

April 27, 2023

The Churchill County Library Board of Trustees held a public meeting on Thursday April 27, 2023, at the Churchill County Administration Building, Room 102, 155 N. Taylor Street, Fallon, NV. The meeting was scheduled to begin at 3:00pm.

REGULAR AGENDA ITEMS

- 1. Call to Order:** Kelli Kelly @ 3pm
- 2. Pledge of Allegiance**
- 3. Public Comment?** None

Kelli Kelly took a moment before Roll Call of Members to both express gratitude to outgoing Director Carol Lloyd for her decade of service and to welcome incoming Director C.L. Quillen.

4. Roll Call of Members:

Present were: Trustees Kelli Kelly, Jo Petteruti, Ashlee McGarity, and David Brakebill; Library Directors Carol Lloyd and C.L. Quillen; Deputy District Attorney Jeff Weed; and County Commissioner Bus Scharmann.

5. Verification of the posting of the agenda: Verified by Library Director Carol Lloyd

6. Consideration and possible action – Approval of agenda: Revision: none

A motion was made to approve the agenda as presented by Dave Brakebill, seconded by Jo Petteruti. All in favor.

7. Consideration and possible action – Approval of minutes: Revision: none

A motion was made to adopt the minutes from the March 23, 2023 regular meeting as submitted by Jo Petteruti, seconded by Ashlee McGarity. David Brakebill abstained, all else in favor.

8. Board of Trustees Report

Kelli Kelly reported that she attended the Empty Bowls event and noted that it was a great representation of community collaboration. She also reiterated her thanks to Carol Lloyd upon her retirement.

Jo Petteruti reported that she also attended the Empty Bowls event and noted that it was a nice event and she was happy to have been the one to put it in The Fallon Post. She was also at a recent event outside of her library trustee duties and was able to meet Michael Branch. His presentation was interesting and entertaining. Jo also noted that the Churchill Library Association will be arranging a welcome event for new director C.L. Quillen and will let everyone know when that will happen.

David Brakebill expressed his thanks to Carol for her service. Additionally, he reported that he was happy to have attended the packed Empty Bowls event this year as he missed it last

year. He also noted that he had lots of books to recommend to anyone looking for recommendations.

Ashlee McGarity also experienced the Empty Bowls event with family. The bowls were beautiful and everyone was able to find just the right one for them. She also has been in regular attendance with her daughter to the children's story time with Children's Librarian Ms. J. The kids all have so much fun and Ms. J seems to be settling in very well.

9. Library Directors Report *Director Carol Lloyd's final report to the Board*

- Library Park Pass Exhibit – Churchill County Museum – February-May
 - One of the two passes the library has been circulating is lost, but someone has paid for it and it has been replaced. Carol called to ask about bringing in more passes to the library, but none are available due to it being a pilot program.
 - David Brakebill suggested we reach out as a board to NV State Parks regarding the popularity of the passes.
- RECAP April 16, 2023 (Sunday) – *Empty Bowls* – Noon-3pm at the Library
 - This event raised about \$3400 and there were enough donations to fill a couple of trucks with food and hygiene products for the Karma Box.
 - This event will happen again in 2024
- RECAP April 16-21, 2023 (Sunday-Friday) – The library worked with Churchill County Social Services to offer Grab-n-Go activities for the Mindfulness Pinwheels event. The activities included make-your-own pinwheels.
- May 20, 2023 (Saturday) - Author Michael Branch, *On the Trail of the Jackalope: How a Legend Captured the World's Imagination and Helped Us Cure Cancer*, 5pm-7pm, CAC/Nevada Humanities
- June 3, 2023 (Saturday) - Summer Reading Program (SRP) Kickoff – The kickoff will include a carnival, 10am-2pm, Churchill County Library
- August 11, 2023 (Friday) – Books, Bites, and Beverages – Annual Library fundraiser
- Statistics – these counts included events like Empty Bowls, the added third story time, and the Museum's How To event.
- Update: Staffing: The two open Page positions have been filled and both are enthusiastic.
- Update: ByWater: Director C.L. Quillen has experience in ILS transfer, training the public how to use the new software is the hardest part.
- IP addresses – The sale of these unused IP addresses is complete and brought in \$670k. The Nevada State Library is the fiscal manager and personnel agent for the Co-Op, and was originally assured that the Treasurer's office has a safe place for where these funds would be separate from the Nevada Library Co-Op budget. New reports are that the GFO will be putting the funds earned from the IP address sales into a line-item in the budget. The Co-Op is trying to fight to make sure these funds are used on NV libraries and the people who use them. The Co-Op is working with their legal team to see how to move forward.

Bus Scharmann asked how the Commissioners can help and Carol directed him to reach out to the NV Governor. She also assured him that she will get more details for him after the meeting. Kelli Kelly has been proactive, and will continue to be, in having conversations with several people to see what action can be taken to get the money properly managed by the Co-Op.

- The Churchill County Library received a visit from Co-Up Director Kari Ward and the NV State Librarian.
- Trustee Vacancy - The new trustee to fill the vacancy left by Bill Williams will be Tara Price.
- Carol gave special thanks to the Board, expressing gratitude for the partnership during her time as Director.

The next board meeting will be held May 25, 2023 at 3pm in the Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

OLD BUSINESS –

1. **Consideration and for possible action re:** Discussion and possible action to items related to the Library Director recruitment including overview of the interview process, interview of candidates, possible selection of Director, and/or next steps.
 - C.L. Quillen has accepted the board's offer for the director position. She will start on April 24, 2023, giving her a 5-day overlap with Carol Lloyd. This allows for the leadership change to be as smooth as possible.
 - Kelli Kelly asked if there is a plan for an announcement. Carol said there isn't yet, but she will put together a press release as well as plan for introductions and other items that need passing-off.

Next Board Meeting

The next board meeting will be held Thursday April 27, 2023 at 3pm in the Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

NEW BUSINESS

1. **Consideration and possible action – Action to approve monthly budget report for March 2023.**

A motion was made to approve the monthly budget report for February 2023 as presented by David Brakebill, seconded by Ashlee McGarity. All in favor.

2. **Consideration and possible action – Action to approve the Library Gift Fund.**

A motion was made to approve the Library Gift Fund as presented by David Brakebill, seconded by Jo Petteruti. All in favor.

3. **Consideration and possible action – Action to approve \$5,000 from the Gift Fund for Overdrive/Libby materials.** David Brakebill recommended that, since the funds were eventually going to be used to cover the costs of these materials anyway, we should consider

the approval of the entire amount from the Gift Fund to be used for Overdrive/Libby materials. The board agreed.

A motion was made to approve \$7,148.85 from the Gift Fund for Overdrive/Libby materials, bringing the Gift Fund to a zero balance, by Dave Brakebill, seconded by Jo Petteruti. All in favor.

Public Comment – None

Adjournment: Kelli Kelly, 3:46pm

Respectfully submitted,

Ashlee McGarity

May 12, 2023