024 FINAL	Estimate
320-691-50400	AV/BOOKS/e	Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
320-691-50900	BOOKS AND	Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
320-691-50910	BOOKS/PERI	Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
320-691-52400	CONTRACTE	Expense	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00
320-691-55800	OPERATING	Expense	0.00	2,110.00	15,000.00	0.00	0.00	0.00	0.00	0.00
320-691-59750	COMPUTERS	Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
320-691-59760	COMPUTERS	Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
320-691-59770	FURNITURE &	Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
320-691-59790	OTHERNON-	Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
320-691-59915	F N MORGA	Expense	0.00	0.00	25,000.00	0.00	25,000.00	0.00	0.00	0.00
320-691-59916	CHC LIBRARY	Expense	4,689.60	5,635.38	0.00	0.00	0.00	0.00	0.00	0.00
320-691-59917	FRIENDS OF	Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
320-691-75100	CAPITAL OUT	Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
320-691-76110	LIBRARY REM	Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

4,689.60	10,245.38	40,000.00	0.00	25,000.00	0.00	0.00
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