

# CHURCHILL LIBRARY ASSOCIATION MEETING MINUTES

November 20, 2023

## **Call to Order**

The monthly meeting of the Churchill Library Association was called to order by President Zip Upham at 4:15 P.M., on November 20, 2023, at the Churchill County Library Annex, 507 S. Maine St, Fallon NV.

## **Roll Call**

Directors present were Zip Upham, Jo Petteruti, Terry Mackedon, and Linda Miller. Also present were Library Director C.L. Quillen, Bookkeeper Janet Malkovich, and Financial Advisor, Hunter Drost.

## **Verification of the posting of the agenda**

Agenda was posted by C.L. Quillen

## **Review and adoption of agenda as submitted or revised**

Terry Mackedon moved that the agenda be approved as submitted; Linda Miller seconded the motion and it was carried.

## **Review and Adoption of the minutes for October 16, 2023**

Jo Petteruti moved that the minutes for October 16, 2023, be approved as submitted; Terry Mackedon seconded the motion and it was carried.

## **CLA Member Report**

No report

## **Director's Report**

The Spice Club, Elementary Book Club, and Adult Book Club are all doing well.

## **Set date and time of regularly scheduled CLA meeting**

The next meeting is scheduled for Monday, December 18, 2023, at 4:15.

## **Old Business**

Discussion of the By-laws was tabled until our next meeting.

Action to approve a new board member was tabled until next meeting.

The draft of the annual donation letter was reviewed, and edits were made.

The proposed Prohibition Party is tentatively scheduled for spring of 2024.

The Empty Bowls event is scheduled to be held in April of 2024.

The next Books, Bites and Beverages event is tentatively scheduled for Friday, August 9, 2024.

The Volunteer Reception is scheduled for February 15, 2024.

No action was taken on the Children's Programming budget.

### **New Business**

Linda Miller moved that we approve the monthly financial report; Terry Mackedon seconded the motion and it was carried.

Jo Petteruti moved that we approve the September and October invoices from Update in the amount of \$280.00 for bookkeeping services; Terry Mackedon seconded the motion and it was carried.

Terry Mackedon moved that we move \$25,000 from the checking account to the Edward Jones account; Linda Miller seconded the motion and it was carried.

Hunter Drost, from Edward Jones reviewed the CLA's current portfolio.

Jo Petteruti moved that we earmark the \$5,000 grant from the Roxie and Azad Joseph Foundation for use in children's programming; Linda Miller seconded the motion and it was carried.

The meeting was adjourned at 5:36 P.M.

Respectfully Submitted,

Linda Miller, Secretary