

March 23, 2023

The Churchill County Library Board of Trustees held a public meeting on Thursday March 23, 2023, at the Churchill County Administration Building, Room 102, 155 N. Taylor Street, Fallon, NV. The meeting was scheduled to begin at 3:00pm.

REGULAR AGENDA ITEMS

- 1. Call to Order:** Kelli Kelly @ 3pm
- 2. Pledge of Allegiance**
- 3. Public Comment?** None
- 4. Roll Call of Members:**

Present were: Trustees Kelli Kelly, Bill Williams, Jo Petteruti, and Ashlee McGarity; Library Director Carol Lloyd; Deputy District Attorney Jeff Weed

Absent: Trustee David Brakebill

- 5. Verification of the posting of the agenda:** Verified by Library Director Carol Lloyd
- 6. Consideration and possible action – Approval of agenda:** Revision: none
A motion was made to approve the agenda as presented by Jo Petteruti, seconded by Bill Williams. All in favor.
- 7. Consideration and possible action – Approval of minutes:** Revision: none
A motion was made to adopt the minutes from the March 2, 2023 regular meeting and the March 13, 2023 special meeting as submitted by Jo Petteruti, seconded by Bill Williams. All in favor.
- 8. Board of Trustees Report**
Jo Petteruti reported that she will be attending the Rural Roundup in Mesquite, NV April 11th-14th. Micheal Branch will be the guest speaker and she is excited to finally see him.

Kelli Kelly reported that she is 8 weeks from leisure reading.

Bill Williams reported that this is his last meeting as a trustee. He expressed thanks to the board and Carol for the opportunity. Kelli, with agreement from the rest of the board, expressed gratitude for his service.
- 9. Library Directors Report**
 - Library Park Pass Exhibit – Churchill County Museum – February-May
 - Two passes are available in the library for 2-week checkout, and have circulated about 18 times so far.
 - April 16, 2023 (Sunday) – *Empty Bowls* – Noon-3pm at the Library
 - Fundraiser to benefit the Karma Box, donations of cash, or pantry or hygiene goods are accepted. Carol expects about 150 people to attend.

- April 16-21, 2023 (Sunday-Friday) – The library will be working with Churchill County Social Services to offer Grab-n-Go activities for the Mindfulness Pinwheels event.
- May 20, 2023 (Saturday) - Author Michael Branch, *On the Trail of the Jackalope: How a Legend Captured the World's Imagination and Helped Us Cure Cancer*, 5pm-7pm, CAC/Nevada Humanities
- June 3, 2023 - Summer Reading Program (SRP) Kickoff – The kickoff will include a carnival just like 2022. This event is being headed by Becky Taylor, Carol Lloyd, and new Children's Librarian J.
- August 11, 2023 (Friday) – Books, Bites, and Beverages – Library fundraiser
- Director Lloyd took time to thank Bill Williams for his service on the board.
- Statistics
- IP addresses – The sale of these unused IP addresses is almost complete. The Treasurer's office has a place for these funds to stay separate from the NV Library Co-Op budget.

OLD BUSINESS –

1. **Consideration and for possible action re:** Discussion and possible action to items related to the Library Director recruitment including overview of the interview process, interview of candidates, possible selection of Director, and/or next steps.
 - C.L. Quillen has accepted the board's offer for the director position. She will start on April 24, 2023, giving her a 5-day overlap with Carol Lloyd. This allows for the leadership change to be as smooth as possible.
 - Kelli Kelly asked if there is a plan for an announcement. Carol said there isn't yet, but she will put together a press release as well as plan for introductions and other items that need passing-off.

Next Board Meeting

The next board meeting will be held Thursday April 27, 2023 at 3pm in the Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

NEW BUSINESS

1. **Consideration and possible action – Action to approve monthly budget report for January 2023.**
 Carol noted that next she may come to the next meeting with a request for funds from the gift fund or the Morgan Trust for downloadables.
 A motion was made to approve the monthly budget report for February 2023 as presented by Bill Williams, seconded by Ashlee McGarity. All in favor.
2. **Consideration and possible action – Action to approve the Library Gift Fund.**
 A motion was made to approve the Library Gift Fund as presented by Jo Petteruti, seconded by Bill Williams. All in favor.

3. **Consideration and possible action – Action to approve closing the physical library Saturday June 24, 2023 for migration to new Integrated Library System – Polaris to ByWater.**

ByWater recommended that the library be closed, including the website, for 2 days to allow for smoother migration to their ILS. Electing for the migration to happen over a Saturday and Sunday will allow for as little interruption to operations as possible.

A motion was made to approve closing the library Saturday June 24, 2023, and for the website to be offline June 24 and 25, 2023 for migration to the new Integrated Library System by Jo Petteruti, seconded by Bill Williams. All in favor.

Public Comment – None

Adjournment: Kelli Kelly, 3:21pm

Respectfully submitted,

Ashlee McGarity
April 11, 2023