

**CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES  
CHURCHILL COUNTY, NEVADA  
553 S. MAINE STREET  
Fallon, Nevada 89406  
(775) 423-7581**

**Email: [cellovd@churchillcountvlibrary.org](mailto:cellovd@churchillcountvlibrary.org)**

**\*\*\*\*NOTICE OF PUBLIC MEETING\*\*\*\***

**PLEASE POST**

**PLACE OF MEETING:** Churchill County Administration Building 155 N. Taylor Street, Commissioner's Chambers

**DATE AND TIME:** April 27, 2023 at 3pm.

**TYPE OF MEETING:** Regular meeting of the Library Board of Trustees

**Notes**

**These meetings are subject to the provisions of the Nevada Open Meeting Law (NRS Chapter 241. Except as otherwise provided for by law, these meetings are open and public.**

- I. Action will be taken on all Agenda items, unless otherwise noted.**
- II. The Agenda is a tentative schedule. The Library Board of Trustees may act upon Agenda items a different order than is stated in this notice-so as to affect the people's business in the most efficient manner possible.**
- III. In the interest of time, the Library Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.**
- IV. Any statement made by a member of the Library Board of Trustees during the public meeting is absolutely privileged.**
- V. All persons participating in the meeting, by any means, are put on notice that all meetings are recorded.**

**AGENDA**

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Public Comment**
- 4. Roll call of members**
- 5. Verification of the posting of the agenda**
- 6. Consideration and possible action re: Approval of agenda as submitted or revised.**
- 7. Consideration and possible action re: Approval of Minutes of the meeting on:**
  - A. March 23, 2023**
- 8. Library Board of Trustees Report**
- 9. Library Director's Report**

- Library Park Pass Exhibit-Churchill County Museum-February – May
- RECAP-April 16, 2023-Empty Bowls-12-3pm-Churchill County High School Art Class and Chamber-\$3,449
- RECAP-April 16-21, 2023- Pinwheels for Prevention in partnership with Social Services, Parks and Recreation, and others.
- May 20, 2023-Saturday-Author Michael Branch-On the Trail of the Jackalope: How a Legend Captured the World's Imagination and Helped Us Cure Cancer-CAC-5-7pm (Sponsored by Nevada Read in Your Library – a program by Nevada Humanities)
- June 3, 2023-Saturday-SRP Kick-Off Carnival-10am-2pm
- August 11, 2023-Friday-6:30pm-Books, Bites, and Beverages: A Literary Adventure
- Statistics
- Update: Staffing
- Update-ByWater
- Update-Nevada Library Cooperative IP Address Sale

**Set date and time of regular/special Library Board meetings:** Next meeting is scheduled for Thursday May 25, 2023 at 3 p.m. at Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

## **NEW BUSINESS**

1. **Consideration and possible action re:** Action to approve the monthly budget report.
2. **Consideration and possible action re:** Action to approve the Library Gift Fund.
3. **Consideration and possible action re:** Action to approve \$5,000 from the Gift Fund for Overdrive/Libby materials.

## **Public Comment**

## **Adjournment.**

**AFFIDAVIT OF POSTING**

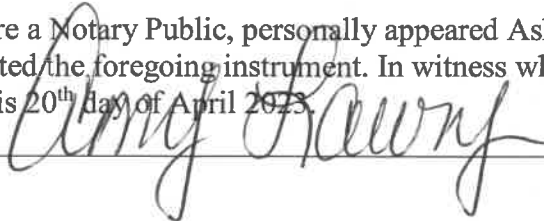
State of Nevada        )  
                                  : ss  
County of Churchill    )

Ashlee Brown, an employee of Churchill County Nevada, being duly sworn, says: That on the 20<sup>th</sup> day of April 2023 AD, she posted a notice, of which the above is a copy, at Churchill County Administration 155 N. Taylor, Fallon, NV; City of Fallon 55 W. Williams; Churchill County Library 553 S. Maine Street Fallon, NV; Churchill County Website [www.churchillcounty.org](http://www.churchillcounty.org) and the Nevada State Website <https://notice.nv.gov/>.



State of Nevada        )  
                                  : ss  
County of Churchill    )

On the 20<sup>th</sup> day of April 2023 before a Notary Public, personally appeared Ashlee Brown known to me to be the person described in and who executed the foregoing instrument. In witness whereof, I have hereunto set my hand and affixed by official seal this 20<sup>th</sup> day of April 2023.



Endnotes:

**Disclosures:**

Churchill County is an equal opportunity provider and employer.

**Accommodations:**

Churchill County Library will make all reasonable efforts to assist and accommodate physically handicapped person desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Library Director, in writing at 553 S. Maine St., Fallon, Nevada 89406, or by calling (775) 423-7581 or the TDD Nevada relay number 711.

**Procedures:**

- The public meetings may be conducted according to rules of parliamentary procedure.
- Persons providing public comment will be asked to state their name for the record.
- The Library Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people’s business.
- All supporting materials for this agenda are available by requesting a copy from the Library Director at 775-423-7581 prior to the meeting. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Library Director. You are entitled to one copy of the supporting materials free of charge.
- In accordance with Federal law and U.S. Department of Agriculture policy, Churchill County is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability, (not all prohibited bases apply to all programs). To file a complaint of discrimination, write USDA, Director, Office of Equal Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800)795-3972 (voice) or (202)720-6382 (TDD).

**March 23, 2023**

The Churchill County Library Board of Trustees held a public meeting on Thursday March 23, 2023, at the Churchill County Administration Building, Room 102, 155 N. Taylor Street, Fallon, NV. The meeting was scheduled to begin at 3:00pm.

**REGULAR AGENDA ITEMS**

**1. Call to Order:** Kelli Kelly @ 3pm

**2. Pledge of Allegiance**

**3. Public Comment?** None

**4. Roll Call of Members:**

Present were: Trustees Kelli Kelly, Bill Williams, Jo Petteruti, and Ashlee McGarity; Library Director Carol Lloyd; Deputy District Attorney Jeff Weed

Absent: Trustee David Brakebill

**5. Verification of the posting of the agenda:** Verified by Library Director Carol Lloyd

**6. Consideration and possible action – Approval of agenda:** Revision: none

A motion was made to approve the agenda as presented by Jo Petteruti, seconded by Bill Williams. All in favor.

**7. Consideration and possible action – Approval of minutes:** Revision: none

A motion was made to adopt the minutes from the March 2, 2023 regular meeting and the March 13, 2023 special meeting as submitted by Jo Petteruti, seconded by Bill Williams. All in favor.

**8. Board of Trustees Report**

Jo Petteruti reported that she will be attending the Rural Roundup in Mesquite, NV April 11<sup>th</sup>-14<sup>th</sup>. Micheal Branch will be the guest speaker and she is excited to finally see him.

Kelli Kelly reported that she is 8 weeks from leisure reading.

Bill Williams reported that this is his last meeting as a trustee. He expressed thanks to the board and Carol for the opportunity. Kelli, with agreement from the rest of the board, expressed gratitude for his service.

**9. Library Directors Report**

- Library Park Pass Exhibit – Churchill County Museum – February-May
  - Two passes are available in the library for 2-week checkout, and have circulated about 18 times so far.
- April 16, 2023 (Sunday) – *Empty Bowls* – Noon-3pm at the Library
  - Fundraiser to benefit the Karma Box, donations of cash, or pantry or hygiene goods are accepted. Carol expects about 150 people to attend.

- April 16-21, 2023 (Sunday-Friday) – The library will be working with Churchill County Social Services to offer Grab-n-Go activities for the Mindfulness Pinwheels event.
- May 20, 2023 (Saturday) - Author Michael Branch, *On the Trail of the Jackalope: How a Legend Captured the World's Imagination and Helped Us Cure Cancer*, 5pm-7pm, CAC/Nevada Humanities
- June 3, 2023 - Summer Reading Program (SRP) Kickoff – The kickoff will include a carnival just like 2022. This event is being headed by Becky Taylor, Carol Lloyd, and new Children's Librarian J.
- August 11, 2023 (Friday) – Books, Bites, and Beverages – Library fundraiser
- Director Lloyd took time to thank Bill Williams for his service on the board.
- Statistics
- IP addresses – The sale of these unused IP addresses is almost complete. The Treasurer's office has a place for these funds to stay separate from the NV Library Co-Op budget.

## **OLD BUSINESS –**

1. **Consideration and for possible action re:** Discussion and possible action to items related to the Library Director recruitment including overview of the interview process, interview of candidates, possible selection of Director, and/or next steps.
  - C.L. Quillen has accepted the board's offer for the director position. She will start on April 24, 2023, giving her a 5-day overlap with Carol Lloyd. This allows for the leadership change to be as smooth as possible.
  - Kelli Kelly asked if there is a plan for an announcement. Carol said there isn't yet, but she will put together a press release as well as plan for introductions and other items that need passing-off.

## **Next Board Meeting**

The next board meeting will be held Thursday April 27, 2023 at 3pm in the Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

## **NEW BUSINESS**

1. **Consideration and possible action – Action to approve monthly budget report for January 2023.**

Carol noted that next she may come to the next meeting with a request for funds from the gift fund or the Morgan Trust for downloadables.

A motion was made to approve the monthly budget report for February 2023 as presented by Bill Williams, seconded by Ashlee McGarity. All in favor.

2. **Consideration and possible action – Action to approve the Library Gift Fund.**

A motion was made to approve the Library Gift Fund as presented by Jo Petteruti, seconded by Bill Williams. All in favor.

**3. Consideration and possible action – Action to approve closing the physical library Saturday June 24, 2023 for migration to new Integrated Library System – Polaris to ByWater.**

ByWater recommended that the library be closed, including the website, for 2 days to allow for smoother migration to their ILS. Electing for the migration to happen over a Saturday and Sunday will allow for as little interruption to operations as possible.

A motion was made to approve closing the library Saturday June 24, 2023, and for the website to be offline June 24 and 25, 2023 for migration to the new Integrated Library System by Jo Petteruti, seconded by Bill Williams. All in favor.

**Public Comment – None**

**Adjournment:** Kelli Kelly, 3:21pm

Respectfully submitted,

Ashlee McGarity  
April 11, 2023

## STATISTICS

March

	March 2023	March 2022	February 2023
Circulation	11413	10,385	10458
Patron Visits	7915	6,550	6641
Daily Average (Patrons)	293	240	289
Programs	60	66	50
Program Attendance	696	832	521

### Programs:

Program count is library YouTube views of storytimes, database tutorials, informational videos (new book, etc)

Grab and Go	0
Volunteers	13
Volunteer Hours	119
Meeting Room	31
Tests Proctored	0
Books given out in comr	0



Churchill County, NV

# Detail vs Budget Report

## Account Detail

Date Range: 03/01/2023 - 03/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>240 - PUBLIC LIBRARY</b>	<b>SALARIES-DEPT HEAD</b>		71,124.18	8,638.40	79,762.58	33,729.42	29.72 %
Category: 400 - DIRECT SALARY EXPENSE	Source Transaction	Description	Pmt Number		Project Account	Amount	
Department: 551 - PUBLIC LIBRARY	PYPKT01375 - 02/20/2023...	PYPKT01375 - 02/20/2023 (03/...				4,319.20	
Function: 070 - CULTURE AND RECREATION	PYPKT01380 - 03/06/2023...	PYPKT01380 - 03/06/2023 (03/...				4,319.20	
<b>240-551-40100</b>	<b>OTHER SAL &amp; WAGES-REG</b>		161,716.33	17,781.92	179,498.25	80,645.75	31.00 %
Post Date	Source Transaction	Description	Pmt Number		Project Account	Amount	
03/10/2023	PYPKT01375 - 02/20/2023...	PYPKT01375 - 02/20/2023 (03/...				9,134.40	
03/24/2023	PYPKT01380 - 03/06/2023...	PYPKT01380 - 03/06/2023 (03/...				8,647.52	
<b>240-551-40200</b>	<b>SAL &amp; WAGES - PART-TIME</b>		9,663.29	1,043.40	10,706.69	1,475.31	12.11 %
Post Date	Source Transaction	Description	Pmt Number		Project Account	Amount	
03/10/2023	PYPKT01375 - 02/20/2023...	PYPKT01375 - 02/20/2023 (03/...				532.80	
03/24/2023	PYPKT01380 - 03/06/2023...	PYPKT01380 - 03/06/2023 (03/...				510.60	
<b>240-551-40270</b>	<b>PART-TIME PERS SAL &amp; WAGE</b>		15,796.98	1,866.00	17,662.98	7,321.02	29.30 %
Post Date	Source Transaction	Description	Pmt Number		Project Account	Amount	
03/10/2023	PYPKT01375 - 02/20/2023...	PYPKT01375 - 02/20/2023 (03/...				933.00	
03/24/2023	PYPKT01380 - 03/06/2023...	PYPKT01380 - 03/06/2023 (03/...				933.00	
<b>Totals:</b>		<b>070 - CULTURE AND RECREATION Totals:</b>	<b>258,300.78</b>	<b>29,329.72</b>	<b>287,630.50</b>	<b>123,171.50</b>	<b>29.98 %</b>
		<b>551 - PUBLIC LIBRARY Totals:</b>	<b>258,300.78</b>	<b>29,329.72</b>	<b>287,630.50</b>	<b>123,171.50</b>	<b>29.98 %</b>
		<b>400 - DIRECT SALARY EXPENSE Totals:</b>	<b>258,300.78</b>	<b>29,329.72</b>	<b>287,630.50</b>	<b>123,171.50</b>	<b>29.98 %</b>
<b>Category: 450 - EMPLOYEE BENEFITS</b>	<b>RETIREMENT</b>		73,969.78	8,415.20	82,384.98	36,204.02	30.53 %
Department: 551 - PUBLIC LIBRARY	Source Transaction	Description	Pmt Number		Project Account	Amount	
Function: 070 - CULTURE AND RECREATION	PYPKT01375 - 02/20/2023...	PYPKT01375 - 02/20/2023 (03/...				4,280.02	
	PYPKT01380 - 03/06/2023...	PYPKT01380 - 03/06/2023 (03/...				4,135.18	



Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
03/10/2023	PYPKT01375	PYPKT01375 - 02/20/2023...		PYPKT01375 - 02/20/2023-03/05/2023 (03/...	756.00	599.15	64.69	663.84	92.16	12.19 %
03/24/2023	PYPKT01380	PYPKT01380 - 03/06/2023...		PYPKT01380 - 03/06/2023-03/19/2023 (03/...				<b>Project Account</b>		<b>Amount</b>
										33.03
										31.66
<u>240-551-45200</u>										
03/10/2023	PYPKT01375	PYPKT01375 - 02/20/2023...		PYPKT01375 - 02/20/2023-03/05/2023 (03/...	10,858.00	4,989.83	1,288.52	6,278.35	4,579.65	42.18 %
03/24/2023	PYPKT01380	PYPKT01380 - 03/06/2023...		PYPKT01380 - 03/06/2023-03/19/2023 (03/...				<b>Project Account</b>		<b>Amount</b>
										655.44
										653.08
<u>240-551-45400</u>										
03/24/2023	PYPKT01380	PYPKT01380 - 03/06/2023...		PYPKT01380 - 03/06/2023-03/19/2023 (03/...	56,589.00	32,985.02	4,202.94	37,187.96	19,401.04	34.28 %
03/10/2023	PYPKT01375	PYPKT01375 - 02/20/2023...		PYPKT01375 - 02/20/2023-03/05/2023 (03/...	1,992.00	1,162.00	332.00	1,494.00	498.00	25.00 %
03/24/2023	PYPKT01380	PYPKT01380 - 03/06/2023...		PYPKT01380 - 03/06/2023-03/19/2023 (03/...				<b>Project Account</b>		<b>Amount</b>
										332.00
<u>240-551-45500</u>										
03/10/2023	PYPKT01375	PYPKT01375 - 02/20/2023...		PYPKT01375 - 02/20/2023-03/05/2023 (03/...	5,957.00	3,724.77	407.48	4,132.25	1,824.75	30.63 %
03/24/2023	PYPKT01380	PYPKT01380 - 03/06/2023...		PYPKT01380 - 03/06/2023-03/19/2023 (03/...				<b>Project Account</b>		<b>Amount</b>
										207.39
										200.09
<u>240-551-45700</u>										
03/10/2023	PYPKT01375	PYPKT01375 - 02/20/2023...		PYPKT01375 - 02/20/2023-03/05/2023 (03/...	4,108.00	0.00	0.00	0.00	4,108.00	100.00 %

070 - CULTURE AND RECREATION Totals: 198,849.00 117,430.55 14,710.83 132,141.38 66,707.62 33.55 %

551 - PUBLIC LIBRARY Totals: 198,849.00 117,430.55 14,710.83 132,141.38 66,707.62 33.55 %

450 - EMPLOYEE BENEFITS Totals: 198,849.00 117,430.55 14,710.83 132,141.38 66,707.62 33.55 %

Category: 500 - SERVICES & SUPPLIES

Department: 551 - PUBLIC LIBRARY

Function: 070 - CULTURE AND RECREATION

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
03/03/2023	APPKT01196	503376725	135642	(1)DVD VIOLENT NIGHT W/S COLLECTOR'S ED	25,000.00	19,482.83	1,043.75	20,526.58	4,473.42	17.89 %
03/10/2023	APPKT01199	503411095	135725	(1)DVD PUSS IN BOOTS: THE LAST WISH W/S				<b>Project Account</b>		<b>Amount</b>
03/17/2023	APPKT01203	503446243	135833	(1)DVD WHALE, THE W/S						45.73
03/17/2023	APPKT01203	L4226684 02/28/23	135772	2037299546 UNNATURAL HISTORY						230.16
03/17/2023	APPKT01203	L4226684 02/28/23	135772	1718 - BAKER & TAYLOR						311.91
03/17/2023	APPKT01203	L4226684 02/28/23	135772	20372325061 DEATH OF A TRAITOR						58.99
03/31/2023	APPKT01210	503476926	136023	2037273742 BULLET GARDEN						53.31
				(1) DVD BABYLON W/S						29.48
				18029 - MIDWEST TAPE						194.19

**Detail vs Budget Report**

Date Range: 03/01/2023 - 03/31/2023

Account	Post Date	Packet Number	Name	Source Transaction	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">240-551-50400</a>	03/31/2023	APPKT01224	AV/eBOOKS/eAUDIO - Continued	ENDING 02/28/23	471	*4421-Heartland DVD	25,000.00	19,482.83	1,043.75	20,526.58	4,473.42	17.89 %
								Vendor		Project Account		Amount
								14779 - WELLS FARGO COMMERCIAL CARD				119.98
<a href="#">240-551-50900</a>			BOOKS AND PERIODICALS				30,000.00	18,893.57	3,461.34	22,354.91	7,645.09	25.48 %
								Vendor		Project Account		Amount
								1718 - BAKER & TAYLOR				188.59
								2037307537 LAST KINGDOM				301.83
								2037297070 LONELY PLANET ARGENTINA				760.91
								2037335806 LAS COSTURERAS DE AUSCHWI...				523.50
								2037299856 DEATH OF A TRAITOR				177.27
								2037345331 NIGHT FLIGHT TO PARIS				407.88
								2037311936 WRITING RETREAT				157.95
								1718 - BAKER & TAYLOR				668.81
								1718 - BAKER & TAYLOR				11.49
								2037331165 COUNTRY YOU CAN LEAVE				10.79
								2037315634 FALLING IN LOVE ON SWEETW...				187.86
								*4421-Smith Wigglesworth...				9.99
								14779 - WELLS FARGO COMMERCIAL CARD				6.44
								*4421-Tammy Grace Books				30.93
								*4421-Walking with Christ				17.10
								14779 - WELLS FARGO COMMERCIAL CARD				46.26 %
								14779 - WELLS FARGO COMMERCIAL CARD				212.23
								*4421-Resist A Story of D-Day				154.70
								14779 - WELLS FARGO COMMERCIAL CARD				194.71
								*4421-Jungle Surgeon				71.34
								14779 - WELLS FARGO COMMERCIAL CARD				158.46
								*4421-True Spirit				55.78 %
<a href="#">240-551-50910</a>			BOOKS/PERIODICALS-CHILD				10,000.00	4,582.98	791.44	5,374.42	4,625.58	
								Vendor		Project Account		Amount
								2037331825 RABBIT DUCK AND BIG BEAR				212.23
								2037314556 PEARL HUNTER				154.70
								2037294808 HARRIET SPIES				194.71
								2037299523 MY SELMA TRUE STORIES OF A ...				71.34
								2037345005 STACEYS REMARKABLE BOOKS				158.46
<a href="#">240-551-51630</a>			NEVADA LIBRARY CoOp				29,090.00	12,863.74	0.00	12,863.74	16,226.26	55.78 %
<a href="#">240-551-51640</a>			COLLECTION DEVELOPMENT				0.00	5,149.00	0.00	5,149.00	-5,149.00	0.00 %
<a href="#">240-551-52400</a>	03/10/2023	APPKT01199	CONTRACTED SERVICES	750501-001 02/28/23	135688	02/01/23-02/28/23, LIBRARY	13,000.00	10,128.19	49.90	10,178.09	2,821.91	21.71 %
								Vendor		Project Account		Amount
								4000 - CC COMMUNICATIONS				49.90
<a href="#">240-551-52403</a>			PLAT FORM FEE				2,000.00	1,000.00	0.00	1,000.00	1,000.00	50.00 %

**Detail vs Budget Report** Date Range: 03/01/2023 - 03/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<u>240-551-52520</u>	CONTRACT SERVICE/PROGRAM	1,200.00	750.00	0.00	750.00	450.00	37.50 %
<u>240-551-55400</u>	MEMBERSHIPS	700.00	150.00	0.00	150.00	550.00	78.57 %
<u>240-551-55720</u>	COPIER MAINTENANCE/USAGE	1,300.00	742.58	0.00	742.58	557.42	42.88 %
<u>240-551-55800</u>	OPERATING SUPPLIES	9,000.00	4,806.16	1,077.74	5,883.90	3,116.10	34.62 %
	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/03/2023	6163244 021823	135592	WATER (33148666163244), 02/16/23	15396 - ALHAMBRA		68.95	
03/03/2023	8069336810	135657	(1)PK CRYSTAL CLEAR TAPE 24PK	12665 - STAPLES		97.24	
03/03/2023	AR303643	135650	BASE RATE 02/22/23-03/21/23 - COPIER #72...	287 - OFFICE PRODUCTS, INC.		36.99	
03/03/2023	AR303643	135650	OVERAGE 01/22/23-02/21/23 - COPIER #7297	287 - OFFICE PRODUCTS, INC.		84.51	
03/17/2023	8069506360	135865	(1) BROTHER TN880 HI-YIELD BLACK	12665 - STAPLES		106.09	
03/17/2023	8069518477	135863	(3) STAPLES 8.5X11 COPY PAPER	12665 - STAPLES		162.90	
03/24/2023	142312	135920	(100) SOFT EAR BUDS	11084 - JANWAY COMPANY USA, INC		120.97	
03/31/2023	6163244 031823	135965	WATER (33148666163244), 03/16/23	15396 - ALHAMBRA		37.97	
03/31/2023	8069603533	136049	(1) MAILER SS-BUBBLE9, 5X13, 5KT	12665 - STAPLES		83.40	
03/31/2023	8069612108	136050	(1)PK PAPERMATE FLAIR MED RED 4	12665 - STAPLES		9.98	
03/31/2023	ENDING 02/28/23	471	*4421-Craft Supplies, Wall Hanging Play Kit	14779 - WELLS FARGO COMMERCIAL CARD		14.99	
03/31/2023	ENDING 02/28/23	471	*4421-Craft Supplies,Craft Sticks,Plated Brads	14779 - WELLS FARGO COMMERCIAL CARD		15.52	
03/31/2023	ENDING 02/28/23	471	*4421-Craft Supplies, Pom Poms, Cotton Ball...	14779 - WELLS FARGO COMMERCIAL CARD		14.98	
03/31/2023	ENDING 02/28/23	471	*4421-Craft Supplies, Paper Plates	14779 - WELLS FARGO COMMERCIAL CARD		21.98	
03/31/2023	ENDING 02/28/23	471	*4421-Craft Supplies, Markers	14779 - WELLS FARGO COMMERCIAL CARD		29.99	
03/31/2023	ENDING 02/28/23	471	*4421-Craft Supplies, Pony Beads, Clothespli...	14779 - WELLS FARGO COMMERCIAL CARD		19.36	
03/31/2023	ENDING 02/28/23	471	*4421-Storytime Rug	14779 - WELLS FARGO COMMERCIAL CARD		54.99	
03/31/2023	ENDING 02/28/23	471	*4421-STEAM Supplies, Timer	14779 - WELLS FARGO COMMERCIAL CARD		18.30	
03/31/2023	ENDING 02/28/23	471	*4421-Craft Supplies, Colored Tape, Felt She...	14779 - WELLS FARGO COMMERCIAL CARD		31.24	
03/31/2023	ENDING 02/28/23	471	*4421-STEAM supplies, Kester Solder Roll	14779 - WELLS FARGO COMMERCIAL CARD		32.40	
03/31/2023	ENDING 02/28/23	471	*4421-Prime Membership Thru 03/03/23	14779 - WELLS FARGO COMMERCIAL CARD		14.99	
<u>240-551-55840</u>	MARKETING	900.00	864.00	0.00	864.00	36.00	4.00 %
<u>240-551-58080</u>	LSTA FED GRANT EXP	0.00	10,000.00	0.00	10,000.00	-10,000.00	0.00 %
<u>240-551-58400</u>	TELEPHONE	3,700.00	2,256.45	315.82	2,572.27	1,127.73	30.48 %
	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/10/2023	750501-001 02/28/23	135688	02/01/23-02/28/23, LIBRARY	4000 - CC COMMUNICATIONS		315.82	

**Detail vs Budget Report** Date Range: 03/01/2023 - 03/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<u>240-551-58600</u>	TRAVEL AND SUBSISTANCE	3,000.00	491.11	175.89	667.00	2,333.00	77.77 %
	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/31/2023	APPKT01210	136016	(130)MILES	14475 - LLOYD, CAROL		85.15	
03/31/2023	APPKT01224	471	*4421-Staff Lunch 02/13/23	14779 - WELLS FARGO COMMERCIAL CARD		40.47	
03/31/2023	APPKT01224	471	*4421-Pizza,Middle School Interns during Lo...	14779 - WELLS FARGO COMMERCIAL CARD		50.27	
<u>240-551-58700</u>	TRAINING	800.00	0.00	0.00	0.00	800.00	100.00 %
<u>240-551-59200</u>	UTILITIES-ELEC/WTR/SEWER	20,000.00	12,301.30	1,468.54	13,769.84	6,230.16	31.15 %
	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/17/2023	APPKT01203	135795	553 SOUTH MAINE STREET	540 - CITY OF FALLON		1,252.21	
03/17/2023	APPKT01203	135795	507-A SOUTH MAINE STREET	540 - CITY OF FALLON		131.58	
03/17/2023	APPKT01203	135795	507-B SOUTH MAINE STREET	540 - CITY OF FALLON		84.75	
<u>240-551-59400</u>	UTILITIES-GAS	3,300.00	2,754.68	1,036.05	3,790.73	-490.73	-14.87 %
	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/03/2023	APPKT01196	135656	553 S MAINE ST	205 - SOUTHWEST GAS CORPORATION		872.95	
03/03/2023	APPKT01196	135656	507 S MAINE ST	205 - SOUTHWEST GAS CORPORATION		163.10	
<u>240-551-59750</u>	COMPUTERS & PRINTERS	4,000.00	20,437.07	0.00	20,437.07	-16,437.07	-410.93 %
<u>240-551-59760</u>	COMPUTER SOFTWARE	465.00	414.72	0.00	414.72	50.28	10.81 %
<b>070 - CULTURE AND RECREATION Totals:</b>		<b>157,455.00</b>	<b>128,068.38</b>	<b>9,420.47</b>	<b>137,488.85</b>	<b>19,966.15</b>	<b>12.68 %</b>
<b>551 - PUBLIC LIBRARY Totals:</b>		<b>157,455.00</b>	<b>128,068.38</b>	<b>9,420.47</b>	<b>137,488.85</b>	<b>19,966.15</b>	<b>12.68 %</b>
<b>500 - SERVICES &amp; SUPPLIES Totals:</b>		<b>157,455.00</b>	<b>128,068.38</b>	<b>9,420.47</b>	<b>137,488.85</b>	<b>19,966.15</b>	<b>12.68 %</b>
<b>240 - PUBLIC LIBRARY Totals:</b>		<b>767,106.00</b>	<b>503,799.71</b>	<b>53,461.02</b>	<b>557,260.73</b>	<b>209,845.27</b>	<b>27.36 %</b>
<b>320 - LIBRARY GIFT FUND</b>	<b>Category: 500 - SERVICES &amp; SUPPLIES</b>						
	<b>Department: 691 - LIBRARY GIFTS &amp; DONATION</b>						
	<b>Function: 070 - CULTURE AND RECREATION</b>						
<u>320-691-55800</u>	OPERATING SUPPLIES	15,000.00	0.00	0.00	0.00	15,000.00	100.00 %

**Detail vs Budget Report**

Account

320-691-59915

Name

F. N. MORGAN TRUST EXP.

Date Range: 03/01/2023 - 03/31/2023

	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
<b>070 - CULTURE AND RECREATION Totals:</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>100.00 %</b>
<b>691 - LIBRARY GIFTS &amp; DONATION Totals:</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>100.00 %</b>
<b>500 - SERVICES &amp; SUPPLIES Totals:</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>100.00 %</b>
<b>320 - LIBRARY GIFT FUND Totals:</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>100.00 %</b>
<b>Report Total:</b>	<b>807,106.00</b>	<b>503,799.71</b>	<b>53,461.02</b>	<b>557,260.73</b>	<b>249,845.27</b>	<b>30.96 %</b>

# Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>240 - PUBLIC LIBRARY</b>							
<b>Category: 400 - DIRECT SALARY EXPENSE</b>							
<b>Department: 551 - PUBLIC LIBRARY</b>							
<b>Function: 070 - CULTURE AND RECREATION</b>							
<u>240-551-40100</u>	SALARIES-DEPT HEAD	113,492.00	71,124.18	8,638.40	79,762.58	33,729.42	29.72 %
<u>240-551-40200</u>	OTHER SAL & WAGES-REG	260,144.00	161,716.33	17,781.92	179,498.25	80,645.75	31.00 %
<u>240-551-40250</u>	SAL & WAGES - PART-TIME	12,182.00	9,663.29	1,043.40	10,706.69	1,475.31	12.11 %
<u>240-551-40270</u>	PART-TIME PERS SAL & WAGE	24,984.00	15,796.98	1,866.00	17,662.98	7,321.02	29.30 %
	<b>070 - CULTURE AND RECREATION Totals:</b>	<b>410,802.00</b>	<b>258,300.78</b>	<b>29,329.72</b>	<b>287,630.50</b>	<b>123,171.50</b>	<b>29.98 %</b>
	<b>551 - PUBLIC LIBRARY Totals:</b>	<b>410,802.00</b>	<b>258,300.78</b>	<b>29,329.72</b>	<b>287,630.50</b>	<b>123,171.50</b>	<b>29.98 %</b>
	<b>400 - DIRECT SALARY EXPENSE Totals:</b>	<b>410,802.00</b>	<b>258,300.78</b>	<b>29,329.72</b>	<b>287,630.50</b>	<b>123,171.50</b>	<b>29.98 %</b>
<b>Category: 450 - EMPLOYEE BENEFITS</b>							
<b>Department: 551 - PUBLIC LIBRARY</b>							
<b>Function: 070 - CULTURE AND RECREATION</b>							
<u>240-551-45100</u>	RETIREMENT	118,589.00	73,969.78	8,415.20	82,384.98	36,204.02	30.53 %
<u>240-551-45150</u>	SOCIAL SECURITY	756.00	599.15	64.69	663.84	92.16	12.19 %
<u>240-551-45200</u>	PACT (INDUSTRIAL INS)	10,858.00	4,989.83	1,288.52	6,278.35	4,579.65	42.18 %
<u>240-551-45400</u>	GROUP INSURANCE	56,589.00	32,985.02	4,202.94	37,187.96	19,401.04	34.28 %
<u>240-551-45444</u>	HSA HEALTH SAVINGS	1,992.00	1,162.00	332.00	1,494.00	498.00	25.00 %
<u>240-551-45500</u>	MEDICARE	5,957.00	3,724.77	407.48	4,132.25	1,824.75	30.63 %
<u>240-551-45700</u>	COMPENSATED ABSENCES	4,108.00	0.00	0.00	0.00	4,108.00	100.00 %
	<b>070 - CULTURE AND RECREATION Totals:</b>	<b>198,849.00</b>	<b>117,430.55</b>	<b>14,710.83</b>	<b>132,141.38</b>	<b>66,707.62</b>	<b>33.55 %</b>
	<b>551 - PUBLIC LIBRARY Totals:</b>	<b>198,849.00</b>	<b>117,430.55</b>	<b>14,710.83</b>	<b>132,141.38</b>	<b>66,707.62</b>	<b>33.55 %</b>
	<b>450 - EMPLOYEE BENEFITS Totals:</b>	<b>198,849.00</b>	<b>117,430.55</b>	<b>14,710.83</b>	<b>132,141.38</b>	<b>66,707.62</b>	<b>33.55 %</b>
<b>Category: 500 - SERVICES &amp; SUPPLIES</b>							
<b>Department: 551 - PUBLIC LIBRARY</b>							
<b>Function: 070 - CULTURE AND RECREATION</b>							
<u>240-551-50400</u>	AV/eBOOKS/eAUDIO	25,000.00	19,482.83	1,043.75	20,526.58	4,473.42	17.89 %
<u>240-551-50900</u>	BOOKS AND PERIODICALS	30,000.00	18,893.57	3,461.34	22,354.91	7,645.09	25.48 %
<u>240-551-50910</u>	BOOKS/PERIODICALS-CHILD	10,000.00	4,582.98	791.44	5,374.42	4,625.58	46.26 %
<u>240-551-51630</u>	NEVADA LIBRARY CoOp	29,090.00	12,863.74	0.00	12,863.74	16,226.26	55.78 %
<u>240-551-51640</u>	COLLECTION DEVELOPMENT	0.00	5,149.00	0.00	5,149.00	-5,149.00	0.00 %
<u>240-551-52400</u>	CONTRACTED SERVICES	13,000.00	10,128.19	49.90	10,178.09	2,821.91	21.71 %
<u>240-551-52403</u>	PLAT FORM FEE	2,000.00	1,000.00	0.00	1,000.00	1,000.00	50.00 %
<u>240-551-52520</u>	CONTRACT SERVICE/PROGRAM	1,200.00	750.00	0.00	750.00	450.00	37.50 %
<u>240-551-55400</u>	MEMBERSHIPS	700.00	150.00	0.00	150.00	550.00	78.57 %
<u>240-551-55720</u>	COPIER MAINTENANCE/USAGE	1,300.00	742.58	0.00	742.58	557.42	42.88 %
<u>240-551-55800</u>	OPERATING SUPPLIES	9,000.00	4,806.16	1,077.74	5,883.90	3,116.10	34.62 %
<u>240-551-55840</u>	MARKETING	900.00	864.00	0.00	864.00	36.00	4.00 %
<u>240-551-58080</u>	LSTA FED GRANT EXP	0.00	10,000.00	0.00	10,000.00	-10,000.00	0.00 %

# Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-58400	TELEPHONE	3,700.00	2,256.45	315.82	2,572.27	1,127.73	30.48 %
240-551-58600	TRAVEL AND SUBSISTANCE	3,000.00	491.11	175.89	667.00	2,333.00	77.77 %
240-551-58700	TRAINING	800.00	0.00	0.00	0.00	800.00	100.00 %
240-551-59200	UTILITIES-ELEC/WTR/SEWER	20,000.00	12,301.30	1,468.54	13,769.84	6,230.16	31.15 %
240-551-59400	UTILITIES-GAS	3,300.00	2,754.68	1,036.05	3,790.73	-490.73	-14.87 %
240-551-59750	COMPUTERS & PRINTERS	4,000.00	20,437.07	0.00	20,437.07	-16,437.07	-410.93 %
240-551-59760	COMPUTER SOFTWARE	465.00	414.72	0.00	414.72	50.28	10.81 %
	<b>070 - CULTURE AND RECREATION Totals:</b>	<b>157,455.00</b>	<b>128,068.38</b>	<b>9,420.47</b>	<b>137,488.85</b>	<b>19,966.15</b>	<b>12.68 %</b>
	<b>551 - PUBLIC LIBRARY Totals:</b>	<b>157,455.00</b>	<b>128,068.38</b>	<b>9,420.47</b>	<b>137,488.85</b>	<b>19,966.15</b>	<b>12.68 %</b>
	<b>500 - SERVICES &amp; SUPPLIES Totals:</b>	<b>157,455.00</b>	<b>128,068.38</b>	<b>9,420.47</b>	<b>137,488.85</b>	<b>19,966.15</b>	<b>12.68 %</b>
	<b>240 - PUBLIC LIBRARY Totals:</b>	<b>767,106.00</b>	<b>503,799.71</b>	<b>53,461.02</b>	<b>557,260.73</b>	<b>209,845.27</b>	<b>27.36 %</b>
	<b>320 - LIBRARY GIFT FUND</b>						
	Category: 500 - SERVICES & SUPPLIES						
	Department: 691 - LIBRARY GIFTS & DONATION						
	Function: 070 - CULTURE AND RECREATION						
	OPERATING SUPPLIES	15,000.00	0.00	0.00	0.00	15,000.00	100.00 %
	F. N. MORGAN TRUST EXP.	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
	<b>070 - CULTURE AND RECREATION Totals:</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>100.00 %</b>
	<b>691 - LIBRARY GIFTS &amp; DONATION Totals:</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>100.00 %</b>
	<b>500 - SERVICES &amp; SUPPLIES Totals:</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>100.00 %</b>
	<b>320 - LIBRARY GIFT FUND Totals:</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>100.00 %</b>
	<b>Report Total:</b>	<b>807,106.00</b>	<b>503,799.71</b>	<b>53,461.02</b>	<b>557,260.73</b>	<b>249,845.27</b>	<b>30.96 %</b>

### Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY	767,106.00	503,799.71	53,461.02	557,260.73	209,845.27	27.36 %
320 - LIBRARY GIFT FUND	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
<b>Report Total:</b>	<b>807,106.00</b>	<b>503,799.71</b>	<b>53,461.02</b>	<b>557,260.73</b>	<b>249,845.27</b>	<b>30.96 %</b>



<b>LIBRARY GIFT FUND</b>	
Total as of March 31, 2023	
<b>Balance</b>	
Building Fund-Churchill County	\$1,100.79
Gift Fund	\$7,148.85
Morgan Trust	\$62,524.38
<b>TOTAL</b>	<b>\$70,774.02</b>