

**CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA
553 S. MAINE STREET
Fallon, Nevada 89406
(775) 423-7581**

Email: clquillen@churchillcountylibrary.org

******NOTICE OF PUBLIC MEETING******

PLEASE POST

PLACE OF MEETING: Churchill County Administration Building 155 N. Taylor Street, Commissioner's Chambers

DATE AND TIME: May 25, 2023 at 3pm.

TYPE OF MEETING: Regular meeting of the Library Board of Trustees

Notes

These meetings are subject to the provisions of the Nevada Open Meeting Law (NRS Chapter 241. Except as otherwise provided for by law, these meetings are open and public.

- I. Action will be taken on all Agenda items, unless otherwise noted.**
- II. The Agenda is a tentative schedule. The Library Board of Trustees may act upon Agenda items a different order than is stated in this notice-so as to affect the people's business in the most efficient manner possible.**
- III. In the interest of time, the Library Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.**
- IV. Any statement made by a member of the Library Board of Trustees during the public meeting is absolutely privileged.**
- V. All persons participating in the meeting, by any means, are put on notice that all meetings are recorded.**

AGENDA

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Public Comment**
- 4. Roll call of members**
- 5. Verification of the posting of the agenda**
- 6. Consideration and possible action re: Approval of agenda as submitted or revised.**
- 7. Consideration and possible action re: Approval of Minutes of the meeting on:**
 - A. April 27, 2023**
- 8. Library Board of Trustees Report**
- 9. Library Director's Report**

- Library Park Pass Exhibit-Churchill County Museum-February – May
- May 20, 2023-Saturday-Author Michael Branch-On the Trail of the Jackalope: How a Legend Captured the World's Imagination and Helped Us Cure Cancer-CAC-5-7pm (Sponsored by Nevada Read in Your Library – a program by Nevada Humanities)
- June 3, 2023-Saturday-SRP Kick-Off Carnival-10am-2pm
- August 11, 2023-Friday-6:30pm-Books, Bites, and Beverages: A Literary Adventure
- Statistics
- Update-ByWater
- Update-Nevada Library Cooperative IP Address Sale

Set date and time of regular/special Library Board meetings: Next meeting is scheduled for Thursday June 22, 2023 at 3 p.m. at Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

NEW BUSINESS

1. **Consideration and possible action re:** Action to approve the monthly budget report.
2. **Consideration and possible action re:** Action to approve the Library Gift Fund.
3. **Consideration and possible action re:** Approval of Library Director's Outside Employment.

Public Comment

Adjournment.

AFFIDAVIT OF POSTING

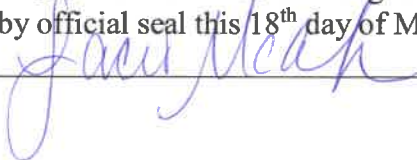
State of Nevada)
 : ss
County of Churchill)

Ashlee Brown, an employee of Churchill County Nevada, being duly sworn, says: That on the 18th day of May 2023 AD, she posted a notice, of which the above is a copy, at Churchill County Administration 155 N. Taylor, Fallon, NV; City of Fallon 55 W. Williams; Churchill County Library 553 S. Maine Street Fallon, NV; Churchill County Website www.churchillcounty.org and the Nevada State Website <https://notice.nv.gov/>.



State of Nevada)
 : ss
County of Churchill)

On the 18th day of May 2023 before a Notary Public, personally appeared Ashlee Brown known to me to be the person described in and who executed the foregoing instrument. In witness whereof, I have hereunto set my hand and affixed by official seal this 18th day of May 2023.



Endnotes:

Disclosures:

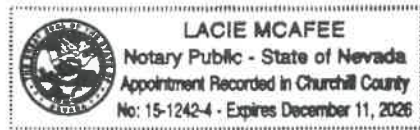
Churchill County is an equal opportunity provider and employer.

Accommodations:

Churchill County Library will make all reasonable efforts to assist and accommodate physically handicapped person desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Library Director, in writing at 553 S. Maine St., Fallon, Nevada 89406, or by calling (775) 423-7581 or the TDD Nevada relay number 711.

Procedures:

- The public meetings may be conducted according to rules of parliamentary procedure.
- Persons providing public comment will be asked to state their name for the record.
- The Library Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people’s business.
- All supporting materials for this agenda are available by requesting a copy from the Library Director at 775-423-7581 prior to the meeting. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Library Director. You are entitled to one copy of the supporting materials free of charge.
- In accordance with Federal law and U.S. Department of Agriculture policy, Churchill County is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability, (not all prohibited bases apply to all programs). To file a complaint of discrimination, write USDA, Director, Office of Equal Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800)795-3972 (voice) or (202)720-6382 (TDD).



Verification of the posting of the Churchill County Library Board of Trustee meeting May 25, 2023 at the Churchill County Administration Building 155 N. Taylor Street, Commission Chambers
Posted on: May 18, 2023

Churchill County Administration 155 N. Taylor, Fallon, NV

By: AB **Time:** 3:20

Fallon City Hall 55 W. Williams Ave. Fallon, NV

By: AB **Time:** 3:28

Churchill County Library 553 S. Maine Street Fallon, NV

By: AB **Time:** 3:33

Churchill County Website

By: CLQ/SS **Time:** 4:30

Nevada State Website

By: CLQ/SS **Time:** 4:30

April 27, 2023

The Churchill County Library Board of Trustees held a public meeting on Thursday April 27, 2023, at the Churchill County Administration Building, Room 102, 155 N. Taylor Street, Fallon, NV. The meeting was scheduled to begin at 3:00pm.

REGULAR AGENDA ITEMS

- 1. Call to Order:** Kelli Kelly @ 3pm
- 2. Pledge of Allegiance**
- 3. Public Comment?** None

Kelli Kelly took a moment before Roll Call of Members to both express gratitude to outgoing Director Carol Lloyd for her decade of service and to welcome incoming Director C.L. Quillen.

4. Roll Call of Members:

Present were: Trustees Kelli Kelly, Jo Petteruti, Ashlee McGarity, and David Brakebill; Library Directors Carol Lloyd and C.L. Quillen; Deputy District Attorney Jeff Weed; and County Commissioner Bus Scharmann.

5. Verification of the posting of the agenda: Verified by Library Director Carol Lloyd

6. Consideration and possible action – Approval of agenda: Revision: none

A motion was made to approve the agenda as presented by Dave Brakebill, seconded by Jo Petteruti. All in favor.

7. Consideration and possible action – Approval of minutes: Revision: none

A motion was made to adopt the minutes from the March 23, 2023 regular meeting as submitted by Jo Petteruti, seconded by Ashlee McGarity. David Brakebill abstained, all else in favor.

8. Board of Trustees Report

Kelli Kelly reported that she attended the Empty Bowls event and noted that it was a great representation of community collaboration. She also reiterated her thanks to Carol Lloyd upon her retirement.

Jo Petteruti reported that she also attended the Empty Bowls event and noted that it was a nice event and she was happy to have been the one to put it in The Fallon Post. She was also at a recent event outside of her library trustee duties and was able to meet Michael Branch. His presentation was interesting and entertaining. Jo also noted that the Churchill Library Association will be arranging a welcome event for new director C.L. Quillen and will let everyone know when that will happen.

David Brakebill expressed his thanks to Carol for her service. Additionally, he reported that he was happy to have attended the packed Empty Bowls event this year as he missed it last

year. He also noted that he had lots of books to recommend to anyone looking for recommendations.

Ashlee McGarity also experienced the Empty Bowls event with family. The bowls were beautiful and everyone was able to find just the right one for them. She also has been in regular attendance with her daughter to the children's story time with Children's Librarian Ms. J. The kids all have so much fun and Ms. J seems to be settling in very well.

9. Library Directors Report *Director Carol Lloyd's final report to the Board*

- Library Park Pass Exhibit – Churchill County Museum – February-May
 - One of the two passes the library has been circulating is lost, but someone has paid for it and it has been replaced. Carol called to ask about bringing in more passes to the library, but none are available due to it being a pilot program.
 - David Brakebill suggested we reach out as a board to NV State Parks regarding the popularity of the passes.
- RECAP April 16, 2023 (Sunday) – *Empty Bowls* – Noon-3pm at the Library
 - This event raised about \$3400 and there were enough donations to fill a couple of trucks with food and hygiene products for the Karma Box.
 - This event will happen again in 2024
- RECAP April 16-21, 2023 (Sunday-Friday) – The library worked with Churchill County Social Services to offer Grab-n-Go activities for the Mindfulness Pinwheels event. The activities included make-your-own pinwheels.
- May 20, 2023 (Saturday) - Author Michael Branch, *On the Trail of the Jackalope: How a Legend Captured the World's Imagination and Helped Us Cure Cancer*, 5pm-7pm, CAC/Nevada Humanities
- June 3, 2023 (Saturday) - Summer Reading Program (SRP) Kickoff – The kickoff will include a carnival, 10am-2pm, Churchill County Library
- August 11, 2023 (Friday) – Books, Bites, and Beverages – Annual Library fundraiser
- Statistics – these counts included events like Empty Bowls, the added third story time, and the Museum's How To event.
- Update: Staffing: The two open Page positions have been filled and both are enthusiastic.
- Update: ByWater: Director C.L. Quillen has experience in ILS transfer, training the public how to use the new software is the hardest part.
- IP addresses – The sale of these unused IP addresses is complete and brought in \$670k. The Nevada State Library is the fiscal manager and personnel agent for the Co-Op, and was originally assured that the Treasurer's office has a safe place for where these funds would be separate from the Nevada Library Co-Op budget. New reports are that the GFO will be putting the funds earned from the IP address sales into a line-item in the budget. The Co-Op is trying to fight to make sure these funds are used on NV libraries and the people who use them. The Co-Op is working with their legal team to see how to move forward.

Bus Scharmann asked how the Commissioners can help and Carol directed him to reach out to the NV Governor. She also assured him that she will get more details for him after the meeting. Kelli Kelly has been proactive, and will continue to be, in having conversations with several people to see what action can be taken to get the money properly managed by the Co-Op.

- The Churchill County Library received a visit from Co-Up Director Kari Ward and the NV State Librarian.
- Trustee Vacancy - The new trustee to fill the vacancy left by Bill Williams will be Tara Price.
- Carol gave special thanks to the Board, expressing gratitude for the partnership during her time as Director.

The next board meeting will be held May 25, 2023 at 3pm in the Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

OLD BUSINESS –

1. **Consideration and for possible action re:** Discussion and possible action to items related to the Library Director recruitment including overview of the interview process, interview of candidates, possible selection of Director, and/or next steps.
 - C.L. Quillen has accepted the board's offer for the director position. She will start on April 24, 2023, giving her a 5-day overlap with Carol Lloyd. This allows for the leadership change to be as smooth as possible.
 - Kelli Kelly asked if there is a plan for an announcement. Carol said there isn't yet, but she will put together a press release as well as plan for introductions and other items that need passing-off.

Next Board Meeting

The next board meeting will be held Thursday April 27, 2023 at 3pm in the Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

NEW BUSINESS

1. **Consideration and possible action – Action to approve monthly budget report for March 2023.**

A motion was made to approve the monthly budget report for February 2023 as presented by David Brakebill, seconded by Ashlee McGarity. All in favor.
2. **Consideration and possible action – Action to approve the Library Gift Fund.**

A motion was made to approve the Library Gift Fund as presented by David Brakebill, seconded by Jo Petteruti. All in favor.
3. **Consideration and possible action – Action to approve \$5,000 from the Gift Fund for Overdrive/Libby materials.** David Brakebill recommended that, since the funds were eventually going to be used to cover the costs of these materials anyway, we should consider

the approval of the entire amount from the Gift Fund to be used for Overdrive/Libby materials. The board agreed.

A motion was made to approve \$7,148.85 from the Gift Fund for Overdrive/Libby materials, bringing the Gift Fund to a zero balance, by Dave Brakebill, seconded by Jo Petteruti. All in favor.

Public Comment – None

Adjournment: Kelli Kelly, 3:46pm

Respectfully submitted,

Ashlee McGarity
May 12, 2023

STATISTICS

April

	April 2023	April 2022	March 2023
Circulation	9849	9,909	11413
Patron Visits	7485	6,479	7915
Daily Average (Patrons)	356	240	293
Programs	57	58	60
Program Attendance	1734	1,033	696

Programs:

Program count is library YouTube views of storytimes, database tutorials, informational videos (new book, etc)

Grab and Go	120
Volunteers	12
Volunteer Hours	77
Meeting Room	27
Tests Proctored	0
Books given out in comm	0



Churchill County, NV

Detail vs Budget Report

Account Detail
Date Range: 04/01/2023 - 04/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-40100</u>	SALARIES-DEPT HEAD	113,492.00	79,762.58	8,638.40	88,400.98	25,091.02	22.11 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	
04/07/2023	PYPKT01393	PYPKT01393 - 03/20/2023...		PYPKT01393 - 03/20/2023-04/02/2023 (04/...		4,319.20	
04/21/2023	PYPKT01400	PYPKT01400 - 04/03/2023...		PYPKT01400 - 04/03/2023-04/16/2023 (04/...		4,319.20	
<u>240-551-40200</u>	OTHER SAL & WAGES-REG	260,144.00	179,498.25	18,529.61	198,027.86	62,116.14	23.88 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	
04/07/2023	PYPKT01393	PYPKT01393 - 03/20/2023...		PYPKT01393 - 03/20/2023-04/02/2023 (04/...		9,264.81	
04/21/2023	PYPKT01400	PYPKT01400 - 04/03/2023...		PYPKT01400 - 04/03/2023-04/16/2023 (04/...		9,264.80	
<u>240-551-40270</u>	SAL & WAGES - PART-TIME	12,182.00	10,706.69	599.40	11,306.09	875.91	7.19 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	
04/07/2023	PYPKT01393	PYPKT01393 - 03/20/2023...		PYPKT01393 - 03/20/2023-04/02/2023 (04/...		455.10	
04/21/2023	PYPKT01400	PYPKT01400 - 04/03/2023...		PYPKT01400 - 04/03/2023-04/16/2023 (04/...		144.30	
<u>240-551-40270</u>	PART-TIME PERS SAL & WAGE	24,984.00	17,662.98	1,977.96	19,640.94	5,343.06	21.39 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	
04/07/2023	PYPKT01393	PYPKT01393 - 03/20/2023...		PYPKT01393 - 03/20/2023-04/02/2023 (04/...		988.98	
04/21/2023	PYPKT01400	PYPKT01400 - 04/03/2023...		PYPKT01400 - 04/03/2023-04/16/2023 (04/...		988.98	
070 - CULTURE AND RECREATION Totals:		410,802.00	287,630.50	29,745.37	317,375.87	93,426.13	22.74 %
551 - PUBLIC LIBRARY Totals:		410,802.00	287,630.50	29,745.37	317,375.87	93,426.13	22.74 %
400 - DIRECT SALARY EXPENSE Totals:		410,802.00	287,630.50	29,745.37	317,375.87	93,426.13	22.74 %
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<u>240-551-45100</u>	RETIREMENT	118,589.00	82,384.98	8,670.94	91,055.92	27,533.08	23.22 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Project Account	Amount	
04/07/2023	PYPKT01393	PYPKT01393 - 03/20/2023...		PYPKT01393 - 03/20/2023-04/02/2023 (04/...		4,335.47	
04/21/2023	PYPKT01400	PYPKT01400 - 04/03/2023...		PYPKT01400 - 04/03/2023-04/16/2023 (04/...		4,335.47	

Detail vs Budget Report

Date Range: 04/01/2023 - 04/30/2023

Account	Name	Source Transaction	Packet Number	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-45150	SOCIAL SECURITY					756.00	663.84	37.17	701.01	54.99	7.27 %
04/07/2023		PYPKT01393 - 03/20/2023...			PYPKT01393 - 03/20/2023-04/02/2023 (04/...				Project Account		Amount
04/21/2023		PYPKT01400 - 04/03/2023...			PYPKT01400 - 04/03/2023-04/16/2023 (04/...						28.22
											8.95
240-551-45200	PACT (INDUSTRIAL INS)					10,858.00	6,278.35	1,306.78	7,585.13	3,272.87	30.14 %
04/07/2023		PYPKT01393 - 03/20/2023...			PYPKT01393 - 03/20/2023-04/02/2023 (04/...				Project Account		Amount
04/21/2023		PYPKT01400 - 04/03/2023...			PYPKT01400 - 04/03/2023-04/16/2023 (04/...						660.22
											646.56
240-551-45400	GROUP INSURANCE					56,589.00	37,187.96	4,202.94	41,390.90	15,198.10	26.86 %
04/21/2023		PYPKT01400 - 04/03/2023...			PYPKT01400 - 04/03/2023-04/16/2023 (04/...				Project Account		Amount
											4,202.94
240-551-45444	HSA HEALTH SAVINGS					1,992.00	1,494.00	332.00	1,826.00	166.00	8.33 %
04/07/2023		PYPKT01393 - 03/20/2023...			PYPKT01393 - 03/20/2023-04/02/2023 (04/...				Project Account		Amount
											332.00
240-551-45500	MEDICARE					5,957.00	4,132.25	413.49	4,545.74	1,411.26	23.69 %
04/07/2023		PYPKT01393 - 03/20/2023...			PYPKT01393 - 03/20/2023-04/02/2023 (04/...				Project Account		Amount
04/21/2023		PYPKT01400 - 04/03/2023...			PYPKT01400 - 04/03/2023-04/16/2023 (04/...						208.96
											204.53
240-551-45700	COMPENSATED ABSENCES					4,108.00	0.00	4,108.00	4,108.00	0.00	0.00 %
04/27/2023		GLPKT04148			COMPENSATED ABSENCES				Project Account		Amount
											4,108.00
070 - CULTURE AND RECREATION Totals:						198,849.00	132,141.38	19,071.32	151,212.70	47,636.30	23.96 %
551 - PUBLIC LIBRARY Totals:						198,849.00	132,141.38	19,071.32	151,212.70	47,636.30	23.96 %
450 - EMPLOYEE BENEFITS Totals:						198,849.00	132,141.38	19,071.32	151,212.70	47,636.30	23.96 %
Category: 500 - SERVICES & SUPPLIES											
Department: 551 - PUBLIC LIBRARY											
Function: 070 - CULTURE AND RECREATION											
240-551-50400	AV/eBOOKS/eAUDIO					25,000.00	20,526.58	639.48	21,166.06	3,833.94	15.34 %
04/07/2023		APPKT01222		136118	(1) DVD GASLIT: THE COMPLETE LIMITED SER..				Project Account		Amount
04/07/2023		APPKT01222		136118	(1) DVD CHUCKY SEASON 2 W/S						83.21
04/07/2023		APPKT01222		136118	(1) DVD SEAL TEAM SEASON 5 W/S						70.47
04/21/2023		APPKT01233		136332	(1) DVD ONE LANE BRIDGE SEASON 3 W/S						186.69
04/21/2023		APPKT01233		136258	203737780 COLLATERAL DAMAGE						50.98
					1718 - BAKER & TAYLOR						113.38

Detail vs Budget Report

Date Range: 04/01/2023 - 04/30/2023

Account	Name	Source Transaction	Packet Number	Pmt Number	Description	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-50400	AV/eBOOKS/eAUDIO - Continued					25,000.00	20,526.58	639.48	21,166.06	3,833.94	15.34 %
04/21/2023	L4226684 03/31/23		APPKT01233	136258	2037402260 I WILL FIND YOU		1718 - BAKER & TAYLOR				Amount
04/28/2023	503613265		APPKT01235	136455	(1) DVD COCAINE BEAR W/S		18029 - MIDWEST TAPE				53.30
04/30/2023	ENDING 03/31/23		APPKT01246	473	*4421-Benson Season 1		14779 - WELLS FARGO COMMERCIAL CARD				67.47
									Project Account		13.98
240-551-50900	BOOKS AND PERIODICALS					30,000.00	22,354.91	2,661.64	25,016.55	4,983.45	16.61 %
04/21/2023	L1061534 03/31/23		APPKT01233	136258	2037350424 HEIRESS AT SEA		1718 - BAKER & TAYLOR				Amount
04/21/2023	L1061534 03/31/23		APPKT01233	136258	2037361905 ANTIMATTER BLUES		1718 - BAKER & TAYLOR				112.45
04/21/2023	L1061534 03/31/23		APPKT01233	136258	2037377778 LONG RECKONING		1718 - BAKER & TAYLOR				378.77
04/21/2023	L1061534 03/31/23		APPKT01233	136258	2037363513 DESIGN HAPPY COLORFUL HO...		1718 - BAKER & TAYLOR				339.16
04/21/2023	L1061534 03/31/23		APPKT01233	136258	2037394707 AFTER THE SHADOWS		1718 - BAKER & TAYLOR				40.91
04/21/2023	L1061534 03/31/23		APPKT01233	136258	2037384833 OUTLIVE		1718 - BAKER & TAYLOR				413.56
04/21/2023	L1061534 03/31/23		APPKT01233	136258	2037404444 CARMEN AND GRACE		1718 - BAKER & TAYLOR				313.41
04/21/2023	L1061534 03/31/23		APPKT01233	136258	2037412700 LAST HEIR TO BLACKWOOD LIB...		1718 - BAKER & TAYLOR				386.35
04/21/2023	L1061534 03/31/23		APPKT01233	136258	2037410085 HOUSE IS ON FIRE		1718 - BAKER & TAYLOR				142.69
04/21/2023	L1061534 03/31/23		APPKT01233	136258	2037419501 EVERLASTING MEAL COOKBOOK		1718 - BAKER & TAYLOR				240.66
04/21/2023	L4226314 03/31/23		APPKT01233	136258	2037405307 YOUR TRULY THE DUKE		1718 - BAKER & TAYLOR				168.78
04/21/2023	L4226314 03/31/23		APPKT01233	136258	2037366120 SHIP WHO SANG		1718 - BAKER & TAYLOR				11.49
04/30/2023	APPKT01246		APPKT01246	473	*4421-Little Girl Lost		14779 - WELLS FARGO COMMERCIAL CARD				10.89
04/30/2023	APPKT01246		APPKT01246	473	*4421-What's Making our Children Sick...		14779 - WELLS FARGO COMMERCIAL CARD				15.99
04/30/2023	APPKT01246		APPKT01246	473	*4421-Housemaid		14779 - WELLS FARGO COMMERCIAL CARD				20.87
04/30/2023	APPKT01246		APPKT01246	473	*4421-Geronimo		14779 - WELLS FARGO COMMERCIAL CARD				9.98
04/30/2023	APPKT01246		APPKT01246	473	*4421-Housemaid's Secret		14779 - WELLS FARGO COMMERCIAL CARD				6.10
04/30/2023	APPKT01246		APPKT01246	473	*4421-Lucifer Diary		14779 - WELLS FARGO COMMERCIAL CARD				10.99
04/30/2023	APPKT01246		APPKT01246	473	*4421-Chinese Girl In...		14779 - WELLS FARGO COMMERCIAL CARD				17.65
04/30/2023	APPKT01246		APPKT01246	473	*4421-Star Catcher		14779 - WELLS FARGO COMMERCIAL CARD				9.99
									Project Account		10.95
240-551-50910	BOOKS/PERIODICALS-CHILD					10,000.00	5,374.42	681.52	6,055.94	3,944.06	39.44 %
04/21/2023	L1064504 03/31/23		APPKT01233	136258	2037393569 LIBRARY BOOK		1718 - BAKER & TAYLOR				Amount
04/21/2023	L1064504 03/31/23		APPKT01233	136258	2037387178 DONT TOUCH THAT FLOWER		1718 - BAKER & TAYLOR				102.30
04/21/2023	L1064504 03/31/23		APPKT01233	136258	2037367180 20 QUESTIONS		1718 - BAKER & TAYLOR				83.62
04/21/2023	L1064504 03/31/23		APPKT01233	136258	2037413971 HOW TO WRITE A POEM		1718 - BAKER & TAYLOR				268.37
04/30/2023	APPKT01246		APPKT01246	473	*4421-Clifford		14779 - WELLS FARGO COMMERCIAL CARD				221.69
									Project Account		5.54
240-551-51630	NEVADA LIBRARY CoOp					29,090.00	12,863.74	0.00	12,863.74	16,226.26	55.78 %
240-551-51640	COLLECTION DEVELOPMENT					0.00	5,149.00	0.00	5,149.00	-5,149.00	0.00 %

Detail vs Budget Report

Date Range: 04/01/2023 - 04/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-52400	CONTRACTED SERVICES	13,000.00	10,178.09	202.48	10,380.57	2,619.43	20.15 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
04/21/2023	APPKT01233	750501-001 03/31/23	136271	03/01/23-03/31/23, LIBRARY	4000 - CC COMMUNICATIONS		49.90
04/30/2023	APPKT01253	3RD QTR FY23	474	PACT ASSESSMENT - LIBRARY VOLUNTEERS	1777 - PUBLIC AGENCY COMPENSATION TRUST		152.58
240-551-52403	PLAT FORM FEE	2,000.00	1,000.00	544.50	1,544.50	455.50	22.78 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
04/21/2023	APPKT01233	L1061534 03/31/23	136258	NSZ3020350 SUBSCRIPTION FEE	1718 - BAKER & TAYLOR		544.50
240-551-52520	CONTRACT SERVICE/PROGRAM	1,200.00	750.00	0.00	750.00	450.00	37.50 %
240-551-55400	MEMBERSHIPS	700.00	150.00	0.00	150.00	550.00	78.57 %
240-551-55720	COPIER MAINTENANCE/USAGE	1,300.00	742.58	0.00	742.58	557.42	42.88 %
240-551-55800	OPERATING SUPPLIES	9,000.00	5,883.90	791.89	6,675.79	2,324.21	25.82 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
04/07/2023	APPKT01222	7284590	136091	(1)PKG STICKTOGETHER RAINBOW UNICORN...	736 - DEMCO		82.93
04/07/2023	APPKT01222	8069694572	136143	(2) MAILERBBLJL SELFSEAL 9.13X13.25	12665 - STAPLES		29.14
04/07/2023	APPKT01222	8069694572	136143	(1) MAILERBBLJL SELFSEAL 9.13X13.25	12665 - STAPLES		14.57
04/07/2023	APPKT01222	AR304757	136130	OVERAGE 02/22/23-03/21/23 - COPIER #7297	287 - OFFICE PRODUCTS, INC.		73.60
04/07/2023	APPKT01222	AR304757	136130	BASE RATE 03/22/23-04/21/23 - COPIER #72...	287 - OFFICE PRODUCTS, INC.		36.99
04/28/2023	APPKT01235	6163244 041523	136405	WATER (33148666163244), 04/13/23	15996 - ALHAMBRA		37.97
04/30/2023	APPKT01246	ENDING 03/31/23	473	*4421-Craft Supplies - Storage Bins	14779 - WELLS FARGO COMMERCIAL CARD		30.49
04/30/2023	APPKT01246	ENDING 03/31/23	473	*4421-Craft Supplies - Tape	14779 - WELLS FARGO COMMERCIAL CARD		9.10
04/30/2023	APPKT01246	ENDING 03/31/23	473	*4421-Flowers	14779 - WELLS FARGO COMMERCIAL CARD		62.00
04/30/2023	APPKT01246	ENDING 03/31/23	473	*4421-Craft Supplies - Paper Holder	14779 - WELLS FARGO COMMERCIAL CARD		17.99
04/30/2023	APPKT01246	ENDING 03/31/23	473	*4421-Craft Supplies- Googly Eyes, Paper Cu...	14779 - WELLS FARGO COMMERCIAL CARD		17.68
04/30/2023	APPKT01246	ENDING 03/31/23	473	*4421-Craft Supplies - ABC Letters, Dot Sticke..	14779 - WELLS FARGO COMMERCIAL CARD		19.96
04/30/2023	APPKT01246	ENDING 03/31/23	473	*4421-Craft Supplies - Sticker Refills	14779 - WELLS FARGO COMMERCIAL CARD		24.93
04/30/2023	APPKT01246	ENDING 03/31/23	473	*4421-Label locks	14779 - WELLS FARGO COMMERCIAL CARD		107.15
04/30/2023	APPKT01246	ENDING 03/31/23	473	*4421-Craft Supplies-Filament	14779 - WELLS FARGO COMMERCIAL CARD		58.00
04/30/2023	APPKT01246	ENDING 03/31/23	473	*4421-Craft Supplies	14779 - WELLS FARGO COMMERCIAL CARD		24.95
04/30/2023	APPKT01246	ENDING 03/31/23	473	*4421-Craft Supplies,Construction Paper,Co...	14779 - WELLS FARGO COMMERCIAL CARD		38.62
04/30/2023	APPKT01246	ENDING 03/31/23	473	*4421-Craft Supplies-Filament	14779 - WELLS FARGO COMMERCIAL CARD		40.85
04/30/2023	APPKT01246	ENDING 03/31/23	473	*4421-Prime Mebership - Monthly	14779 - WELLS FARGO COMMERCIAL CARD		14.99
04/30/2023	APPKT01246	ENDING 03/31/23	473	*4421-Craft Supplies - (2)Paper Bags	14779 - WELLS FARGO COMMERCIAL CARD		49.98
240-551-55840	MARKETING	900.00	864.00	0.00	864.00	36.00	4.00 %

Detail vs Budget Report

Date Range: 04/01/2023 - 04/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining				
<u>240-551-58080</u>	LSTA FED GRANT EXP	0.00	10,000.00	0.00	10,000.00	-10,000.00	0.00 %				
<u>240-551-58400</u>	TELEPHONE	3,700.00	2,572.27	315.82	2,888.09	811.91	21.94 %				
<u>Post Date</u>	<u>Packet Number</u>	<u>Source Transaction</u>	<u>Pmt Number</u>	<u>Description</u>	<u>Project Account</u>	<u>Amount</u>					
04/21/2023	APPKT01233	750501-001 03/31/23	136271	03/01/23-03/31/23, LIBRARY		315.82					
<u>240-551-58600</u>	TRAVEL AND SUBSISTANCE	3,000.00	667.00	0.00	667.00	2,333.00	77.77 %				
<u>240-551-58700</u>	TRAINING	800.00	0.00	0.00	0.00	800.00	100.00 %				
<u>240-551-59200</u>	UTILITIES-ELEC/WTR/SEWER	20,000.00	13,769.84	1,723.03	15,492.87	4,507.13	22.54 %				
<u>Post Date</u>	<u>Packet Number</u>	<u>Source Transaction</u>	<u>Pmt Number</u>	<u>Description</u>	<u>Project Account</u>	<u>Amount</u>					
04/21/2023	APPKT01233	8.1750.00 04/10/23	136284	553 SOUTH MAINE STREET		1,523.08					
04/21/2023	APPKT01233	8.1800.12 04/10/23	136284	507-A SOUTH MAINE STREET		137.12					
04/21/2023	APPKT01233	8.1801.05 04/10/23	136284	507-B SOUTH MAINE STREET		62.83					
<u>240-551-59400</u>	UTILITIES-GAS	3,300.00	3,790.73	1,712.45	5,503.18	-2,203.18	-66.76 %				
<u>Post Date</u>	<u>Packet Number</u>	<u>Source Transaction</u>	<u>Pmt Number</u>	<u>Description</u>	<u>Project Account</u>	<u>Amount</u>					
04/07/2023	APPKT01222	910001265821 03/14/23	136141	553 S MAINE ST		846.13					
04/07/2023	APPKT01222	910001265822 03/14/23	136141	507 S MAINE ST		173.83					
04/28/2023	APPKT01244	910001265821 04/12/23	136475	553 S MAINE ST		556.64					
04/28/2023	APPKT01244	910001265822 04/12/23	136475	507 S MAINE ST		135.85					
<u>240-551-59750</u>	COMPUTERS & PRINTERS	4,000.00	20,437.07	0.00	20,437.07	-16,437.07	-410.93 %				
<u>240-551-59760</u>	COMPUTER SOFTWARE	465.00	414.72	240.00	654.72	-189.72	-40.80 %				
<u>Post Date</u>	<u>Packet Number</u>	<u>Source Transaction</u>	<u>Pmt Number</u>	<u>Description</u>	<u>Project Account</u>	<u>Amount</u>					
04/30/2023	APPKT01246	ENDING 03/31/23	473	*4421-Software social media 3/7/23-3/7/24		240.00					
				070 - CULTURE AND RECREATION Totals:		157,455.00	137,488.85	9,512.81	147,001.66	10,453.34	6.64 %
				551 - PUBLIC LIBRARY Totals:		157,455.00	137,488.85	9,512.81	147,001.66	10,453.34	6.64 %
				500 - SERVICES & SUPPLIES Totals:		157,455.00	137,488.85	9,512.81	147,001.66	10,453.34	6.64 %
				240 - PUBLIC LIBRARY Totals:		767,106.00	557,260.73	58,329.50	615,590.23	151,515.77	19.75 %

Detail vs Budget Report

Date Range: 04/01/2023 - 04/30/2023

Account Name Fiscal Budget Beginning Balance Total Activity Ending Balance Budget Remaining % Remaining

320 - LIBRARY GIFT FUND
 Category: 500 - SERVICES & SUPPLIES
 Department: 691 - LIBRARY GIFTS & DONATION
 Function: 070 - CULTURE AND RECREATION
 320-691-55800 OPERATING SUPPLIES 15,000.00 0.00 0.00 0.00 0.00 15,000.00 100.00 %

320-691-59915 F. N. MORGAN TRUST EXP. 25,000.00 0.00 0.00 0.00 0.00 25,000.00 100.00 %

070 - CULTURE AND RECREATION Totals:							
		40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
691 - LIBRARY GIFTS & DONATION Totals:							
		40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
500 - SERVICES & SUPPLIES Totals:							
		40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
320 - LIBRARY GIFT FUND Totals:							
		40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
Report Total:		807,106.00	557,260.73	58,329.50	615,590.23	191,515.77	23.73 %

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-40100	SALARIES-DEPT HEAD	113,492.00	79,762.58	8,638.40	88,400.98	25,091.02	22.11 %
240-551-40200	OTHER SAL & WAGES-REG	260,144.00	179,498.25	18,529.61	198,027.86	62,116.14	23.88 %
240-551-40250	SAL & WAGES - PART-TIME	12,182.00	10,706.69	599.40	11,306.09	875.91	7.19 %
240-551-40270	PART-TIME PERS SAL &WAGE	24,984.00	17,662.98	1,977.96	19,640.94	5,343.06	21.39 %
	070 - CULTURE AND RECREATION Totals:	410,802.00	287,630.50	29,745.37	317,375.87	93,426.13	22.74 %
	551 - PUBLIC LIBRARY Totals:	410,802.00	287,630.50	29,745.37	317,375.87	93,426.13	22.74 %
	400 - DIRECT SALARY EXPENSE Totals:	410,802.00	287,630.50	29,745.37	317,375.87	93,426.13	22.74 %
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-45100	RETIREMENT	118,589.00	82,384.98	8,670.94	91,055.92	27,533.08	23.22 %
240-551-45150	SOCIAL SECURITY	756.00	663.84	37.17	701.01	54.99	7.27 %
240-551-45200	PACT (INDUSTRIAL INS)	10,858.00	6,278.35	1,306.78	7,585.13	3,272.87	30.14 %
240-551-45400	GROUP INSURANCE	56,589.00	37,187.96	4,202.94	41,390.90	15,198.10	26.86 %
240-551-45444	HSA HEALTH SAVINGS	1,992.00	1,494.00	332.00	1,826.00	166.00	8.33 %
240-551-45500	MEDICARE	5,957.00	4,132.25	413.49	4,545.74	1,411.26	23.69 %
240-551-45700	COMPENSATED ABSENCES	4,108.00	0.00	4,108.00	4,108.00	0.00	0.00 %
	070 - CULTURE AND RECREATION Totals:	198,849.00	132,141.38	19,071.32	151,212.70	47,636.30	23.96 %
	551 - PUBLIC LIBRARY Totals:	198,849.00	132,141.38	19,071.32	151,212.70	47,636.30	23.96 %
	450 - EMPLOYEE BENEFITS Totals:	198,849.00	132,141.38	19,071.32	151,212.70	47,636.30	23.96 %
Category: 500 - SERVICES & SUPPLIES							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-50400	AV/eBOOKS/eAUDIO	25,000.00	20,526.58	639.48	21,166.06	3,833.94	15.34 %
240-551-50900	BOOKS AND PERIODICALS	30,000.00	22,354.91	2,661.64	25,016.55	4,983.45	16.61 %
240-551-50910	BOOKS/PERIODICALS-CHILD	10,000.00	5,374.42	681.52	6,055.94	3,944.06	39.44 %
240-551-51630	NEVADA LIBRARY CoOP	29,090.00	12,863.74	0.00	12,863.74	16,226.26	55.78 %
240-551-51640	COLLECTION DEVELOPMENT	0.00	5,149.00	0.00	5,149.00	-5,149.00	0.00 %
240-551-52400	CONTRACTED SERVICES	13,000.00	10,178.09	202.48	10,380.57	2,619.43	20.15 %
240-551-52403	PLAT FORM FEE	2,000.00	1,000.00	544.50	1,544.50	455.50	22.78 %
240-551-52520	CONTRACT SERVICE/PROGRAM	1,200.00	750.00	0.00	750.00	450.00	37.50 %
240-551-55400	MEMBERSHIPS	700.00	150.00	0.00	150.00	550.00	78.57 %
240-551-55720	COPIER MAINTENANCE/USAGE	1,300.00	742.58	0.00	742.58	557.42	42.88 %
240-551-55800	OPERATING SUPPLIES	9,000.00	5,883.90	791.89	6,675.79	2,324.21	25.82 %
240-551-55840	MARKETING	900.00	864.00	0.00	864.00	36.00	4.00 %
240-551-58080	LSTA FED GRANT EXP	0.00	10,000.00	0.00	10,000.00	-10,000.00	0.00 %

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-58400	TELEPHONE	3,700.00	2,572.27	315.82	2,888.09	811.91	21.94 %
240-551-58600	TRAVEL AND SUBSISTANCE	3,000.00	667.00	0.00	667.00	2,333.00	77.77 %
240-551-58700	TRAINING	800.00	0.00	0.00	0.00	800.00	100.00 %
240-551-59200	UTILITIES-ELEC/WTR/SEWER	20,000.00	13,769.84	1,723.03	15,492.87	4,507.13	22.54 %
240-551-59400	UTILITIES-GAS	3,300.00	3,790.73	1,712.45	5,503.18	-2,203.18	-66.76 %
240-551-59750	COMPUTERS & PRINTERS	4,000.00	20,437.07	0.00	20,437.07	-16,437.07	-410.93 %
240-551-59760	COMPUTER SOFTWARE	465.00	414.72	240.00	654.72	-189.72	-40.80 %
	070 - CULTURE AND RECREATION Totals:	157,455.00	137,488.85	9,512.81	147,001.66	10,453.34	6.64 %
	551 - PUBLIC LIBRARY Totals:	157,455.00	137,488.85	9,512.81	147,001.66	10,453.34	6.64 %
	500 - SERVICES & SUPPLIES Totals:	157,455.00	137,488.85	9,512.81	147,001.66	10,453.34	6.64 %
	240 - PUBLIC LIBRARY Totals:	767,106.00	557,260.73	58,329.50	615,590.23	151,515.77	19.75 %
	320 - LIBRARY GIFT FUND						
	Category: 500 - SERVICES & SUPPLIES						
	Department: 691 - LIBRARY GIFTS & DONATION						
	Function: 070 - CULTURE AND RECREATION						
320-691-55800	OPERATING SUPPLIES	15,000.00	0.00	0.00	0.00	15,000.00	100.00 %
320-691-59915	F. N. MORGAN TRUST EXP.	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
	070 - CULTURE AND RECREATION Totals:	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
	691 - LIBRARY GIFTS & DONATION Totals:	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
	500 - SERVICES & SUPPLIES Totals:	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
	320 - LIBRARY GIFT FUND Totals:	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
	Report Total:	807,106.00	557,260.73	58,329.50	615,590.23	191,515.77	23.73 %

Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY	767,106.00	557,260.73	58,329.50	615,590.23	151,515.77	19.75 %
320 - LIBRARY GIFT FUND	40,000.00	0.00	0.00	0.00	40,000.00	100.00 %
Report Total:	807,106.00	557,260.73	58,329.50	615,590.23	191,515.77	23.73 %

LIBRARY GIFT FUND	
Total as of April 30, 2023	
Balance	
Building Fund-Churchill County	\$1,101.97
Gift Fund	\$7,156.53
Morgan Trust	\$62,591.54
TOTAL	\$70,850.04