

**CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES  
CHURCHILL COUNTY, NEVADA  
553 S. MAINE STREET  
Fallon, Nevada 89406  
(775) 423-7581**

**Email: [clquillen@churchillcountylibrary.org](mailto:clquillen@churchillcountylibrary.org)**

**\*\*\*\*NOTICE OF PUBLIC MEETING\*\*\*\***

**PLEASE POST**

**PLACE OF MEETING:** Churchill County Administration Building, 155 N. Taylor Street, Commissioner's Chambers

**DATE AND TIME:** January 18, 2024 at 3 pm.

**TYPE OF MEETING:** Regular meeting of the Library Board of Trustees

**Notes**

**These meetings are subject to the provisions of the Nevada Open Meeting Law (NRS Chapter 241. Except as otherwise provided for by law, these meetings are open and public.**

- I. Action will be taken on all Agenda items unless otherwise noted.**
- II. The Agenda is a tentative schedule. The Library Board of Trustees may act upon Agenda items in a different order than is stated in this notice so as to affect the people's business in the most efficient manner possible.**
- III. In the interest of time, the Library Board of Trustees reserves the right to impose uniform time limits upon matters devoted to public comment.**
- IV. Any statement made by a member of the Library Board of Trustees during the public meeting is absolutely privileged.**
- V. All persons participating in the meeting, by any means, are put on notice that all meetings are recorded.**

**AGENDA**

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Public Comment**
- 4. Roll call of members**
- 5. Verification of the posting of the agenda**
- 6. Consideration and possible action re: Approval of agenda as submitted or revised.**
- 7. Consideration and possible action re: Approval of minutes of the meeting on December 28, 2023.**
- 8. Library Board of Trustees Report**

## **9. Library Director's Report**

- Statistics
- Minimum Public Library Standards for Nevada
- Grant: Library Director to Attend PLA in Columbus, OH on April 3-5
- Library Volunteer Reception – Friday, January 19 at 6 pm
- Roaring Twenties Event – CLA and Museum, Saturday, April 6 at CAC
- Diane Wargo's Retirement – February 2, 2024
- Library Trustee Position to be advertised 1/19/24 and 1/26/24
- Adult Services Librarian Position Update

**Set date and time of regular/special Library Board meetings:** Next meeting is scheduled for Thursday, February 15, 2024, at 3 p.m. at Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

## **OLD BUSINESS**

## **NEW BUSINESS**

1. **Consideration and possible action re:** Action to approve the monthly budget report.
2. **Consideration and possible action re:** Action to approve the Library Gift Fund.
3. **Consideration and possible action re:** Action to approve the proposed FY 2024-2025 Budget.
4. **Consideration and possible action re:** Action to approve update to the Strategic Plan

## **Public Comments**

## **Adjournment.**

## **AFFIDAVIT OF POSTING**

State of Nevada        )  
                              : ss  
County of Churchill    )

Ashlee Brown, an employee of Churchill County Nevada, being duly sworn, says: That on the 12<sup>th</sup> day of January 2024 AD, she posted a notice, of which the above is a copy, at Churchill County Administration 155 N. Taylor, Fallon, NV; City of Fallon 55 W. Williams; Churchill County Library 553 S. Maine Street Fallon, NV; Churchill County Website [www.churchillcounty.org](http://www.churchillcounty.org) and the Nevada State Website <https://notice.nv.gov/>.

State of Nevada        )  
                              : ss  
County of Churchill    )

On the 12<sup>th</sup> day of January 2024 AD before a Notary Public, personally appeared Ashlee Brown known to me to be the person described in and who executed the foregoing instrument. In witness whereof, I have hereunto set my hand and affixed my official seal this 12<sup>th</sup> day of January 2024 AD.

Endnotes:

### **Disclosures:**

Churchill County is an equal opportunity provider and employer.



### **Accommodations:**

Churchill County Library will make all reasonable efforts to assist and accommodate physically handicapped persons desiring to attend. Persons who are disabled and require special assistance may contact the Churchill County Library Director, in writing at 553 S. Maine St., Fallon, Nevada 89406, or by calling (775) 423-7581 or the TDD Nevada relay number 711.

### **Procedures:**

- The public meetings may be conducted according to rules of parliamentary procedure.
- Persons providing public comment will be asked to state their names for the record.
- The Library Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.
- All supporting materials for this agenda are available by requesting a copy from the Library Director at 775-423-7581 prior to the meeting. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Library Director. You are entitled to one copy of the supporting materials free of charge.
- In accordance with Federal law and U.S. Department of Agriculture policy, Churchill County is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability, (not all prohibited bases apply to all programs). To file a complaint of discrimination, write USDA, Director, Office of Equal Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (
- (800)795-3972 (voice) or (202)720-6382 (TDD).

Verification of the posting of the Churchill County Library Board of Trustee meeting on January 18, 2024, at the Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

**Posted on: January 12, 2024**

Churchill County Administration 155 N. Taylor, Fallon, NV

By: AB Time: 3:20

Fallon City Hall 55 W. Williams Ave. Fallon, NV

By: AB Time: 3:25

Churchill County Library 553 S. Maine Street Fallon, NV

By: AB Time: 3:30

Churchill County Website

By: CQ Time: 430 1/13/24

Nevada State Website

By: JS Time: 11am 1/16/24

**December 28, 2023**

The Churchill County Library Board of Trustees held a public meeting on Thursday December 28, 2023, at the Churchill County Administration Building, Commissioner's Chambers, 155 N. Taylor Street, Fallon, NV. The meeting was scheduled to begin at 3:00pm.

## **REGULAR AGENDA ITEMS**

**1. Call to Order:** Kelli Kelly @ 3:pm

**2. Pledge of Allegiance**

**3. Public Comment?** None

**4. Roll Call of Members:**

Present were: Trustees Kelli Kelly, Ashlee McGarity, Jo Petteruti, and Tara Price Gritzmacher; Library Director C.L. Quillen; and Deputy District Attorney Joe Sanford.

Absent were: Trustee David Brakebill; and County Commissioner Bus Scharmann

**5. Verification of the posting of the agenda:** Verified by Library Director C.L. Quillen

**6. Consideration and possible action – Approval of agenda:** Revision: Item 6A (approval of minutes) should be moved to become Item 7, with all remaining items adjusted accordingly. A motion was made to approve the agenda as revised by Jo Petteruti, seconded by Tara Price Gritzmacher. All in favor.

**7. Consideration and possible action – Approval of minutes, November 16, 2023:**

A motion was made to adopt the minutes from the November 16, 2023 meeting as presented by Jo Petteruti, seconded by Tara Price Gritzmacher. All in favor.

**8. Board of Trustees Report**

Kelli Kelly is currently on book 70, which hits her goal for 2023. All of these books were through the library, including ILLs. Kelli expressed praises for the library staff.

**9. Library Directors Report**

- Statistics – Director Quillen noted that the use of LinkedIn Learning has dropped pretty significantly. This is likely due to changes in LinkedIn Learning's benefits and updated policies, but also due to many among the user base being attached to the base and moving away. Additionally, it was used by CC Comm for training. Considering that the cost for LinkedIn Learning is now covered by the State, Director Quillen asked the board if they would like the LinkedIn Learning stats to be included in the statistics presented to the board each meeting. Kelli Kelly suggested quarterly updates and the other board members agreed.
- Library Volunteer Reception – Friday, January 19<sup>th</sup>, 2024 at 6pm in the Library.
- Programming and Outreach
  - AmeriCorps is looking to work with the library. More information to come.

- While no events are scheduled yet, the library is still working with the Churchill County Museum and Churchill Arts Council on upcoming projects. More information to come.
- Spice Club is popular, people are looking forward to new spices each month.
- The Elementary Book Club is growing
- There is a book discussion tonight. Director Quillen is expecting a decent turnout.
- Library Co-Op – Director Quillen is the Co-Op’s new Vice Chair and she said there are exciting things coming.

### **Next Board Meeting**

The next board meeting will be held Thursday January 18, 2024 at 3pm in the Churchill County Administration Building 155 N. Taylor Street, Commission Chambers.

### **OLD BUSINESS –**

#### **1. Consideration and possible action – Action to approve the Library Meeting Room Policy**

The last review came in 2013, the updated policy includes clarifications of expectations for users. In our last meeting, Kelli Kelly requested that the statement in D1 regarding advocacy and endorsement be included in the meeting space application. This change has been made.

Kelli Kelly noted that the second paragraph’s third sentence reads “The library reserves to the right to...” and should read “The library reserves the right to...,” removing the first “to.”

This document has been vetted by the Churchill County District Attorney’s office.

A motion was made to approve the Library Meeting Room Policy, with the only revision being that the first “to” is removed as discussed by Jo Petteruti, seconded by Ashlee McGarity. All approved.

#### **2. Consideration and possible approval: Action to approve a new logo for the library.**

Director Quillen has been working with Janess to create a new logo that is more easily reproducible across platforms. Several options have previously been presented to the board for feedback.

A motion was made to approve logo option H1-R4-B by Kelli Kelly, seconded by Jo Petteruti. All in favor.

### **NEW BUSINESS**

#### **1. Consideration and possible action – Action to approve monthly budget report.**

Director Quillen noted that the Marketing will soon reflect a \$495 which includes a fee for including the library in the Fallon Chamber’s map. Also noted were a request for the County to separate the AV budget category into physical and digital items so they are more easily

identifiable, and elevated water delivery costs that will be addressed by Director Quillen and the library staff (including alternative resources and adjusting habits and expectations).

A motion was made to approve the monthly budget report as presented by Tara Price Gritzmacher, seconded by Jo Petteruti. All in favor.

2. **Consideration and possible action – Action to approve the Library Gift Fund.**

A motion was made to approve the Library Gift Fund as presented by Jo Petteruti, seconded by Ashlee McGarity. All in favor.

**Public Comment** – None

**Adjournment:** Kelli Kelly, 3:29pm

Respectfully submitted,

Ashlee McGarity

January 10, 2024

# Statistics

## December 2023

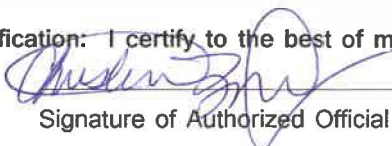
	Nov-23	Dec-23	Dec-24
Children's programs 0-5	21	10	27
Attend	384	201	576
Children's programs 6-11		15	
Attend		172	
YA programs 12-18	1	1	
Attend	5	10	
Adult programs	16	23	
Attend	48	80	
All Ages programs	4	4	42
Attend	26	40	76
ST Videos	0	0	3
Attend	0	0	233
Other Videos	4	4	1
Attend	1533	2915	30
To Go Packets	0	0	210
Gate Count	6,575	6,227	6,102
Daily Averages	313	249	234
WiFi	1,397	1,423	1,346
Physical Circulation	6464	6503	6488
Kanopy	35	55	102
Sora	37	26	20
hoopla	403	427	414
Overdrive	1,493	1,412	1,417
Total Circ*	8432	8423	8441
Volunteers	22	22	14
Vol. Hours	90.25	72.00	85
Meeting Room	20	11	23
Proctor	0	0	0
Giveaway Books	16	46	0
Books/Babies	0	30	0



Check	MINIMUM PUBLIC LIBRARY STANDARDS FOR NEVADA
X	1. The library must be legally established and operated in compliance with <a href="#">NRS 379</a> , <a href="#">NAC 379</a> , <a href="#">NRS 380.153</a> and <a href="#">NAC 380.010</a> including having written by-laws and policies for the management of the library board of trustees and the library.
X	2. The library board of trustees shall have a written master plan designed to extend five years into the future and which must be made current at least every two years. The plan and its updates are filed with the Nevada State Library, Archives & Public Records by January 31 of the year following their adoption by the library board (NRS 379.003).
X	3. The library collects, provides, and coordinates access to library materials that are organized according to a nationally accepted classification system; the library ensures access to legal materials (NRS 380.153, NAC 380.010) through collections, online resources, or collaborative agreements with other agencies.
X	4. The library must have a completed annual statistical report for the preceding fiscal year accepted by, and on file with, the Nevada State Library, Archives & Public Records by December 31 to be made available in a timely manner for national reporting.
X	5. The library has regular and published hours of operation with a "system" wide average of twenty hours per identified branch/outlet per week including some night and/or weekend hours.
X	6. The library consists of a specific space designated for providing library services with the facilities, equipment, and staff necessary to enable public access to information.
X	7. The Library Board of Trustees shall select from one of three listed options as a means by which to validate and document the library's efforts to maintain a collection appropriate to community needs. The option selected by a jurisdiction may be revised each year. <ul style="list-style-type: none"> <li>a. Option I: Meet or exceed at 90% - The five-year average of amounts spent on collections.</li> <li>b. Option II: Meet or exceed at 30% - Amount spent on collections divided by Total Services and Supplies budget.</li> <li>c. Option III: Meet or exceed at 10% - Adjusted total operating budget divided by collection budget. Exclude from TOB rent for facility(s), motor pool/vehicle charges, technology = Adjusted TOB</li> </ul>
Waiver requested	8. Librarian certification for staff: <ul style="list-style-type: none"> <li>a. <i>Population (legal service area) of 1,000 – 14,999.</i> Public library jurisdictions shall have a library director who holds the credential of certified librarian from the State of Nevada (NAC 379.010).</li> <li>b. <i>Population (legal service area) of 15,000 – 49,999.</i> Public library jurisdictions shall have a library director who holds the credential of certified librarian from the State of Nevada (NAC 379.010). <b>Any additional staff holding a full-time library position performing the duties of reference and/or children's services shall hold the credential of certified librarian from the State of Nevada (NAC 379.010).</b></li> <li>c. <i>Population (legal service area) of 50,000 or more.</i> Public library jurisdictions shall have a library director who holds a master's degree in library or information science from a college or university accredited by the American Library Association. A consolidated library district that serves a population of more than 1,000,000 may establish the educational qualifications of the executive director, which may include, without limitations, holding a master's degree in library and information science. Any additional staff in the position of librarian or other full-time professional library position performing the duties of reference and/or children's services shall hold the credential of certified librarian from the State of Nevada (NAC 379.010).</li> <li>d. Any public Library Board of Trustees that has declined to adopt NAC 379.010, Section 1 and whose librarians are not exempted under NAC 379.010, Section 2 may bring their library into compliance with this standard by adopting a good faith effort to meet the standards for public library employees delineated in NAC 379.020.</li> </ul>
X	9. Public libraries shall agree to lend circulating materials in accordance with the state-wide interlibrary loan program Information Nevada. Postage charges for interlibrary loans are assumed by the library, not the user.
X	10. Public libraries shall extend to Nevada library card holders the same lending privileges received by their card holders. Nevada card holders will not be charged a non-resident fee when borrowing from any Nevada public library.
X	11. Public libraries not meeting one or more of the above standards shall submit a "Request for Waiver of Minimum Standards" form to NSLAPR which includes the reason for the waiver, the action taken to comply with the standard, and the projected date for compliance with the standard.

(Amended 02/14/2023)

Certification: I certify to the best of my knowledge and belief that the information above is correct.

  
Signature of Authorized Official

1/08/24

Date Submitted

C. L. Quillen, Library Director

Typed (printed) Name and Title

# Public Librarian Certification

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 [nsla.nv.gov/public-library-toolbox/Certification](https://nsla.nv.gov/public-library-toolbox/Certification)

Reasons to become certified include improving library services; increasing customer satisfaction; upgrading quality of libraries, enhancing employees' abilities; increasing knowledge and skills; staying abreast of new technology; and meeting Nevada library standards.

The legal authority for certification of a librarian in a public library is detailed in the Nevada Revised Statutes 379.0073 and requirements are outlined in the Nevada Administrative Code 379. This program is targeted to employees of public libraries serving a population under 50,000 and public libraries which do not have a person with a MLS degree performing duties as administrator, reference, and children's librarian. A consolidated library district that serves a population of more than 1,000,000 may establish the educational qualifications of the executive director, which may include, without limitation, holding a master's degree in library and information science. This program applies only to public libraries in Nevada and is not transferrable to other locations. The program of certification is not applicable to people who hold a master's degree in library science from an ALA accredited institution.

[Nevada Revised Statute 379: Public Libraries](#)

[Nevada Administrative Code 379: Public Libraries](#)

**Before beginning the certification program, please notify Library Development at NSLAPR of your intent.**

## Who may be certified?

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Upon approval by the local library board, this program provides for certification of a librarian in a Nevada public library. To be certified by the State Library, Archives and Public Records Administrator as a librarian, you must:

1. Submit a completed application accompanied by copies of academic transcripts and a letter of recommendation.
2. Have a bachelor's degree and at least 2 years of library experience; an associate's degree and at least 4 years of library experience; or a high school diploma or GED and at least 7 years of library experience.
3. Provide verification of required years of experience.
4. Pass a criminal background check.

An applicant must be a citizen of the United States or have filed a valid declaration to become a citizen or a valid petition for naturalization (NRS 391.060).

## **What is required?**

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To become certified in Nevada, applicants must have completed at least 21 semester hours of credit from an accredited college or university which includes 3 semester hours of instruction in each of the following subjects:

- Administration of a Library
- Bibliography and Reference
- Cataloging and Classification of Materials
- Technology in the Library
- Literature for Children and Young Adults
- Selection of Library Materials
- A course in the History and Organization of Libraries

All required courses taken for certification as a public librarian in Nevada must be at the 400/600 college/university level. These requirements cannot be satisfied by courses offered by a college/university as continuing education credit (CEUs) or at the 100/200/300 college/university level. It is recommended that students complete English 101 and/or 102 before enrolling in the above courses. Some courses are available through distance learning platforms.

All credits must be earned through a regionally accredited college/university, approved state, or foreign institution. Foreign transcripts must be evaluated for degree equivalency by an approved evaluator before certification is made.

Please see the Library Certification Application Checklist below which outlines all the requirements. The checklist should be initialed and returned with application packet.

## **Recertification Requirements**

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A certificate as a librarian is valid for three years after the date on which it is issued. To renew the certificate you must submit to the Nevada State Library, Archives and Public Records proof (before the expiration date on the certificate) of satisfactory completion of:

(a) 3 semester credits for courses of continuing education approved by the Public Library Board of Trustees, or

(b) 5 units of continuing education established by a continuing education division of the University of Nevada in Reno or Las Vegas, or

(c) Any combination of (a) and (b)

1 semester hour credit at NSHE = 15 contact hours

1 continuing education unit at NSHE = 10 contact hours

### **Conditional Certification**

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The State Library, Archives and Public Records Administrator may issue a conditional certificate if an applicant has proof of completion of 15 semester hours of credit in courses required for certification of a librarian in a public library.



Churchill County, NV

# Detail vs Budget Report

## Account Detail

Date Range: 12/01/2023 - 12/31/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<a href="#">240-551-40100</a>	SALARIES-DEPT HEAD	121,584.00	32,970.80	10,428.00	43,398.80	78,185.20	64.31 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
12/01/2023	PYPKT01582	PYPKT01582 - 11/13/20...		PYPKT01582 - 11/13/2023-11/26/2023 (12...			3,476.00
12/15/2023	PYPKT01597	PYPKT01597 - 11/27/20...		PYPKT01597 - 11/27/2023-12/10/2023 (12...			3,476.00
12/29/2023	PYPKT01604	PYPKT01604 - 12/11/20...		PYPKT01604 - 12/11/2023-12/24/2023 (12...			3,476.00
<a href="#">240-551-40200</a>	OTHER SAL & WAGES-REG	276,702.00	91,620.43	28,977.60	120,598.03	156,103.97	56.42 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
12/01/2023	PYPKT01582	PYPKT01582 - 11/13/20...		PYPKT01582 - 11/13/2023-11/26/2023 (12...			9,659.20
12/15/2023	PYPKT01597	PYPKT01597 - 11/27/20...		PYPKT01597 - 11/27/2023-12/10/2023 (12...			9,659.20
12/29/2023	PYPKT01604	PYPKT01604 - 12/11/20...		PYPKT01604 - 12/11/2023-12/24/2023 (12...			9,659.20
<a href="#">240-551-40250</a>	SAL & WAGES - PART-TIME	12,729.00	6,070.67	1,761.76	7,832.43	4,896.57	38.47 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
12/01/2023	PYPKT01582	PYPKT01582 - 11/13/20...		PYPKT01582 - 11/13/2023-11/26/2023 (12...			480.48
12/15/2023	PYPKT01597	PYPKT01597 - 11/27/20...		PYPKT01597 - 11/27/2023-12/10/2023 (12...			640.64
12/29/2023	PYPKT01604	PYPKT01604 - 12/11/20...		PYPKT01604 - 12/11/2023-12/24/2023 (12...			640.64
<a href="#">240-551-40270</a>	PART-TIME PERS SAL & WAGE	26,755.00	9,497.65	2,856.50	12,354.15	14,400.85	53.82 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
12/01/2023	PYPKT01582	PYPKT01582 - 11/13/20...		PYPKT01582 - 11/13/2023-11/26/2023 (12...			985.00
12/15/2023	PYPKT01597	PYPKT01597 - 11/27/20...		PYPKT01597 - 11/27/2023-12/10/2023 (12...			886.50
12/29/2023	PYPKT01604	PYPKT01604 - 12/11/20...		PYPKT01604 - 12/11/2023-12/24/2023 (12...			985.00
070 - CULTURE AND RECREATION Totals:		437,770.00	140,159.55	44,023.86	184,183.41	253,586.59	57.93 %
551 - PUBLIC LIBRARY Totals:		437,770.00	140,159.55	44,023.86	184,183.41	253,586.59	57.93 %
400 - DIRECT SALARY EXPENSE Totals:		437,770.00	140,159.55	44,023.86	184,183.41	253,586.59	57.93 %

Detail vs Budget Report

Date Range: 12/01/2023 - 12/31/2023

Account	Name				Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Category: 450 - EMPLOYEE BENEFITS										
Department: 551 - PUBLIC LIBRARY										
Function: 070 - CULTURE AND RECREATION										
<a href="#">240-551-45100</a>		RETIREMENT			142,389.00	44,133.28	14,157.81	58,291.09	84,097.91	59.06 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account		Amount		
12/01/2023	PYPKT01582	PYPKT01582 - 11/13/20...		PYPKT01582 - 11/13/2023-11/26/2023 (12...				4,730.27		
12/15/2023	PYPKT01597	PYPKT01597 - 11/27/20...		PYPKT01597 - 11/27/2023-12/10/2023 (12...				4,697.27		
12/29/2023	PYPKT01604	PYPKT01604 - 12/11/20...		PYPKT01604 - 12/11/2023-12/24/2023 (12...				4,730.27		
<a href="#">240-551-45150</a>		SOCIAL SECURITY			790.00	376.39	109.23	485.62	304.38	38.53 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account		Amount		
12/01/2023	PYPKT01582	PYPKT01582 - 11/13/20...		PYPKT01582 - 11/13/2023-11/26/2023 (12...				29.79		
12/15/2023	PYPKT01597	PYPKT01597 - 11/27/20...		PYPKT01597 - 11/27/2023-12/10/2023 (12...				39.72		
12/29/2023	PYPKT01604	PYPKT01604 - 12/11/20...		PYPKT01604 - 12/11/2023-12/24/2023 (12...				39.72		
<a href="#">240-551-45200</a>		PACT (INDUSTRIAL INS)			10,975.00	2,562.36	194.46	2,756.82	8,218.18	74.88 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account		Amount		
12/01/2023	PYPKT01582	PYPKT01582 - 11/13/20...		PYPKT01582 - 11/13/2023-11/26/2023 (12...				61.70		
12/15/2023	PYPKT01597	PYPKT01597 - 11/27/20...		PYPKT01597 - 11/27/2023-12/10/2023 (12...				64.31		
12/29/2023	PYPKT01604	PYPKT01604 - 12/11/20...		PYPKT01604 - 12/11/2023-12/24/2023 (12...				68.45		
<a href="#">240-551-45400</a>		GROUP INSURANCE			54,948.00	20,606.40	4,121.28	24,727.68	30,220.32	55.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account		Amount		
12/15/2023	PYPKT01597	PYPKT01597 - 11/27/20...		PYPKT01597 - 11/27/2023-12/10/2023 (12...				4,121.28		
<a href="#">240-551-45444</a>		HSA HEALTH SAVINGS			1,992.00	2,241.00	498.00	2,739.00	-747.00	-37.50 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account		Amount		
12/01/2023	PYPKT01582	PYPKT01582 - 11/13/20...		PYPKT01582 - 11/13/2023-11/26/2023 (12...				498.00		
<a href="#">240-551-45500</a>		MEDICARE			6,348.00	1,927.43	650.17	2,577.60	3,770.40	59.40 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account		Amount		
12/01/2023	PYPKT01582	PYPKT01582 - 11/13/20...		PYPKT01582 - 11/13/2023-11/26/2023 (12...				200.63		
12/08/2023	PYPKT01588	PYPKT01588 - Annual Le...		PYPKT01588 - Annual Leave Conversion to...				31.02		
12/15/2023	PYPKT01597	PYPKT01597 - 11/27/20...		PYPKT01597 - 11/27/2023-12/10/2023 (12...				204.49		
12/29/2023	PYPKT01604	PYPKT01604 - 12/11/20...		PYPKT01604 - 12/11/2023-12/24/2023 (12...				214.03		

Detail vs Budget Report

		Date Range: 12/01/2023 - 12/31/2023					
Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">240-551-45700</a>	COMPENSATED ABSENCES	4,378.00	0.00	0.00	0.00	4,378.00	100.00 %
070 - CULTURE AND RECREATION Totals:		221,820.00	71,846.86	19,730.95	91,577.81	130,242.19	58.72 %
551 - PUBLIC LIBRARY Totals:		221,820.00	71,846.86	19,730.95	91,577.81	130,242.19	58.72 %
450 - EMPLOYEE BENEFITS Totals:		221,820.00	71,846.86	19,730.95	91,577.81	130,242.19	58.72 %

Category: 500 - SERVICES & SUPPLIES  
Department: 551 - PUBLIC LIBRARY  
Function: 070 - CULTURE AND RECREATION

<a href="#">240-551-50400</a>		AV/eBOOKS/eAUDIO			40,000.00	3,054.73	767.18	3,821.91	36,178.09	90.45 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account			Amount	
12/15/2023	APPKT01428	504618976	139824	LIBRARY 11/10/23 DVD ORDER	18029 - MIDWEST TAPE				302.12	
12/15/2023	APPKT01428	504651715	139824	LIBRARY 11/17/23 DVD ORDER	18029 - MIDWEST TAPE				112.45	
12/15/2023	APPKT01428	504676793	139824	LIBRARY 11/22/23 DVD ORDER	18029 - MIDWEST TAPE				125.94	
12/15/2023	APPKT01428	504717384	139824	LIBRARY 11/30/23 DVD ORDER	18029 - MIDWEST TAPE				113.94	
12/22/2023	APPKT01433	504753001	139936	LIBRARY'S 12/08/23 DVD ORDER	18029 - MIDWEST TAPE				92.95	
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Request: Year of Miracles and DVD:...	14779 - WELLS FARGO COMMERCIAL CARD				19.78	

<a href="#">240-551-50450</a>		E-MATERIALS			0.00	3,000.00	5,400.00	8,400.00	-8,400.00	0.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor			Project Account		Amount
12/15/2023	APPKT01428	504737666	139824	ADVANCE DIGITAL PAYMENT	18029 - MIDWEST TAPE					3,000.00
12/15/2023	APPKT01428	INV013219	139822	MANGO CONVRSACTIONS ENT.SUBSCRIP. 0...	19897 - MANGO LANGUAGES					2,400.00

<a href="#">240-551-50900</a>		BOOKS AND PERIODICALS		35,000.00	11,246.12	2,914.05	14,160.17	20,839.83	59.54 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account		Amount	
12/22/2023	APPKT01433	0012939 (EXP. 01/04/25)	139928	1 YEAR SUBSCRIPTION TO LVN	104 - LAHONTAN VALLEY NEWS			105.49	
12/22/2023	APPKT01433	L1061534 11/30/23	139888	2037954574 TOM CLANCY COMMAND A...	1718 - BAKER & TAYLOR			214.51	
12/22/2023	APPKT01433	L1061534 11/30/23	139888	2037906408 FUTURE	1718 - BAKER & TAYLOR			372.34	
12/22/2023	APPKT01433	L1061534 11/30/23	139888	2037926327 LITTLE LIAR	1718 - BAKER & TAYLOR			227.98	
12/22/2023	APPKT01433	L1061534 11/30/23	139888	2037960177 SOMEONE ALWAYS NEARBY	1718 - BAKER & TAYLOR			1,381.08	
12/22/2023	APPKT01433	L1061534 11/30/23	139888	2037934490 CLAN OF THE CAVE BEAR	1718 - BAKER & TAYLOR			330.25	
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Requests: Mean Spirit, How to Anal...	14779 - WELLS FARGO COMMERCIAL CARD			50.82	
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Request: Chemtrails	14779 - WELLS FARGO COMMERCIAL CARD			11.86	
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Request: Year of Miracles and DVD:...	14779 - WELLS FARGO COMMERCIAL CARD			18.09	
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Book: Gobble	14779 - WELLS FARGO COMMERCIAL CARD			19.19	
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Request: Where the Lilies Bloom	14779 - WELLS FARGO COMMERCIAL CARD			10.55	
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Request:JENGA CLASSIC GAME	14779 - WELLS FARGO COMMERCIAL CARD			10.66	
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Request: The Dinner Table	14779 - WELLS FARGO COMMERCIAL CARD			30.94	
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Books: Victory Road, Loneliest Road...	14779 - WELLS FARGO COMMERCIAL CARD			78.08	
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Request: Trial of Henry Kissinger	14779 - WELLS FARGO COMMERCIAL CARD			9.98	
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Request: Your Heroes	14779 - WELLS FARGO COMMERCIAL CARD			22.99	
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Request: Cries Unheard	14779 - WELLS FARGO COMMERCIAL CARD			10.96	

Detail vs Budget Report

Account		Name		Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining	
<a href="#">240-551-50900</a>		BOOKS AND PERIODICALS - Continued			35,000.00	11,246.12	2,914.05	14,160.17	20,839.83	59.54 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account		Amount		
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Request: Secret History of the World	14779 - WELLS FARGO COMMERCIAL CARD			8.28		
<a href="#">240-551-50910</a>		BOOKS/PERIODICALS-CHILD			10,000.00	3,047.29	654.94	3,702.23	6,297.77	62.98 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account		Amount		
12/22/2023	APPKT01433	L1064504 11/30/23	139888	2037923711 TRIM HELPS OUT	1718 - BAKER & TAYLOR			78.85		
12/22/2023	APPKT01433	L1064504 11/30/23	139888	2037949591 VERY CRANKY BOOK	1718 - BAKER & TAYLOR			119.40		
12/22/2023	APPKT01433	L1064504 11/30/23	139888	2037968734 ARTIFICE	1718 - BAKER & TAYLOR			130.55		
12/22/2023	APPKT01433	L1064504 11/30/23	139888	2037929010 MAMAS SLEEPING SCARF	1718 - BAKER & TAYLOR			191.71		
12/22/2023	APPKT01433	L1064504 11/30/23	139888	2037918320 ARE YOU A CHEESEBURGER	1718 - BAKER & TAYLOR			134.43		
<a href="#">240-551-51630</a>		NEVADA LIBRARY CoOp			22,000.00	16,820.00	0.00	16,820.00	5,180.00	23.55 %
<a href="#">240-551-52400</a>		CONTRACTED SERVICES			14,000.00	1,440.45	0.00	1,440.45	12,559.55	89.71 %
<a href="#">240-551-52403</a>		PLAT FORM FEE			2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
<a href="#">240-551-52520</a>		CONTRACT SERVICE/PROGRAM			1,200.00	662.15	0.00	662.15	537.85	44.82 %
<a href="#">240-551-55400</a>		MEMBERSHIPS			700.00	438.00	0.00	438.00	262.00	37.43 %
<a href="#">240-551-55720</a>		COPIER MAINTENANCE/USAGE			1,400.00	810.31	311.56	1,121.87	278.13	19.87 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account		Amount		
12/15/2023	APPKT01428	AR314409	139836	BASE/OVERAGE 10/22/23-12/21/23 - COP...	287 - OFFICE PRODUCTS, INC.			139.10		
12/29/2023	APPKT01445	AR315553	140041	BASE/OVERAGE 12/22/23-01/21/24- COPI...	287 - OFFICE PRODUCTS, INC.			172.46		
<a href="#">240-551-55800</a>		OPERATING SUPPLIES			9,000.00	3,138.96	118.79	3,257.75	5,742.25	63.80 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account		Amount		
12/15/2023	APPKT01428	8072381987	139858	PAPER GROCERY BAGS	12665 - STAPLES			15.99		
12/22/2023	APPKT01435	6163244 112523	139881	WATER(33148666163244), 11-25-23	15396 - ALHAMBRA			26.48		
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Office supplies/supplies for children...	14779 - WELLS FARGO COMMERCIAL CARD			15.67		
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Box cutters, dry erase tape, Dry Era...	14779 - WELLS FARGO COMMERCIAL CARD			27.65		
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Staff Name Badges	14779 - WELLS FARGO COMMERCIAL CARD			33.00		
<a href="#">240-551-55840</a>		MARKETING			900.00	1,851.00	0.00	1,851.00	-951.00	-105.67 %



Detail vs Budget Report

Account		Name		Fiscal Budget	Beginning Balance	Total Activity	Date Range: 12/01/2023 - 12/31/2023		
							Ending Balance	Budget Remaining	% Remaining
<a href="#">240-551-55870</a>		PROGRAM SUPPLIES		0.00	254.82	243.29	498.11	-498.11	0.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Adult Programs: Spice Club -- Dece...	14779 - WELLS FARGO COMMERCIAL CARD				115.97
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Children's program supplies -- color...	14779 - WELLS FARGO COMMERCIAL CARD				48.43
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Supplies for Programs	14779 - WELLS FARGO COMMERCIAL CARD				39.24
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Office supplies/supplies for children...	14779 - WELLS FARGO COMMERCIAL CARD				15.86
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Black cardstock for children's progr...	14779 - WELLS FARGO COMMERCIAL CARD				23.79
<a href="#">240-551-58080</a>		LSTA FED GRANT EXP		0.00	448.40	0.00	448.40	-448.40	0.00 %
<a href="#">240-551-58400</a>		TELEPHONE		3,700.00	1,463.05	395.79	1,858.84	1,841.16	49.76 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount
12/15/2023	APPKT01428	750501-001 11/30/23	139784	11/01/23-11/30/23, LIBRARY	4000 - CC COMMUNICATIONS				366.18
12/15/2023	APPKT01428	991652124 11/21/23	139867	CELLULAR PHONE SERVICES	19755 - T-MOBILE				29.61
<a href="#">240-551-58600</a>		TRAVEL AND SUBSISTANCE		3,000.00	1,640.57	85.15	1,725.72	1,274.28	42.48 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount
12/01/2023	APPKT01409	11/07/23 TRAVEL	139610	(130) MILES TRAVEL TO CARSON CITY	19516 - QUILLEN, CHRISTINE				85.15
<a href="#">240-551-58700</a>		TRAINING		800.00	0.00	50.00	50.00	750.00	93.75 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Nevada Library Association Confer...	14779 - WELLS FARGO COMMERCIAL CARD				50.00
<a href="#">240-551-59200</a>		UTILITIES-ELEC/WTR/SEWER		20,000.00	7,798.58	3,695.31	11,493.89	8,506.11	42.53 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount
12/01/2023	APPKT01412	8.1750.00 11/10/23	139538	553 SOUTH MAINE STREET	540 - CITY OF FALLON				1,655.13
12/01/2023	APPKT01412	8.1800.12 11/10/23	139538	507-A SOUTH MAINE STREET	540 - CITY OF FALLON				168.61
12/01/2023	APPKT01412	8.1801.05 11/10/23	139538	507-B SOUTH MAINE STREET	540 - CITY OF FALLON				45.12
12/22/2023	APPKT01433	8.1750.00 12/10/23	139901	553 SOUTH MAINE STREET	540 - CITY OF FALLON				1,566.40
12/22/2023	APPKT01433	8.1800.12 12/10/23	139901	507-A SOUTH MAINE STREET	540 - CITY OF FALLON				170.67
12/22/2023	APPKT01433	8.1801.05 12/10/23	139901	507-B SOUTH MAINE STREET	540 - CITY OF FALLON				89.38
<a href="#">240-551-59400</a>		UTILITIES-GAS		3,300.00	495.71	1,698.89	2,194.60	1,105.40	33.50 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount
12/01/2023	APPKT01412	910001265821 11/08/23	139628	553 S MAINE ST	205 - SOUTHWEST GAS CORPORATION				581.95
12/01/2023	APPKT01412	910001265822 11/08/23	139628	507 S MAINE ST	205 - SOUTHWEST GAS CORPORATION				67.41
12/29/2023	APPKT01445	910001265821 12/11/23	140051	553 S MAINE ST	205 - SOUTHWEST GAS CORPORATION				1,049.53

Detail vs Budget Report

Account		Name			Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">240-551-59750</a>		COMPUTERS & PRINTERS			4,000.00	3,557.80	1,192.50	4,750.30	-750.30	-18.76 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor			Project Account		Amount
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Staff Computer	14779 - WELLS FARGO COMMERCIAL CARD					553.00
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Staff Computer	14779 - WELLS FARGO COMMERCIAL CARD					639.50
<a href="#">240-551-59760</a>		COMPUTER SOFTWARE			600.00	250.62	174.00	424.62	175.38	29.23 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor			Project Account		Amount
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Software for Website	14779 - WELLS FARGO COMMERCIAL CARD					90.00
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Slider software for website	14779 - WELLS FARGO COMMERCIAL CARD					35.00
12/29/2023	APPKT01455	ENDING 11/30/23	494	*2018-Software for Website	14779 - WELLS FARGO COMMERCIAL CARD					49.00
<a href="#">240-551-59918</a>		NON-FEDERAL GRANT EXPENSE			0.00	2,890.29	2,900.00	5,790.29	-5,790.29	0.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor			Project Account		Amount
12/01/2023	APPKT01409	9030	139596	NICHE ACADEMY ANNUAL SUBSCRIPTION	19869 - NICHE ACADEMY LLC					2,900.00
070 - CULTURE AND RECREATION Totals:					171,600.00	64,308.85	20,601.45	84,910.30	86,689.70	50.52 %
551 - PUBLIC LIBRARY Totals:					171,600.00	64,308.85	20,601.45	84,910.30	86,689.70	50.52 %
500 - SERVICES & SUPPLIES Totals:					171,600.00	64,308.85	20,601.45	84,910.30	86,689.70	50.52 %
240 - PUBLIC LIBRARY Totals:					831,190.00	276,315.26	84,356.26	360,671.52	470,518.48	56.61 %
320 - LIBRARY GIFT FUND										
Category: 500 - SERVICES & SUPPLIES										
Department: 691 - LIBRARY GIFTS & DONATION										
Function: 070 - CULTURE AND RECREATION										
<a href="#">320-691-55800</a>		OPERATING SUPPLIES			10,000.00	0.00	0.00	0.00	10,000.00	100.00 %
<a href="#">320-691-59915</a>		F. N. MORGAN TRUST EXP.			25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
070 - CULTURE AND RECREATION Totals:					35,000.00	0.00	0.00	0.00	35,000.00	100.00 %
691 - LIBRARY GIFTS & DONATION Totals:					35,000.00	0.00	0.00	0.00	35,000.00	100.00 %
500 - SERVICES & SUPPLIES Totals:					35,000.00	0.00	0.00	0.00	35,000.00	100.00 %
320 - LIBRARY GIFT FUND Totals:					35,000.00	0.00	0.00	0.00	35,000.00	100.00 %
Report Total:					866,190.00	276,315.26	84,356.26	360,671.52	505,518.48	58.36 %

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<a href="#">240-551-40100</a>	SALARIES-DEPT HEAD	121,584.00	32,970.80	10,428.00	43,398.80	78,185.20	64.31 %
<a href="#">240-551-40200</a>	OTHER SAL & WAGES-REG	276,702.00	91,620.43	28,977.60	120,598.03	156,103.97	56.42 %
<a href="#">240-551-40250</a>	SAL & WAGES - PART-TIME	12,729.00	6,070.67	1,761.76	7,832.43	4,896.57	38.47 %
<a href="#">240-551-40270</a>	PART-TIME PERS SAL & WAGE	26,755.00	9,497.65	2,856.50	12,354.15	14,400.85	53.82 %
070 - CULTURE AND RECREATION Totals:		437,770.00	140,159.55	44,023.86	184,183.41	253,586.59	57.93 %
551 - PUBLIC LIBRARY Totals:		437,770.00	140,159.55	44,023.86	184,183.41	253,586.59	57.93 %
400 - DIRECT SALARY EXPENSE Totals:		437,770.00	140,159.55	44,023.86	184,183.41	253,586.59	57.93 %
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<a href="#">240-551-45100</a>	RETIREMENT	142,389.00	44,133.28	14,157.81	58,291.09	84,097.91	59.06 %
<a href="#">240-551-45150</a>	SOCIAL SECURITY	790.00	376.39	109.23	485.62	304.38	38.53 %
<a href="#">240-551-45200</a>	PACT (INDUSTRIAL INS)	10,975.00	2,562.36	194.46	2,756.82	8,218.18	74.88 %
<a href="#">240-551-45400</a>	GROUP INSURANCE	54,948.00	20,606.40	4,121.28	24,727.68	30,220.32	55.00 %
<a href="#">240-551-45444</a>	HSA HEALTH SAVINGS	1,992.00	2,241.00	498.00	2,739.00	-747.00	-37.50 %
<a href="#">240-551-45500</a>	MEDICARE	6,348.00	1,927.43	650.17	2,577.60	3,770.40	59.40 %
<a href="#">240-551-45700</a>	COMPENSATED ABSENCES	4,378.00	0.00	0.00	0.00	4,378.00	100.00 %
070 - CULTURE AND RECREATION Totals:		221,820.00	71,846.86	19,730.95	91,577.81	130,242.19	58.72 %
551 - PUBLIC LIBRARY Totals:		221,820.00	71,846.86	19,730.95	91,577.81	130,242.19	58.72 %
450 - EMPLOYEE BENEFITS Totals:		221,820.00	71,846.86	19,730.95	91,577.81	130,242.19	58.72 %
Category: 500 - SERVICES & SUPPLIES							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
<a href="#">240-551-50400</a>	AV/eBOOKS/eAUDIO	40,000.00	3,054.73	767.18	3,821.91	36,178.09	90.45 %
<a href="#">240-551-50450</a>	E-MATERIALS	0.00	3,000.00	5,400.00	8,400.00	-8,400.00	0.00 %
<a href="#">240-551-50900</a>	BOOKS AND PERIODICALS	35,000.00	11,246.12	2,914.05	14,160.17	20,839.83	59.54 %
<a href="#">240-551-50910</a>	BOOKS/PERIODICALS-CHILD	10,000.00	3,047.29	654.94	3,702.23	6,297.77	62.98 %
<a href="#">240-551-51630</a>	NEVADA LIBRARY CoOp	22,000.00	16,820.00	0.00	16,820.00	5,180.00	23.55 %
<a href="#">240-551-52400</a>	CONTRACTED SERVICES	14,000.00	1,440.45	0.00	1,440.45	12,559.55	89.71 %
<a href="#">240-551-52403</a>	PLAT FORM FEE	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
<a href="#">240-551-52520</a>	CONTRACT SERVICE/PROGRAM	1,200.00	662.15	0.00	662.15	537.85	44.82 %
<a href="#">240-551-55400</a>	MEMBERSHIPS	700.00	438.00	0.00	438.00	262.00	37.43 %
<a href="#">240-551-55720</a>	COPIER MAINTENANCE/USAGE	1,400.00	810.31	311.56	1,121.87	278.13	19.87 %
<a href="#">240-551-55800</a>	OPERATING SUPPLIES	9,000.00	3,138.96	118.79	3,257.75	5,742.25	63.80 %
<a href="#">240-551-55840</a>	MARKETING	900.00	1,851.00	0.00	1,851.00	-951.00	-105.67 %
<a href="#">240-551-55870</a>	PROGRAM SUPPLIES	0.00	254.82	243.29	498.11	-498.11	0.00 %

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">240-551-58080</a>	LSTA FED GRANT EXP	0.00	448.40	0.00	448.40	-448.40	0.00 %
<a href="#">240-551-58400</a>	TELEPHONE	3,700.00	1,463.05	395.79	1,858.84	1,841.16	49.76 %
<a href="#">240-551-58600</a>	TRAVEL AND SUBSISTANCE	3,000.00	1,640.57	85.15	1,725.72	1,274.28	42.48 %
<a href="#">240-551-58700</a>	TRAINING	800.00	0.00	50.00	50.00	750.00	93.75 %
<a href="#">240-551-59200</a>	UTILITIES-ELEC/WTR/SEWER	20,000.00	7,798.58	3,695.31	11,493.89	8,506.11	42.53 %
<a href="#">240-551-59400</a>	UTILITIES-GAS	3,300.00	495.71	1,698.89	2,194.60	1,105.40	33.50 %
<a href="#">240-551-59750</a>	COMPUTERS & PRINTERS	4,000.00	3,557.80	1,192.50	4,750.30	-750.30	-18.76 %
<a href="#">240-551-59760</a>	COMPUTER SOFTWARE	600.00	250.62	174.00	424.62	175.38	29.23 %
<a href="#">240-551-59918</a>	NON-FEDERAL GRANT EXPENSE	0.00	2,890.29	2,900.00	5,790.29	-5,790.29	0.00 %
070 - CULTURE AND RECREATION Totals:		171,600.00	64,308.85	20,601.45	84,910.30	86,689.70	50.52 %
551 - PUBLIC LIBRARY Totals:		171,600.00	64,308.85	20,601.45	84,910.30	86,689.70	50.52 %
500 - SERVICES & SUPPLIES Totals:		171,600.00	64,308.85	20,601.45	84,910.30	86,689.70	50.52 %
240 - PUBLIC LIBRARY Totals:		831,190.00	276,315.26	84,356.26	360,671.52	470,518.48	56.61 %
320 - LIBRARY GIFT FUND							
Category: 500 - SERVICES & SUPPLIES							
Department: 691 - LIBRARY GIFTS & DONATION							
Function: 070 - CULTURE AND RECREATION							
<a href="#">320-691-55800</a>	OPERATING SUPPLIES	10,000.00	0.00	0.00	0.00	10,000.00	100.00 %
<a href="#">320-691-59915</a>	F. N. MORGAN TRUST EXP.	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
070 - CULTURE AND RECREATION Totals:		35,000.00	0.00	0.00	0.00	35,000.00	100.00 %
691 - LIBRARY GIFTS & DONATION Totals:		35,000.00	0.00	0.00	0.00	35,000.00	100.00 %
500 - SERVICES & SUPPLIES Totals:		35,000.00	0.00	0.00	0.00	35,000.00	100.00 %
320 - LIBRARY GIFT FUND Totals:		35,000.00	0.00	0.00	0.00	35,000.00	100.00 %
Report Total:		866,190.00	276,315.26	84,356.26	360,671.52	505,518.48	58.36 %

Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY	831,190.00	276,315.26	84,356.26	360,671.52	470,518.48	56.61 %
320 - LIBRARY GIFT FUND	35,000.00	0.00	0.00	0.00	35,000.00	100.00 %
Report Total:	866,190.00	276,315.26	84,356.26	360,671.52	505,518.48	58.36 %

# CHURCHILL COUNTY

## LIBRARY GIFT FUND RECONCILIATION (Fund #320)

12/31/2023

FY2024

	Gift & Donations	Morgan	Building	Total
<b>Beginning Balance 7/1/23</b>	\$ 43.25	\$ 63,065.31	\$ 1,110.32	\$ 64,218.88
(Includes accruals)				
	43.25	63,065.31	1,110.32	64,218.88
<b>Revenue</b>				
Acct #320-35320 (Gift)	-			-
Acct #320-35321 (Gift Morgan Tr)	-			-
Acct #320-35323 (CHC)	-			-
Acct #320-35324 (Friends)	-			-
Acct #320-35790 (Bldg)	-		-	-
Interest allocation	0.56	824.46	14.51	839.53
Subtotal	0.56	824.46	14.51	839.53
<b>Expenditures</b>				
Acct #320-691-50900 (Gift)	-		-	-
Acct #320-691-52400 (Gift)	-			-
Acct #320-691-55800 (Gift)	-			-
Acct #320-691-59750 (Gift)	-			-
Acct #320-691-59760 (Gift)	-			-
Acct #320-691-59770 (Gift)	-			-
Acct #320-691-59915 (Morgan)		-		-
Acct #320-691-59916 (CHC)	-			-
Acct #320-691-59917 (FRIENDS)	-			-
Acct #320-691-76110-5240 (Bldg)			-	-
Subtotal	-	-	-	-
<b>Other Financing Sources</b>				
Transfer from General Fund	-	-	-	-
<b>Increase(Decrease)</b>	0.56	824.46	14.51	839.53
<b>Ending Balance</b>	\$ 43.80	\$ 63,889.77	\$ 1,124.83	\$ 65,058.41
			Cash balance 12/31/2023	65,058.41
			Difference	-
Beginning Balance 11/30/2023	\$ 43.69	\$ 63,717.06	\$ 1,121.79	64,882.54
<b>Ending Balance 12/31/2023</b>	\$ 43.80	\$ 63,884.61	\$ 1,124.74	65,053.15
Interest Allocation:	43.75	63,800.84	1,123.27	64,967.85
Percentage	0.07%	98.20%	1.73%	
1st				
Prior interest total	0.44	651.75	11.47	663.66
Ending balance before current interest	43.69	63,717.06	1,121.79	64,882.54

GL		
Int Rec		
Cash	\$ 65,058.41	
Adj cash	\$ 65,058.41	
Current Interest	\$ 175.87	\$ 175.87
bal before int	\$ 64,882.54	

## Proposed Budget FY 2024-25

Account	Name	Type	2022 Actual	2023 Actual	2024 Budget	Year to Date	2025 Dept Request	2025 TENTATIVE	2025 FINAL	Estimate Current Year Ending
<a href="#">240-551-40100</a>	SALARIES-DEPT HEAD	Expense	104253.9	110020	121584	39923	97810	0	0	121584
<a href="#">240-551-40200</a>	OTHER SAL & WAGES-REG	Expense	228840.59	249276	276702	110939	274985	0	0	276702
<a href="#">240-551-40250</a>	SAL & WAGES - PART-TIME	Expense	12634.9	14298	12729	7191.8	14500	0	0	12729
<a href="#">240-551-40270</a>	PART-TIME PERS SAL & WAGE	Expense	22496.02	24833	26755	11369	28245	0	0	26755
<a href="#">240-551-40300</a>	OTHER SAL & WAGES O/T	Expense	0	0	0	0	0	0	0	0
<a href="#">240-551-45100</a>	RETIREMENT	Expense	105679.37	114279	142389	53561	134347	0	0	142389
<a href="#">240-551-45150</a>	SOCIAL SECURITY	Expense	783.37	886.49	790	445.9	900	Check	0	790
<a href="#">240-551-45200</a>	PACT (INDUSTRIAL INS)	Expense	10381.17	10940	10975	2688.4	11068	0	0	10975
<a href="#">240-551-45400</a>	GROUP INSURANCE	Expense	55094.12	49557	54948	24728	55001	0	0	54948
<a href="#">240-551-45444</a>	HSA HEALTH SAVINGS	Expense	1992	2905	1992	2739	6574	0	0	1992
<a href="#">240-551-45500</a>	MEDICARE	Expense	5050.06	5923.5	6348	2363.6	6820	0	0	6348
<a href="#">240-551-45700</a>	COMPENSATED ABSENCES	Expense	3497	4108	4378	0	5000	Check	0	4378
<a href="#">240-551-50400</a>	AV/eBOOKS/eAUDIO	Expense	25934.47	26167	40000	3802.1	7000	0	0	40000
<a href="#">240-551-50450</a>	E-MATERIALS	Expense	0	0	0	8400	35000	0	0	0
<a href="#">240-551-50900</a>	BOOKS AND PERIODICALS	Expense	26977.07	33520	35000	13878	40000	0	0	35000
<a href="#">240-551-50910</a>	BOOKS/PERIODICALS-CHILD	Expense	7322.14	7795.2	10000	3702.2	11000	0	0	10000
<a href="#">240-551-51630</a>	NEVADA LIBRARY CoOp	Expense	14528.42	12864	22000	16820	22000	0	0	22000
<a href="#">240-551-51640</a>	COLLECTION DEVELOPMENT	Expense	4954	5149	0	0	0	0	0	0
<a href="#">240-551-52400</a>	CONTRACTED SERVICES	Expense	13052.74	11025	14000	1440.5	12000	0	0	14000
<a href="#">240-551-52403</a>	PLAT FORM FEE	Expense	495	1544.5	2000	0	2000	0	0	2000
<a href="#">240-551-52520</a>	CONTRACT SERVICE/PROGRAM	Expense	922.87	1000	1200	662.15	2000	0	0	1200
<a href="#">240-551-54600</a>	INSURANCE-PROPERTY	Expense	0	0	0	0	0	0	0	0
<a href="#">240-551-54700</a>	INSURANCE-LIABILITY	Expense	0	0	0	0	0	0	0	0
<a href="#">240-551-55400</a>	MEMBERSHIPS	Expense	657	456	700	438	800	0	0	700
<a href="#">240-551-55600</a>	MISCELLANEOUS	Expense	0	0	0	0	0	0	0	0
<a href="#">240-551-55720</a>	COPIER MAINTENANCE/USAGE	Expense	1356.91	1138.7	1400	949.41	2000	0	0	1400
<a href="#">240-551-55800</a>	OPERATING SUPPLIES	Expense	8265.55	9249.7	9000	3181.4	10000	0	0	9000
<a href="#">240-551-55840</a>	MARKETING	Expense	901.4	864	900	1851	4000	0	0	900
<a href="#">240-551-55870</a>	PROGRAM SUPPLIES	Expense	0	0	0	254.82	2000	0	0	0
<a href="#">240-551-55875</a>	LIBRARY OF THINGS	Expense	0	0	0	0	2000	0	0	0

Proposed Budget FY 2024-25 continued

Account	Name	Type	2022 Actual	2023 Actual	2024 Budget	Year to Date	2025 Dept Request	2025 TENTATIVE	2025 FINAL	Estimate Current Year Ending
<a href="#">240-551-57200</a>	REFUND ON TAXES	Expense	0	0	0	0	0	0	0	0
<a href="#">240-551-57600</a>	REPAIRS/MAINT-EQUIPMENT	Expense	0	0	0	0	0	0	0	0
<a href="#">240-551-58080</a>	LSTA FED GRANT EXP	Expense	68077.19	10000	0	448.4	0	0	0	0
<a href="#">240-551-58215</a>	B. MINOR SWIFT GRANT EXP	Expense	0	0	0	0	0	0	0	0
<a href="#">240-551-58216</a>	ITGT EXPENDITURE	Expense	0	0	0	0	0	0	0	0
<a href="#">240-551-58400</a>	TELEPHONE	Expense	3781.91	3882.8	3700	1858.8	4000	0	0	3700
<a href="#">240-551-58600</a>	TRAVEL AND SUBSISTANCE	Expense	1809.27	1037.6	3000	1725.7	3000	0	0	3000
<a href="#">240-551-58700</a>	TRAINING	Expense	380	0	800	0	5000	0	0	800
<a href="#">240-551-59200</a>	UTILITIES-ELEC/WTR/SEWER	Expense	19163.1	21681	20000	11494	24000	0	0	20000
<a href="#">240-551-59400</a>	UTILITIES-GAS	Expense	4516.28	6049.9	3300	1145.1	5000	0	0	3300
<a href="#">240-551-59750</a>	COMPUTERS & PRINTERS	Expense	2411.61	20437	4000	3557.8	7000	0	0	4000
<a href="#">240-551-59760</a>	COMPUTER SOFTWARE	Expense	467.03	654.72	600	250.62	100	0	0	600
<a href="#">240-551-59770</a>	FURNITURE & FIXTURES	Expense	0	0	0	0	0	0	0	0
<a href="#">240-551-59790</a>	OTHER NON-CAPITAL ASSETS	Expense	0	0	0	0	0	0	0	0
<a href="#">240-551-59918</a>	NON-FEDERAL GRANT EXPENSE	Expense	0	0	0	5790.3	0	0	0	0
<a href="#">240-551-71500</a>	CONTINGENCIES	Expense	0	0	0	0	0	0	0	0
<a href="#">240-551-75100</a>	CAPITAL OUTLAY-EQUIPMENT	Expense	0	0	0	0	0	0	0	0
			756,676.46	761,541.62	831,190.00	37,597.93	835150	0.00	0.00	831,190.00



Proposed Budget FY 2024-25 Gift Fund

Account	Name	Type	2022 Actual	2023 Actual	2024 Budget	Year to Date	2025 Dept Request	2025 TENTATIVE	2025 FINAL	Estimate Current Year Ending
<a href="#">320-691-50400</a>	AV/eBOOKS/eAUDIO	Expense	0	7148.85	0	0	0	0	0	0
<a href="#">320-691-50900</a>	BOOKS AND PERIODICALS	Expense	0	0	0	0	0	0	0	0
<a href="#">320-691-50910</a>	BOOKS/PERIODICALS-CH	Expense	0	0	0	0	0	0	0	0
<a href="#">320-691-52400</a>	CONTRACTED SERVICES	Expense	2500	0	0	0	0	0	0	0
<a href="#">320-691-55800</a>	OPERATING SUPPLIES	Expense	2110	0	10000	0	0	0	0	10000
<a href="#">320-691-59750</a>	COMPUTERS & PRINTER	Expense	0	0	0	0	0	0	0	0
<a href="#">320-691-59760</a>	COMPUTER SOFTWARE	Expense	0	0	0	0	0	0	0	0
<a href="#">320-691-59770</a>	FURNITURE & FIXTURES	Expense	0	0	0	0	0	0	0	0
<a href="#">320-691-59790</a>	OTHER NON-CAPITAL AS	Expense	0	0	0	0	0	0	0	0
<a href="#">320-691-59915</a>	F. N. MORGAN TRUST EX	Expense	0	0	25000	0	0	0	0	25000
<a href="#">320-691-59916</a>	CHC LIBRARY ASSOCIAT	Expense	5635.38	0	0	0	0	0	0	0
<a href="#">320-691-59917</a>	FRIENDS OF THE LIBRA	Expense	0	0	0	0	0	0	0	0
<a href="#">320-691-75100</a>	CAPITAL OUTLAY-EQUIP	Expense	0	0	0	0	0	0	0	0
<a href="#">320-691-76110</a>	LIBRARY REMODEL	Expense	0	0	0	0	0	0	0	0
			10,245.38	7,148.85	35,000.00	0.00	0.00	0.00	0.00	35,000.00

## Churchill County Library Five Year Plan 2022-2026

**Goal 1.** Our youth feel part of our community, welcome in it, cared for, safe. Embrace our students, all of them and including those that feel excluded.

1. Help stakeholders and collaborators focus support for this group-type
2. Be pro-active, marketing the library as welcoming/accepting/safe, having dedicated space
- ~~3. Fund the expansion of the library, which includes space and zones for youth, that promote a "safe place"~~
4. Outreach to youth
5. Tools that make it easy for youth to find resources—self-help and community resources
6. Programs directed toward youth and their interests and needs.

**Update 1/2024:** The Churchill County Library is offering a variety of programming to meet these goals. We are offering Middle School Internships twice a year for students to help them become more aware of the services that we offer and to give them a sense of ownership. The expansion of the library is currently on hold. We have added teen programming and a teen volunteer program. We post our library program calendar to the school district website to increase awareness of our offerings.

**Goal 2.** Our Latino Community feels welcome and becomes more included in the larger community. The library will offer more community support, Learning opportunities, as well as outreach to this community.

1. First language literacy
2. English language literacy
3. Spanish language collections, both print and digital
4. Outreach, marketing, promoting these, empowering use

**Update 1/2024:** We have started a Spanish language collection and add to it regularly. Materials for all ages have been brought together in a more prominent location. Our recent acquisition of Mango languages will offer self-directed opportunities for first language literacy and English language literacy.

**Goal 3.** The Community is in need of affordable, local housing for those who work here, are needed to work here, would like to live or retire here, and live here, are on a fixed income and need improved housing. Balancing the market will improve our ability to attract the workforce we need, locate parents close to where they work and where their children are, and provide more revenue in our community to provide the services needed in our communities.

1. Provide services that residents cannot afford, e.g. internet access and help in using it for their needs.
2. Provide meeting spaces.
3. Continue to assist with programs to help parents until they can afford these things

4. Provide and promote Training programs, e.g. linked-in learning

**Update 1/2024:** The library offers internet access and wi-fi. We regularly promote training programs through our social media and inside the library. We recently purchased Mango languages to assist our community in learning other languages. We have limited meeting spaces (1 very small conference room and a small meeting room located in a separate building adjacent to the library), but we continue to make these available by appointment and on a drop-in basis. When we learned that our storytime programs were scheduled at the same time as free lunch, we adjusted our programming to allow the community to be able to take advantage of both. EmployNV visits the library on a regular basis and provides assistance to interested community members.

**Goal 4.** The Community is in need of optimum internet community will have an understanding what is available, e.g. CComm discounts they can take advantage of and provide an internet café.

- ~~1. Facilitate “customer education” as a partner with CComm~~
2. Provide community education to facilitate individual connectivity
3. Provide, expand and market the library’s expertise in helping connect residents to technology that helps them access and use cyber tools
4. Provide tools that let folks know what resources are available to them

**Update 1/2024:** The Library provides public computers with internet access and wi-fi. We offer Tech Help weekly at the Pennington Life Center and offer computer help appointments at the library. Staffing at CComm has been reduced and we are not partnering with them for “customer education”.

**Goal 5.** Everyone feels welcome in the community. When people feel welcome and accepted, they are more likely to engage and contribute in a positive way.

1. Advocacy: help focus stakeholder collaboration to bring attention, and an actionable plan for improving this aspect of the community
2. Facilitate community conversations that foster community connection

**Update 1/2024:** The library has recently started a themed book discussion group which creates a sense of community. We are also focusing on merchandising the collection and rearranging our space to create a more welcoming environment.

**Goal 6.** Families will have timely access to medical and mental health services close to home

1. Helping folks know what is available, e.g. local services, teleservices
2. Helping residents know and use what is available, e.g. virtual health care
3. Initiating collaboration with the formative County health/district to fund outreach and assistance
7. Explore collaborative outreach potential for piggy-backing to add library services such as technology connecting help, literacy, early literacy and so forth.

**Update 1/2024:** The library offers assistance with telehealth applications and is partnering with the County Health District. We hope to start offering Covid tests provided by the Community Health District very soon.

**Goal 7.** Children will have arts and culture, music, and dance opportunities (sports are well-represented)

1. Library Programming
2. Promote awareness of those activities that exist
3. Advocate for collaboration to raise the level of programs for youth in these areas
4. Public information e.g. community information or calendar of events

**Update 1/2024:** We offer a variety of library programming and provide space for community groups to advertise their programs. The county's public information officer disseminates our program offerings to a variety of places within the community including the county website and newspapers. The Library also has a community bulletin board to advertise events, notices, and local performances.

**Goal 8.** Residents will have Green County/ green spaces; future expansions and enhancements to facilities, private and public that are environmentally and ecologically sound and inspire and support enjoyment

- ~~1. Library facility expansion and exterior space~~

**Update 1/2024: Funding is not available at this time for this goal.**

**Goal 9.** Library Expansion

- ~~1. Raise Funds, complete architectural and construction documents and complete the expansion.~~

**Update 1/2024: Funding is not available at this time for this goal.**

**Goal 10.** Technology Mobile Van

- ~~1. Purchase and outfit the vehicle~~
- ~~2. Hire outreach staff~~
- ~~3. Schedule and deploy.~~

**Update 1/2024: Funding is not available at this time for this goal.**