



**CHURCHILL COUNTY
LIBRARY BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA**

155 N. Taylor Street, Suite 110
Fallon, Nevada 89406
(775) 423-4092
Fax: (775) 423-7069
E-mail: celloyd@clan.lib.nv.us

*****NOTICE OF PUBLIC MEETING*****

AGENDA
PLEASE POST

PLACE OF MEETING: Churchill County Administrative Complex, 155 N. Taylor Street,
Conference Room #102, Fallon, Nevada 89406

DATE & TIME: May 23, 2024 at 8:00 AM

TYPE OF MEETING: Emergency Library Board of Trustees Meeting

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The Library Board of Trustees may act upon Agenda items in a different order than is stated in this notice – so as to affect the people’s business in the most efficient manner possible.***
- IV. A uniform time limit of 3 minutes will be imposed upon matters devoted to public comment.***
- V. Any statement made by a member of the Library Board of Trustees during the public meeting is absolutely privileged.***
- VI. All persons participating in the meetings are put on notice that an audio and/or video recording is made of these meetings.***

AGENDA:

- 1. Call to Order.**
- 2. Pledge of Allegiance.**
- 3. Public Comment.**
- 4. Roll call of members.**

5. **Verification of the Posting of the Agenda.**
6. **Consideration and possible action re: Approval of Agenda as submitted or revised.**
7. **New Business.**
 - A. Consideration and possible action re: Update on Library schedule and hours, including action to ensure the Library maintains the current schedule and hours or action to reduce or modify the library hours and schedule up to and including temporary closure of the Library.
8. **Set date and time of regular/special Library Board meetings: : DATES**
9. **Public Comment.**
10. **Adjournment.**

STATE OF NEVADA)
 : ss.
 County of Churchill)

*I, Pamela D. Moore, Deputy Clerk to the Board, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **22nd day of May, 2024, between the hours of 5:00 and 6:00 PM, at the following locations in Churchill County, Nevada:***

1. *Public Library;*
2. *The Churchill County Website @ www.churchillcounty.org;*
3. *The State of Nevada Website @ <https://notice.nv.gov/>.*



Pamela D. Moore, Deputy Clerk to the Board

Pamela D. Moore, Deputy Clerk to the Board, who was subscribed and sworn to before me this 22nd day of May, 2024.



Linda Rothery, Clerk/Treasurer

Endnotes:

Disclosures:

**Churchill County is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions*

participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. Fax: (202)690-7442; or
3. Email: program.intake@usda.gov.

Procedures:

- *The public meetings may be conducted according to rules of parliamentary procedure.*
- *Persons providing public comment will be asked to state their name for the record.*
- *The Library Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*
- *All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-4092. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.*



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Churchill County Agenda Report

Date Submitted: May 22, 2024

Agenda Item #: 7.A.

Meeting Date Requested: May 23, 2024

To: Library Board of Trustees

From:

Subject Title: Consideration and possible action re: Update on Library schedule and hours, including action to ensure the Library maintains the current schedule and hours or action to reduce or modify the library hours and schedule up to and including temporary closure of the Library.

Type of Action Requested: Accept

Does this action require a Business Impact Statement? No

Recommend Board Action: motion to close the Library from Friday, May 24, 2024 through Friday, May 31, 2024 to allow the Library Director and board to work out scheduling, address staffing, and provide training to volunteers until the next meeting at 3:00 PM on May 31, 2024.

Discussion: The board will consider an update on Library schedule and hours, including action to ensure the Library maintains the current schedule and hours or action to reduce or modify the library hours and schedule up to and including temporary closure of the Library.

Alternatives: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Prepared By: Jeff Weed, Deputy District Attorney - Civil

Reviewed By: _____ **Date:** _____
Jeff Weed, Deputy District Attorney - Civil

Board Action Taken:

Motion: <u>Approve</u>	1) <u>Jessica Rowe</u>	<u>Aye: 0</u>
	2) <u>Tara Price</u>	<u>Nay: 0</u>

The submission of this agenda report by county officials is not intended, necessarily, to reflect agreement as to a particular course of action to be taken by the board; rather, the submission hereof is intended, merely, to signify completion of all appropriate review processes in readiness of the matter for consideration and action by the board.



Churchill County Agenda Report

Pamela J. Moore

(Vote Recorded By)

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CHURCHILL COUNTY
LIBRARY BOARD OF TRUSTEES EMERGENCY MEETING
MAY 23, 2024

ATTENDANCE SIGN IN SHEET

PURSUANT TO CHAPTER 241 OF THE NEVADA REVISED STATUTES (OPEN MEETING LAW), A WITNESS WHO IS TESTIFYING BEFORE THE LIBRARY BOARD OF TRUSTEES IS ABSOLUTELY PRIVILEGED TO PUBLISH DEFAMATORY MATTER AS PART OF A PUBLIC MEETING, EXCEPT THAT IT IS UNLAWFUL TO MISREPRESENT ANY FACT KNOWINGLY WHEN TESTIFYING BEFORE THE BOARD. ANY PERSON DESIRING TO TESTIFY MUST BE SWORN IN AS A WITNESS.

PRINT NAME	AGENDA ITEM	TESTIFYING YES OR NO
Ashlee McGarity		
Katelynn Hansen		yes
MELINDA CLIFTON		
Rachel Dahl		
Anne McMillin		
Jo Petteruti		
Jessica Rowe		
Tara Price-Gretzmacher		
Jeff Weed		
Pam Moore		

I UNDERSTAND THAT IF I TESTIFY BEFORE THE BOARD OF LIBRARY TRUSTEES THAT I AM UNDER OATH AND THE PAINS AND PENALTIES OF PERJURY.

WiFi Password: ChurchillCounty

CHURCHILL COUNTY
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PRINT NAME	AGENDA ITEM	TESTIFYING YES OR NO
Jim Barbee		
Chris Spross		
Gary Fowkes		
Myles Getto		
C. L. Quillen		

I UNDERSTAND THAT IF I TESTIFY BEFORE THE BOARD OF LIBRARY TRUSTEES THAT I AM UNDER OATH AND THE PAINS AND PENALTIES OF PERJURY.

WiFi Password: ChurchillCounty

Pam Moore

From: Katelynn Hansen <katelynn120@gmail.com>
Sent: Thursday, May 23, 2024 6:16 AM
To: Melissa Humphrey; Pam Moore
Subject: Re: Churchill County Library

Caution: This email originated from outside of the Churchill County organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department.

pam.moore@churchillcountynv.gov

Thank you
Katelynn Hansen

On May 23, 2024, at 5:56 AM, Melissa Humphrey <humphreym@churchillcsd.com> wrote:

What is the email address that I need to use to send my concerns?

On Wed, May 22, 2024, 10:36 PM Katelynn Hansen <katelynn120@gmail.com> wrote:

Hello. My name is Katelynn Hansen and our county library needs your help. Six librarians have resigned from their positions in the last four and a half months, many of which of stated hostile work environment as their reason for leaving. The children's librarian resigned this week. There is only the director and two part time employees left operating the library. The programs our town has come to enjoy hang in the balance. Story time which is beneficial to so many young children and the summer reading program which helps students continue reading while school is out depend on the library. Please join me in sending an email to the library board of trustees demanding that the library director be held accountable for running the library into the ground or the come to the special library board of trustees meeting

being held this Friday, May 24th at 3pm in the county commissioners building.

Thank you.