

**CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES  
CHURCHILL COUNTY, NEVADA  
553 S. MAINE STREET  
Fallon, Nevada 89406  
(775) 423-7581**

**Email: [celloyd@churchillcountylibrary.org](mailto:celloyd@churchillcountylibrary.org)**

**\*\*\*\*NOTICE OF PUBLIC MEETING\*\*\*\***

**PLEASE POST**

**PLACE OF MEETING:** Churchill County Administration Building 155 N. Taylor Street, Room 102

**DATE AND TIME:** March 2, 2023 at 3 p.m.

**TYPE OF MEETING:** Regularly scheduled meeting of the Library Board of Trustees

**Notes**

**These meetings are subject to the provisions of the Nevada Open Meeting Law (NRS Chapter 241. Except as otherwise provided for by law, these meetings are open and public.**

- I. Action will be taken on all Agenda items, unless otherwise noted.**
- II. The Agenda is a tentative schedule. The Library Board of Trustees may act upon Agenda items a different order than is stated in this notice-so as to affect the people's business in the most efficient manner possible.**
- III. In the interest of time, the Library Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.**
- IV. Any statement made by a member of the Library Board of Trustees during the public meeting is absolutely privileged.**
- V. All persons participating in the meeting, by any means, are put on notice that all meetings are recorded.**

**AGENDA**

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Public Comment**
- 4. Roll call of members**
- 5. Verification of the posting of the agenda**
- 6. Consideration and possible action re: Approval of agenda as submitted or revised.**
- 7. Consideration and for possible action re: Approval of Minutes of the meeting held on:  
A. January 26, 2023**
- 8. Library Board of Trustees' Report**
- 9. Library Director's Report**

- Library Park Pass Exhibit-Churchill County Museum-February - May
- UPDATE:February 25, 2023-Saturday-Author Michael Branch-On the Trail of the Jackalope: How a Legend Captured the World's Imagination and Helped Us Cure Cancer-CAC-5-7pm/Nevada Humanities
- Statistics
- ILS

**Set date and time of regular/special Library Board meetings:**

- Special meeting is scheduled for Monday March 13, 2023 at 10 a.m. at the Churchill County Administration Building 155 N. Taylor Street, Room 102 related to Director selection.
- Regular meeting is scheduled for Thursday March 23, 2023 at 3 p.m. at Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

**OLD BUSINESS**

1. **Consideration and for possible action re:** Discussion and possible action to items related to the Library Director recruitment.

**NEW BUSINESS.**

1. **Consideration and possible action re:** Action to approve the monthly budget report.
2. **Consideration and possible action re:** Action to approve the Library Gift Fund.
3. **Consideration and possible action re:** Action to approve closing Saturday June 24, 2023 for migration to new Integrated Library System-Polaris to ByWater.

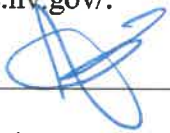
**Public Comment**

**Adjournment.**

**AFFIDAVIT OF POSTING**

State of Nevada        )  
                                  : ss  
County of Churchill    )

Ashlee Brown, an employee of Churchill County Nevada, being duly sworn, says: That on the 23rd day of February 2023 AD, she posted a notice, of which the above is a copy, at Churchill County Administration 155 N. Taylor, Fallon, NV; City of Fallon 55 W. Williams; Churchill County Library 553 S. Maine Street Fallon, NV; Churchill County Website [www.churchillcounty.org](http://www.churchillcounty.org) and the Nevada State Website <https://notice.nv.gov/>.



State of Nevada        )  
                                  : ss  
County of Churchill    )

On the 23rd day of February 2023 before a Notary Public, personally appeared Ashlee Brown known to me to be the person described in and who executed the foregoing instrument. In witness whereof, I have hereunto set my hand and affixed by official seal this 23rd day of February 2023.



**Endnotes:**

**Disclosures:**

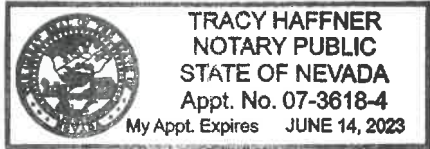
Churchill County is an equal opportunity provider and employer.

**Accommodations:**

Churchill County Library will make all reasonable efforts to assist and accommodate physically handicapped person desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Library Director, in writing at 553 S. Maine St., Fallon, Nevada 89406, or by calling (775) 423-7581 or the TDD Nevada relay number 711.

**Procedures:**

- The public meetings may be conducted according to rules of parliamentary procedure.
- Persons providing public comment will be asked to state their name for the record.
- The Library Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people’s business.
- All supporting materials for this agenda are available by requesting a copy from the Library Director at 775-423-7581 prior to the meeting. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Library Director. You are entitled to one copy of the supporting materials free of charge.
- In accordance with Federal law and U.S. Department of Agriculture policy, Churchill County is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability, (not all prohibited bases apply to all programs). To file a complaint of discrimination, write USDA, Director, Office of Equal Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call ( (800)795-3972 (voice) or (202)720-6382 (TDD).



**January 26, 2023**

The Churchill County Library Board of Trustees held a public meeting on Thursday, January 26, 2023, at the Churchill County Administration Building, Commission Chambers, 155 N. Taylor Street, Fallon, NV. The meeting was scheduled to begin at 3:00pm.

**REGULAR AGENDA ITEMS**

**1. Call to Order:** Kelli Kelly @ 3pm

**2. Pledge of Allegiance**

**3. Public Comment?** None

**4. Roll Call of Members:**

Present were: Trustees Kelli Kelly, Bill Williams, Jo Petteruti, David Brakebill, and Ashlee McGarity; Library Director Carol Lloyd; Deputy District Attorney Jeff Weed

**5. Verification of the posting of the agenda:** Verified by Library Director Carol Lloyd

**6. Consideration and possible action – Approval of agenda:** EDIT: none

A motion was made to approve the agenda as presented by David Brakebill, seconded by Bill Williams. All in favor.

**7. Consideration and possible action – Approval of minutes:** EDIT: Regular agenda item #7 motion: replace “October 20, 2022” with “November 17, 2022”.

A motion was made to adopt the minutes from the December 22, 2022 meeting as amended by Dave Brakebill, seconded by Bill Williams. All in favor.

**8. Board of Trustees Report**

David Brakebill attended the recent County Commissioners meeting and took the opportunity to remind the Commissioners of the Library’s strategic plan from last year. He requested they pay more attention to the library needs, especially considering the community growth expected due to the expansion at NAS Fallon. Kelli Kelly and Jo Petteruti both attended the Commissioners meeting virtually and supported David’s comments. David also read Carol Lloyd’s recent report to legislature and thought it was a fascinating review.

Kelli Kelly reported that she has checked out books but hasn’t brought them in from the car because she is busy with school.

**9. Library Directors Report**

- Featured Artist for November - January – Jim Zlokovich
- Library Park Pass Exhibit – Churchill County Museum – February-May
  - Two passes are available in the library for 2-week checkout, this program is getting lots of love and positive feedback for NV State.
- February 25, 2023 (Saturday) – Author Michael Branch, *On the Trail of the Jackalope: How a Legend Captured the World’s Imagination and Helped Us Cure Cancer*, 5pm-7pm, CAC/Nevada Humanities

- Statistics – Carol made a point to encourage patrons to look for e-materials through HOOPLA before OVERDRIVE because HOOPLA is more cost effective for the library.
- Update Children’s Librarian Position – J. Hodnett was selected and hired as the new Children’s Librarian. She starts Monday (January 30<sup>th</sup>) and will overlap with current librarian Jes for her final week.
- Director Position Posted – Closes February 5, 2023 – There have been about 10 applications received so far.
- ILS – The new ILS is finally contracted, having been in the making for about 10 years. The migration to the new ILS has begun with an expected launch date around July 1<sup>st</sup>.
- Public Computers – Carol would like to include a tech plan when she hands off the Director position, so that is in the works. She has also acquired 9 computers to better serve the public needs. They are being set up and just need deployed.
- February 2, 2023 (Thursday) - Volunteer Reception, held in the library. All volunteers have been invited to enjoy reception and to celebrate their contributions to the library.
- Magazines – Magazines and other periodicals will not be available to libraries much longer. After brainstorming, Carol will be shifting Spanish materials to what is currently the magazine space. This will help address the need recognized in our most recent Strategic Plan to better support our Spanish-speaking community members.

The next board meeting will be held Thursday February 23, 2023 at 3pm in the Churchill County Administration Building 155 N. Taylor Street, Room 102 (the usual Commission Chambers will be occupied).

## **OLD BUSINESS**

1. **For information only re: funds held with Churchill County and investment options.**  
Carol recommends that the funds remain as-is.

## **NEW BUSINESS**

1. **Consideration and possible action – Action to approve monthly budget report for December 2022.**  
A motion was made to approve the monthly budget report for December 2022 as presented by Dave Brakebill, seconded by Bill Williams. All in favor.
2. **Consideration and possible action – Action to approve the Library Gift Fund.**  
A motion was made to approve the Library Gift Fund as presented by David Brakebill, seconded by Jo Petteruti. All in favor.
3. **Consideration and possible action – Action to approve the proposed FY 2023-24 Budget**  
Carol has spent a lot of time finding funding by way of grants, etc. to keep the budget steady. Based on various questions presented by the board, Carol addressed the following as it applies to the budget proposal:

- Money unspent on new Director and Children’s librarian positions goes back into the library “silo” and cannot be reallocated.
- Collection Development money comes from State Legislature grants and is left blank on the budget. The money is spent as the grant is funded and is documented as “actual”.
- The Gift Fund has to have a number so Carol estimated expenditures from that fund.
- The Morgan Trust is controlled by the Library Board of Trustees and can serve as a safety net for any downloadable coverage that may be needed down the road.

After discussion, a motion was made to approve the FY 2023-24 Budget as proposed by Bill Williams, seconded by Jo Petteruti. All in favor.

**Public Comment – None**

**Adjournment: 3:45pm**

Respectfully submitted,

Ashlee McGarity  
February 14, 2023

## STATISTICS

January

	January 2023	January 2022	December 2022
Circulation	11085	10,079	9342
Patron Visits	7095	5,540	6102
Daily Average (Patrons)	296	231	234
Programs	67	59	69
Program Attendance	703	579	652

### Programs:

Program count is library YouTube views of storytimes,  
database tutorials, informational videos (new book, etc)

Grab and Go	0
Volunteers	12
Volunteer Hours	76
Meeting Room	22
Tests Proctored	0
Books given out in comr	0



Churchill County, NV

# Detail vs Budget Report

## Account Detail

Date Range: 01/01/2023 - 01/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>240 - PUBLIC LIBRARY</b>							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-40100</u>	SALARIES-DEPT HEAD						
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>
01/13/2023	PYPKT01327	PYPKT01327 - 12/26/2022...		PYPKT01327 - 12/26/2022-01/08/2023 (01/...			4,319.20
01/27/2023	PYPKT01346	PYPKT01346 - 01/09/2023...		PYPKT01346 - 01/09/2023-01/22/2023 (01/...			4,319.20
<b>240-551-40200</b>	OTHER SAL & WAGES-REG						
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>
01/13/2023	PYPKT01327	PYPKT01327 - 12/26/2022...		PYPKT01327 - 12/26/2022-01/08/2023 (01/...			9,745.60
01/27/2023	PYPKT01346	PYPKT01346 - 01/09/2023...		PYPKT01346 - 01/09/2023-01/22/2023 (01/...			9,776.80
<b>240-551-40250</b>	SAL & WAGES - PART-TIME						
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>
01/13/2023	PYPKT01327	PYPKT01327 - 12/26/2022...		PYPKT01327 - 12/26/2022-01/08/2023 (01/...			577.20
01/27/2023	PYPKT01346	PYPKT01346 - 01/09/2023...		PYPKT01346 - 01/09/2023-01/22/2023 (01/...			577.20
<b>240-551-40270</b>	PART-TIME PERS SAL & WAGE						
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>
01/13/2023	PYPKT01327	PYPKT01327 - 12/26/2022...		PYPKT01327 - 12/26/2022-01/08/2023 (01/...			988.98
01/27/2023	PYPKT01346	PYPKT01346 - 01/09/2023...		PYPKT01346 - 01/09/2023-01/22/2023 (01/...			933.00
<b>Totals:</b>							
<b>070 - CULTURE AND RECREATION Totals:</b>		410,802.00	195,389.90	31,237.18	226,627.08	184,174.92	44.83 %
<b>551 - PUBLIC LIBRARY Totals:</b>		410,802.00	195,389.90	31,237.18	226,627.08	184,174.92	44.83 %
<b>400 - DIRECT SALARY EXPENSE Totals:</b>		410,802.00	195,389.90	31,237.18	226,627.08	184,174.92	44.83 %
<b>Category: 450 - EMPLOYEE BENEFITS</b>							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-45100</u>	RETIREMENT						
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>
01/13/2023	PYPKT01327	PYPKT01327 - 12/26/2022...		PYPKT01327 - 12/26/2022-01/08/2023 (01/...			4,478.50
01/27/2023	PYPKT01346	PYPKT01346 - 01/09/2023...		PYPKT01346 - 01/09/2023-01/22/2023 (01/...			4,471.14



**Detail vs Budget Report**

Date Range: 01/01/2023 - 01/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<u>240-551-45150</u>	SOCIAL SECURITY	756.00	459.43	71.58	531.01	224.99	29.76 %
	Source Transaction		Vendor		Project Account		Amount
01/13/2023	PYPKT01327 - 12/26/2022...						35.79
01/27/2023	PYPKT01346 - 01/09/2023...						35.79
<u>240-551-45200</u>	PACT (INDUSTRIAL INS)	10,858.00	1,795.26	1,372.31	3,167.57	7,690.43	70.83 %
	Source Transaction		Vendor		Project Account		Amount
01/13/2023	PYPKT01327 - 12/26/2022...						686.70
01/27/2023	PYPKT01346 - 01/09/2023...						685.61
<u>240-551-45400</u>	GROUP INSURANCE	56,589.00	24,421.16	4,360.92	28,782.08	27,806.92	49.14 %
	Source Transaction		Vendor		Project Account		Amount
01/27/2023	PYPKT01346 - 01/09/2023...						4,360.92
<u>240-551-45444</u>	HSA HEALTH SAVINGS	1,992.00	830.00	166.00	996.00	996.00	50.00 %
	Source Transaction		Vendor		Project Account		Amount
01/13/2023	PYPKT01327 - 12/26/2022...						166.00
<u>240-551-45500</u>	MEDICARE	5,957.00	2,703.10	436.58	3,139.68	2,817.32	47.29 %
	Source Transaction		Vendor		Project Account		Amount
01/13/2023	PYPKT01327 - 12/26/2022...						218.43
01/27/2023	PYPKT01346 - 01/09/2023...						218.15
<u>240-551-45700</u>	COMPENSATED ABSENCES	4,108.00	0.00	0.00	0.00	4,108.00	100.00 %
<b>070 - CULTURE AND RECREATION Totals:</b>							
		198,849.00	86,133.06	15,357.03	101,490.09	97,358.91	48.96 %
		198,849.00	86,133.06	15,357.03	101,490.09	97,358.91	48.96 %
<b>450 - EMPLOYEE BENEFITS Totals:</b>							
		198,849.00	86,133.06	15,357.03	101,490.09	97,358.91	48.96 %
<b>Category: 500 - SERVICES &amp; SUPPLIES</b>							
<b>Department: 551 - PUBLIC LIBRARY</b>							
<b>Function: 070 - CULTURE AND RECREATION</b>							
<u>240-551-50400</u>	AV/eBOOKS/eAUDIO	25,000.00	14,126.49	4,862.33	18,988.82	6,011.18	24.04 %
	Source Transaction		Vendor		Project Account		Amount
01/06/2023	APPKT01155		18029 - MIDWEST TAPE				134.19
01/06/2023	APPKT01155		(1) DVD HALLOWEEN ENDS W/S				104.99
01/20/2023	APPKT01159		(1) DVD MURDER IN# COLLECTION, THE W/S				26.24
01/20/2023	APPKT01159		(1) DVD BLACK ADAM W/S				119.21
01/20/2023	APPKT01159		(1) DVD GOOD GIRLS COMPLETE SERIES W/S				4,000.00
01/20/2023	APPKT01159		ADVANCE DIGITAL PAYMENT				53.29
01/20/2023	APPKT01159		2037170051 CHOICE				174.08
01/20/2023	APPKT01159		2037137341 SO HELP ME GOG				

**Detail vs Budget Report**

Date Range: 01/01/2023 - 01/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-50400	AV/eBOOKS/eAUDIO - Continued	25,000.00	14,126.49	4,862.33	18,988.82	6,011.18	24.04 %

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
01/20/2023	APPKT01159	L4226684 12/31/22	135007	2037114659 LONG SHADOWS	1718 - BAKER & TAYLOR		74.83
01/20/2023	APPKT01159	L4226684 12/31/22	135007	2037099301 INK BLACK HEART	1718 - BAKER & TAYLOR		32.32
01/27/2023	APPKT01165	503192003	135135	(1)DVD DOC MARTIN SERIES 9 W/S	18029 - MIDWEST TAPE		41.23
01/27/2023	APPKT01165	503219812	135135	(1)DVD CHORUS LINE, A W/S	18029 - MIDWEST TAPE		71.96
01/27/2023	APPKT01165	503219814	135135	(1) DVD U.S. AND THE HOLOCAUST, THE W/S	18029 - MIDWEST TAPE		29.99

240-551-50900 BOOKS AND PERIODICALS 30,000.00 12,615.57 3,980.46 16,596.03 13,403.97 44.68 %

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
01/06/2023	APPKT01155	CHURCH81-2022	134844	PRACTICAL HOMESCHOOLING SPRING 2023...	18900 - HOME LIFE, INC.		27.50
01/20/2023	APPKT01159	L1061534 12/31/22	135007	2037215387 WITHOUT A TRACE	1718 - BAKER & TAYLOR		206.04
01/20/2023	APPKT01159	L1061534 12/31/22	135007	2037175822 DANGEROUS BUSINESS	1718 - BAKER & TAYLOR		223.91
01/20/2023	APPKT01159	L1061534 12/31/22	135007	2037231481 DEVIL YOU KNOW	1718 - BAKER & TAYLOR		205.46
01/20/2023	APPKT01159	L1061534 12/31/22	135007	2037206402 HOUSE IN THE PINES	1718 - BAKER & TAYLOR		345.38
01/20/2023	APPKT01159	L1061534 12/31/22	135007	2037189357 WINTERS END	1718 - BAKER & TAYLOR		300.63
01/20/2023	APPKT01159	L1061534 12/31/22	135007	2037161889 CITY OF FORTUNE	1718 - BAKER & TAYLOR		381.81
01/20/2023	APPKT01159	L1061534 12/31/22	135007	2037145492 BOOK OF DAYS	1718 - BAKER & TAYLOR		384.68
01/20/2023	APPKT01159	L1061534 12/31/22	135007	2037118595 LAST PARTY	1718 - BAKER & TAYLOR		71.22
01/20/2023	APPKT01159	L1061534 12/31/22	135007	2037115826 DEAD MEN DONT DECORATE	1718 - BAKER & TAYLOR		451.72
01/20/2023	APPKT01159	L1061534 12/31/22	135007	2037129990 COSMIC KIND OF LOVE	1718 - BAKER & TAYLOR		352.42
01/20/2023	APPKT01159	L1061534 12/31/22	135007	2037165960 JUDAS 62	1718 - BAKER & TAYLOR		146.57
01/20/2023	APPKT01159	L1061534 12/31/22	135007	2037177973 LAST INVITATION	1718 - BAKER & TAYLOR		44.59
01/20/2023	APPKT01159	L1061534 12/31/22	135007	2037226445 EDENS CHILDREN	1718 - BAKER & TAYLOR		364.51
01/20/2023	APPKT01159	L4226314 12/31/22	135007	2037189902 HOW TO WIN A WALLFLOWER	1718 - BAKER & TAYLOR		10.89
01/20/2023	APPKT01159	L4226314 12/31/22	135007	2037222568 WOLF IS MINE	1718 - BAKER & TAYLOR		16.33
01/20/2023	APPKT01159	L4226314 12/31/22	135007	2037133028 SUPERNATURAL BONE KEY	1718 - BAKER & TAYLOR		10.89
01/31/2023	APPKT01177	ENDING 12/30/2022	467	2037172310 2ND CHANCE AT RANCHO LINDO	1718 - BAKER & TAYLOR		10.89
01/31/2023	APPKT01177	ENDING 12/30/2022	467	*4421-When your parent becomes your child	14779 - WELLS FARGO COMMERCIAL CARD		10.39
01/31/2023	APPKT01177	ENDING 12/30/2022	467	*4421-ParaPro Prep	14779 - WELLS FARGO COMMERCIAL CARD		20.60
01/31/2023	APPKT01177	ENDING 12/30/2022	467	*4421-Grub, Urban Kitchen	14779 - WELLS FARGO COMMERCIAL CARD		19.89
01/31/2023	APPKT01177	ENDING 12/30/2022	467	*4421-Anastasia	14779 - WELLS FARGO COMMERCIAL CARD		30.25
01/31/2023	APPKT01177	ENDING 12/30/2022	467	*4421-Ringing Cedars	14779 - WELLS FARGO COMMERCIAL CARD		29.95
01/31/2023	APPKT01177	ENDING 12/30/2022	467	*4421-First Marauder	14779 - WELLS FARGO COMMERCIAL CARD		18.00
01/31/2023	APPKT01177	ENDING 12/30/2022	467	*4421-Politics of Prudence	14779 - WELLS FARGO COMMERCIAL CARD		18.00
01/31/2023	APPKT01177	ENDING 12/30/2022	467	*4421-Publishers Weekly	14779 - WELLS FARGO COMMERCIAL CARD		259.99
01/31/2023	APPKT01177	ENDING 12/30/2022	467	*4421-Braided	14779 - WELLS FARGO COMMERCIAL CARD		17.95

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
01/06/2023	APPKT01155	45607277	134864	(25) TRY A LITTLE KINDNESS	1115 - SCHOLASTIC INC.		71.00
01/20/2023	APPKT01159	L1064504 12/31/22	135007	2037223324 SPIKE IT MO	1718 - BAKER & TAYLOR		94.31
01/20/2023	APPKT01159	L1064504 12/31/22	135007	2037191907 BROKEN MIRROR	1718 - BAKER & TAYLOR		13.64

240-551-50910 BOOKS/PERIODICALS-CHILD 10,000.00 3,295.81 665.27 3,961.08 6,038.92 60.39 %

**Detail vs Budget Report**

Date Range: 01/01/2023 - 01/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">240-551-50910</a>	BOOKS/PERIODICALS-CHILD - Continued	10,000.00	3,295.81	665.27	3,961.08	6,038.92	60.39 %
	<b>Source Transaction</b>		<b>Vendor</b>		<b>Project Account</b>		<b>Amount</b>
01/20/2023	APPKT01159		2037211311 WE ARE HERE				81.77
01/20/2023	APPKT01159		2037169860 HOW TO CATCH A LOVEOSAUR...				79.34
01/20/2023	APPKT01159		2037148159 MOONGARDEN				166.88
01/20/2023	APPKT01159		L1064504 12/31/22				31.96
01/20/2023	APPKT01159		L1064504 12/31/22				92.73
01/31/2023	APPKT01177		2037115243 COZY IN LOVE				5.37
01/31/2023	APPKT01177		ENDING 12/30/2022				17.52
01/31/2023	APPKT01177		*0470-Secret Keeper				10.75
			*0470-Squirel's New Year...				
			*0470-Super Sons				
<a href="#">240-551-51630</a>	NEVADA LIBRARY CoOp	29,090.00	12,863.74	0.00	12,863.74	16,226.26	55.78 %
<a href="#">240-551-51640</a>	COLLECTION DEVELOPMENT	0.00	5,149.00	0.00	5,149.00	-5,149.00	0.00 %
<a href="#">240-551-52400</a>	CONTRACTED SERVICES	13,000.00	9,827.25	251.04	10,078.29	2,921.71	22.47 %
	<b>Source Transaction</b>		<b>Vendor</b>		<b>Project Account</b>		<b>Amount</b>
01/13/2023	APPKT01158		12/01/22-12/31/22, LIBRARY				49.90
01/30/2023	APPKT01175		2ND QTR FY23				168.64
01/31/2023	APPKT01177		ENDING 12/30/2022				32.50
<a href="#">240-551-52403</a>	PLAT FORM FEE	2,000.00	1,000.00	0.00	1,000.00	1,000.00	50.00 %
<a href="#">240-551-52520</a>	CONTRACT SERVICE/PROGRAM	1,200.00	750.00	0.00	750.00	450.00	37.50 %
<a href="#">240-551-55400</a>	MEMBERSHIPS	700.00	150.00	0.00	150.00	550.00	78.57 %
<a href="#">240-551-55720</a>	COPIER MAINTENANCE/USAGE	1,300.00	610.87	131.71	742.58	557.42	42.88 %
	<b>Source Transaction</b>		<b>Vendor</b>		<b>Project Account</b>		<b>Amount</b>
01/06/2023	APPKT01155		BASE RATE 12/22/22-01/21/23 - COPIER #72...				36.99
01/06/2023	APPKT01155		OVERAGE 11/22/22-12/21/22 - COPIER #7297 287 - OFFICE PRODUCTS, INC.				94.72
<a href="#">240-551-55800</a>	OPERATING SUPPLIES	9,000.00	3,396.78	843.40	4,240.18	4,759.82	52.89 %
	<b>Source Transaction</b>		<b>Vendor</b>		<b>Project Account</b>		<b>Amount</b>
01/06/2023	APPKT01155		WATER (83148666163244), 12/22/22				50.46
01/06/2023	APPKT01155		DY LW 550 PRINTER NA/LA/ 8.5X11 COPY PA...				132.67
01/20/2023	APPKT01159		(1) NAME TAG				10.00
01/20/2023	APPKT01159		DOLLAR TREE 01/10/23				24.21
01/31/2023	APPKT01177		ENDING 12/30/2022				46.84

**Detail vs Budget Report**

Date Range: 01/01/2023 - 01/31/2023

Account	Post Date	Packet Number	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<u>240-551-55800</u>			OPERATING SUPPLIES - Continued	9,000.00	3,396.78	843.40	4,240.18	4,759.82	52.89 %
	01/31/2023	APPKT01177	Source Transaction				<b>Project Account</b>		<b>Amount</b>
	01/31/2023	APPKT01177	ENDING 12/30/2022						12.89
	01/31/2023	APPKT01177	ENDING 12/30/2022						14.99
	01/31/2023	APPKT01177	ENDING 12/30/2022						291.93
	01/31/2023	APPKT01177	ENDING 12/30/2022						209.83
	01/31/2023	APPKT01177	ENDING 12/30/2022						15.34
	01/31/2023	APPKT01177	ENDING 12/30/2022						19.34
	01/31/2023	APPKT01177	ENDING 12/30/2022						14.90
			MARKETING	900.00	474.00	390.00	864.00	36.00	4.00 %
<u>240-551-55840</u>			Source Transaction				<b>Project Account</b>		<b>Amount</b>
	01/31/2023	APPKT01177	ENDING 12/30/2022						390.00
			LSTA FED GRANT EXP	0.00	10,000.00	0.00	10,000.00	-10,000.00	0.00 %
			TELEPHONE	3,700.00	1,625.19	315.44	1,940.63	1,759.37	47.55 %
<u>240-551-58600</u>			Source Transaction				<b>Project Account</b>		<b>Amount</b>
	01/13/2023	APPKT01158	750501-001 12/31/22						315.44
			TRAVEL AND SUBSISTANCE	3,000.00	306.19	14.62	320.81	2,679.19	89.31 %
	01/20/2023	APPKT01159	Source Transaction				<b>Project Account</b>		<b>Amount</b>
	01/20/2023	APPKT01159	11/03/22-12/28/22 TRAV...						14.62
			TRAINING	800.00	0.00	0.00	0.00	800.00	100.00 %
<u>240-551-59200</u>			UTILITIES-ELEC/WTR/SEWER	20,000.00	9,307.65	1,473.41	10,781.06	9,218.94	46.09 %
	01/20/2023	APPKT01159	Source Transaction				<b>Project Account</b>		<b>Amount</b>
	01/20/2023	APPKT01159	8.1750.00 01/10/23						1,247.05
	01/20/2023	APPKT01159	8.1800.12 01/10/23						136.17
	01/20/2023	APPKT01159	8.1801.05 01/10/23						90.19
<u>240-551-59400</u>			UTILITIES-GAS	3,300.00	1,639.94	1,114.74	2,754.68	545.32	16.52 %
	01/27/2023	APPKT01165	Source Transaction				<b>Project Account</b>		<b>Amount</b>
	01/27/2023	APPKT01165	910001265821 01/11/23						951.68
	01/27/2023	APPKT01165	910001265822 01/11/23						163.06

**Detail vs Budget Report**

Date Range: 01/01/2023 - 01/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">240-551-59750</a>	COMPUTERS & PRINTERS	4,000.00	4,343.18	16,093.89	20,437.07	-16,437.07	-410.93 %
Post Date	Packet Number				Project Account		Amount
01/27/2023	APPKT01165						16,093.89
	Source Transaction						
	10645495819						
	Pmt Number						
	135114						
	Description						
	(9) OPTIPIX 5400 ALL-IN-ONE DESKTOP C...						
	Vendor						
	960871 - DELL MARKETING L.P.						

<a href="#">240-551-59760</a>	COMPUTER SOFTWARE	465.00	414.72	0.00	414.72	50.28	10.81 %
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<b>070 - CULTURE AND RECREATION Totals:</b>							
		157,455.00	91,896.38	30,136.31	122,032.69	35,422.31	22.50 %
<b>551 - PUBLIC LIBRARY Totals:</b>							
		157,455.00	91,896.38	30,136.31	122,032.69	35,422.31	22.50 %
<b>500 - SERVICES &amp; SUPPLIES Totals:</b>							
		157,455.00	91,896.38	30,136.31	122,032.69	35,422.31	22.50 %
<b>240 - PUBLIC LIBRARY Totals:</b>							
		767,106.00	373,419.34	76,730.52	450,149.86	316,956.14	41.32 %

**320 - LIBRARY GIFT FUND**  
 Category: 500 - SERVICES & SUPPLIES  
 Department: 691 - LIBRARY GIFTS & DONATION  
 Function: 070 - CULTURE AND RECREATION

<a href="#">320-691-55800</a>	OPERATING SUPPLIES	15,000.00	0.00	0.00	0.00	15,000.00	100.00 %
<a href="#">320-691-59915</a>	F. N. MORGAN TRUST EXP.	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %

<b>070 - CULTURE AND RECREATION Totals:</b>							
		40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
<b>691 - LIBRARY GIFTS &amp; DONATION Totals:</b>							
		40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
<b>500 - SERVICES &amp; SUPPLIES Totals:</b>							
		40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
<b>320 - LIBRARY GIFT FUND Totals:</b>							
		40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
<b>Report Total:</b>		807,106.00	373,419.34	76,730.52	450,149.86	356,956.14	44.23 %

# Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>240 - PUBLIC LIBRARY</b>							
<b>Category: 400 - DIRECT SALARY EXPENSE</b>							
<b>Department: 551 - PUBLIC LIBRARY</b>							
<b>Function: 070 - CULTURE AND RECREATION</b>							
<u>240-551-40100</u>	SALARIES-DEPT HEAD	113,492.00	53,847.38	8,638.40	62,485.78	51,006.22	44.94 %
<u>240-551-40200</u>	OTHER SAL & WAGES-REG	260,144.00	122,123.53	19,522.40	141,645.93	118,498.07	45.55 %
<u>240-551-40250</u>	SAL & WAGES - PART-TIME	12,182.00	7,409.99	1,154.40	8,564.39	3,617.61	29.70 %
<u>240-551-40270</u>	PART-TIME PERS SAL & WAGE	24,984.00	12,009.00	1,921.98	13,930.98	11,053.02	44.24 %
	<b>070 - CULTURE AND RECREATION Totals:</b>	<b>410,802.00</b>	<b>195,389.90</b>	<b>31,237.18</b>	<b>226,627.08</b>	<b>184,174.92</b>	<b>44.83 %</b>
	<b>551 - PUBLIC LIBRARY Totals:</b>	<b>410,802.00</b>	<b>195,389.90</b>	<b>31,237.18</b>	<b>226,627.08</b>	<b>184,174.92</b>	<b>44.83 %</b>
	<b>400 - DIRECT SALARY EXPENSE Totals:</b>	<b>410,802.00</b>	<b>195,389.90</b>	<b>31,237.18</b>	<b>226,627.08</b>	<b>184,174.92</b>	<b>44.83 %</b>
<b>Category: 450 - EMPLOYEE BENEFITS</b>							
<b>Department: 551 - PUBLIC LIBRARY</b>							
<b>Function: 070 - CULTURE AND RECREATION</b>							
<u>240-551-45100</u>	RETIREMENT	118,589.00	55,924.11	8,949.64	64,873.75	53,715.25	45.30 %
<u>240-551-45150</u>	SOCIAL SECURITY	756.00	459.43	71.58	531.01	224.99	29.76 %
<u>240-551-45200</u>	PACT (INDUSTRIAL INS)	10,858.00	1,795.26	1,372.31	3,167.57	7,690.43	70.83 %
<u>240-551-45400</u>	GROUP INSURANCE	56,589.00	24,421.16	4,360.92	28,782.08	27,806.92	49.14 %
<u>240-551-45444</u>	HSA HEALTH SAVINGS	1,992.00	830.00	166.00	996.00	996.00	50.00 %
<u>240-551-45500</u>	MEDICARE	5,957.00	2,703.10	436.58	3,139.68	2,817.32	47.29 %
<u>240-551-45700</u>	COMPENSATED ABSENCES	4,108.00	0.00	0.00	0.00	4,108.00	100.00 %
	<b>070 - CULTURE AND RECREATION Totals:</b>	<b>198,849.00</b>	<b>86,133.06</b>	<b>15,357.03</b>	<b>101,490.09</b>	<b>97,358.91</b>	<b>48.96 %</b>
	<b>551 - PUBLIC LIBRARY Totals:</b>	<b>198,849.00</b>	<b>86,133.06</b>	<b>15,357.03</b>	<b>101,490.09</b>	<b>97,358.91</b>	<b>48.96 %</b>
	<b>450 - EMPLOYEE BENEFITS Totals:</b>	<b>198,849.00</b>	<b>86,133.06</b>	<b>15,357.03</b>	<b>101,490.09</b>	<b>97,358.91</b>	<b>48.96 %</b>
<b>Category: 500 - SERVICES &amp; SUPPLIES</b>							
<b>Department: 551 - PUBLIC LIBRARY</b>							
<b>Function: 070 - CULTURE AND RECREATION</b>							
<u>240-551-50400</u>	AV/eBOOKS/eAUDIO	25,000.00	14,126.49	4,862.33	18,988.82	6,011.18	24.04 %
<u>240-551-50900</u>	BOOKS AND PERIODICALS	30,000.00	12,615.57	3,980.46	16,596.03	13,403.97	44.68 %
<u>240-551-50910</u>	BOOKS/PERIODICALS-CHILD	10,000.00	3,295.81	665.27	3,961.08	6,038.92	60.39 %
<u>240-551-51630</u>	NEVADA LIBRARY CoOp	29,090.00	12,863.74	0.00	12,863.74	16,226.26	55.78 %
<u>240-551-51640</u>	COLLECTION DEVELOPMENT	0.00	5,149.00	0.00	5,149.00	-5,149.00	0.00 %
<u>240-551-52400</u>	CONTRACTED SERVICES	13,000.00	9,827.25	251.04	10,078.29	2,921.71	22.47 %
<u>240-551-52403</u>	PLAT FORM FEE	2,000.00	1,000.00	0.00	1,000.00	1,000.00	50.00 %
<u>240-551-52520</u>	CONTRACT SERVICE/PROGRAM	1,200.00	750.00	0.00	750.00	450.00	37.50 %
<u>240-551-55400</u>	MEMBERSHIPS	700.00	150.00	0.00	150.00	550.00	78.57 %
<u>240-551-55720</u>	COPIER MAINTENANCE/USAGE	1,300.00	610.87	131.71	742.58	557.42	42.88 %
<u>240-551-55800</u>	OPERATING SUPPLIES	9,000.00	3,396.78	843.40	4,240.18	4,759.82	52.89 %
<u>240-551-55840</u>	MARKETING	900.00	474.00	390.00	864.00	36.00	4.00 %
<u>240-551-58080</u>	LSTA FED GRANT EXP	0.00	10,000.00	0.00	10,000.00	-10,000.00	0.00 %

**Detail vs Budget Report**

Date Range: 01/01/2023 - 01/31/2023

**Account Summary**

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<u>240-551-58400</u>	TELEPHONE	3,700.00	1,625.19	315.44	1,940.63	1,759.37	47.55 %
<u>240-551-58600</u>	TRAVEL AND SUBSISTANCE	3,000.00	306.19	14.62	320.81	2,679.19	89.31 %
<u>240-551-58700</u>	TRAINING	800.00	0.00	0.00	0.00	800.00	100.00 %
<u>240-551-59200</u>	UTILITIES-ELEC/WTR/SEWER	20,000.00	9,307.65	1,473.41	10,781.06	9,218.94	46.09 %
<u>240-551-59400</u>	UTILITIES-GAS	3,300.00	1,639.94	1,114.74	2,754.68	545.32	16.52 %
<u>240-551-59750</u>	COMPUTERS & PRINTERS	4,000.00	4,343.18	16,093.89	20,437.07	-16,437.07	-410.93 %
<u>240-551-59760</u>	COMPUTER SOFTWARE	465.00	414.72	0.00	414.72	50.28	10.81 %
	<b>070 - CULTURE AND RECREATION Totals:</b>	<b>157,455.00</b>	<b>91,896.38</b>	<b>30,136.31</b>	<b>122,032.69</b>	<b>35,422.31</b>	<b>22.50 %</b>
	<b>551 - PUBLIC LIBRARY Totals:</b>	<b>157,455.00</b>	<b>91,896.38</b>	<b>30,136.31</b>	<b>122,032.69</b>	<b>35,422.31</b>	<b>22.50 %</b>
	<b>500 - SERVICES &amp; SUPPLIES Totals:</b>	<b>157,455.00</b>	<b>91,896.38</b>	<b>30,136.31</b>	<b>122,032.69</b>	<b>35,422.31</b>	<b>22.50 %</b>
	<b>240 - PUBLIC LIBRARY Totals:</b>	<b>767,106.00</b>	<b>373,419.34</b>	<b>76,730.52</b>	<b>450,149.86</b>	<b>316,956.14</b>	<b>41.32 %</b>
	<b>320 - LIBRARY GIFT FUND</b>						
	<b>Category: 500 - SERVICES &amp; SUPPLIES</b>						
	<b>Department: 691 - LIBRARY GIFTS &amp; DONATION</b>						
	<b>Function: 070 - CULTURE AND RECREATION</b>						
	<u>320-691-55800</u>	15,000.00	0.00	0.00	0.00	15,000.00	100.00 %
	<u>320-691-59915</u>	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
	<b>070 - CULTURE AND RECREATION Totals:</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>100.00 %</b>
	<b>691 - LIBRARY GIFTS &amp; DONATION Totals:</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>100.00 %</b>
	<b>500 - SERVICES &amp; SUPPLIES Totals:</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>100.00 %</b>
	<b>320 - LIBRARY GIFT FUND Totals:</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>100.00 %</b>
	<b>Report Total:</b>	<b>807,106.00</b>	<b>373,419.34</b>	<b>76,730.52</b>	<b>450,149.86</b>	<b>356,956.14</b>	<b>44.23 %</b>

### Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY	767,106.00	373,419.34	76,730.52	450,149.86	316,956.14	41.32 %
320 - LIBRARY GIFT FUND	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
<b>Report Total:</b>	<b>807,106.00</b>	<b>373,419.34</b>	<b>76,730.52</b>	<b>450,149.86</b>	<b>356,956.14</b>	<b>44.23 %</b>



