



**CHURCHILL COUNTY
LIBRARY BOARD OF TRUSTEES
CHURCHILL COUNTY, NEVADA**

155 N. Taylor Street, Suite 110

Fallon, Nevada 89406

(775) 423-4092

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******NOTICE OF PUBLIC MEETING******

AGENDA

PLEASE POST

PLACE OF MEETING: Churchill County Administrative Complex, 155 N. Taylor Street,
Commission Chambers, Fallon, Nevada 89406

DATE & TIME: September 26, 2024 at 3:00 PM

TYPE OF MEETING: Regularly Scheduled Library Board of Trustees Meeting

Live Webcasting:

<https://www.youtube.com/@churchillcounty/streams>

Notes:

- I. These meetings are subject to the provisions of Nevada Open Meeting Law (NRS Chapter 241). Except as otherwise provided for by law, these meetings are open and public.***
- II. Action will be taken on all Agenda items, unless otherwise noted.***
- III. The Agenda is a tentative schedule. The Library Board of Trustees may act upon Agenda items in a different order than is stated in this notice – so as to affect the people’s business in the most efficient manner possible.***
- IV. A uniform time limit of 3 minutes will be imposed upon matters devoted to public comment.***
- V. Any statement made by a member of the Library Board of Trustees during the public meeting is absolutely privileged.***
- VI. All persons participating in the meetings are put on notice that an audio and/or video recording is made of these meetings.***

AGENDA:

- 1. Call to Order.**
- 2. Pledge of Allegiance.**

3. **Public Comment.**
4. **Roll call of members.**
5. **Verification of the Posting of the Agenda.**
6. **Consideration and possible action re: Approval of Agenda as submitted or revised.**
7. **Consideration and possible action re: Approval of Minutes of the meeting held on:**
 - A. August 22, 2024.
8. **Library Board of Trustees' Report.**
9. **Library Director's Report.**
 - A. The Library Director will provide an update on staffing, statistics, calendar, and other matters pertaining to Library functions.
10. **Set date and time of regular/special Library Board meeting(s).**
11. **New Business:**
 - A. Consideration and possible action re: Approval of the monthly budget report for August 2024.
 - B. Consideration and possible action re: Approval of the Library Gift Fund Report.
 - C. Consideration and possible action re: Approval of the closing of the Library on November 30, 2024, the Saturday after Thanksgiving.
12. **Public Comment.**
13. **Adjournment.**

STATE OF NEVADA)
 : ss.
 County of Churchill)

*I, **Pamela D. Moore, Deputy Clerk of the Board**, do hereby affirm that I posted, or caused to be posted, a copy of this notice of public meeting, on or before the **19th day of September, 2024, between the hours of 8:00 and 11:00 AM**, at the following locations in Churchill County, Nevada:*

1. *Churchill County Administrative Building, 155 N. Taylor St., Fallon, NV;*
2. *The Churchill County Website @ www.churchillcounty.org;*
3. *The State of Nevada Website @ <https://notice.nv.gov/>.*

Pamela D. Moore, Deputy Clerk of the Board

Pamela D. Moore, Deputy Clerk of the Board, who was subscribed and sworn to before me this

19th day of September, 2024.



Crystal Muschetto, Deputy Clerk

Endnotes:

Disclosures:

**Churchill County is an equal opportunity provider and employer.*

Accommodations/Nondiscrimination:

**In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies or complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency [(775)423-4092] or USDA's TARGET Center at (202)720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800)877-8339. Additionally, program information may be available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at: http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the Complaint Form, call (866)632-9992. Submit your completed form or letter to USDA by:*

1. Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. Fax: (202)690-7442; or
3. Email: program.intake@usda.gov.

Procedures:

**The public meetings may be conducted according to rules of parliamentary procedure.*

**Persons providing public comment will be asked to state their name for the record.*

**The Library Board of Trustees reserves the right to restrict participation by persons in the public meeting where the conduct of such persons is willfully disruptive to the people's business.*

**All supporting materials for this Agenda, previous Agendas, or Minutes are available by requesting a copy from the Clerk's office, 775-423-4092. During the meeting, there will be one copy available for public inspection. Additional copies are available by making the request from the Clerk's office. You are entitled to one copy of the supporting materials free of charge.*



Churchill County Agenda Report

Date Submitted: August 30, 2024

Agenda Item #: 7.A.

Meeting Date Requested: September 26, 2024

To: Library Board of Trustees
From: Pamela D. Moore, Deputy Clerk of the Board
Subject Title: August 22, 2024.

Type of Action Requested: Accept

Does this action require a Business Impact Statement? No

Recommend Board Action: motion to approve the Minutes of the meeting held on August 22, 2024 as presented.

Discussion: The Minutes of the meeting held on August 22, 2024 are presented for the board's consideration and approval.

Alternatives: Make edits or changes as deemed appropriate

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Prepared By: Pam Moore, Deputy Clerk to the Board

Reviewed By:

Date: September 19, 2024

Jeff Weed, Deputy District Attorney - Civil

Board Action Taken:

Motion: _____

1) None	_____	Aye: 0
2) None	_____	Nay: 0

(Vote Recorded By)

The submission of this agenda report by county officials is not intended, necessarily, to reflect agreement as to a particular course of action to be taken by the board; rather, the submission hereof is intended, merely, to signify completion of all appropriate review processes in readiness of the matter for consideration and action by the board.

MINUTES OF THE CHURCHILL COUNTY LIBRARY BOARD OF TRUSTEES

155 N. Taylor St., Fallon, NV 89406
August 22, 2024

Call to Order:

The regular meeting of the Library Board of Trustees was called to order at 3:00 PM on August 22, 2024.

Pledge of Allegiance:

The Pledge of Allegiance was recited by the board and public.

Public Comment:

Chair Rowe asked if there was any public comment. Deputy Clerk Moore introduced Crystal Muschetto, the new Deputy Clerk in her office.

Roll call of members:

PRESENT: Trustee Jessica Rowe, Chair
Trustee Ryan Swirczek, Vice-Chair
Trustee Sari Koehler, Secretary
Trustee Jo Petteruti
Trustee Sue Segura
Library Director Carol Lloyd
Civil Deputy District Attorney Jeff Weed
Deputy Clerk of the Board Pamela D. Moore
Deputy Clerk Crystal Muschetto

ABSENT: Commissioner Myles Getto

Verification of the Posting of the Agenda:

It was verified by Pamela D. Moore, Deputy Clerk of the Board, that the Agenda for this meeting was posted on the 15th day of August, 2024, between the hours of 9:00 and 11:00 AM at all of the locations listed on the Agenda, in accordance with NRS 241.

Consideration and possible action re: Approval of Agenda as submitted or revised:

Trustee Sue Segura made a motion to approve the Agenda as submitted. Trustee Sari Koehler seconded the motion, which carried by unanimous vote.

Consideration and possible action re: Approval of Minutes of the meeting held on:

A- July 25, 2024.

The Minutes of the meeting held on July 25, 2024 are presented for the board's consideration and approval.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Trustee Ryan Swirczek made a motion to approve the Minutes of the meeting held on July 25, 2024 as presented. Trustee Sue Segura seconded the motion, which carried by unanimous vote.

Library Board of Trustees' Report:

Trustee Sari Koehler said I have been at the library quite a bit since the last meeting. J. had a Homeschool Program on Tuesday, which was amazing. It was well attended and she was so professional. J. had everything we could partake of and online she showed everything the library offers. I was very impressed by her at story time and how she fluctuates her voice and really gets the kids involved; it is really amazing. Maria is lovely. She is so helpful to the new staff, helping them get acquainted with the programming and I wanted to give a shout out to her. These kids the other day were getting excited as they were playing computer programs. They used a little bit of foul language and Lilli confronted them. She was firm and gentle. I think she talked to them in a way that was more on their level. They could understand they should not do this and it is not okay. Magdalena, I love her. She set up the Steam Program and wanting to help any little kid she could but stayed enough in the background so she was not forcing herself upon them. If they needed any help, she was there. Katie is super cute. She helped this older gentleman who wanted to write about his adventures. He said I need markers. She went in the back and found him markers and a certain sharpie, I think. That was wonderful. Carol is wonderful, as always. I really appreciate Carol going through all the Minutes with me and answering all the questions that I have. Jessica is a new hire. I ran into her this morning and she seems lovely, as well. Trustee Jessica Rowe said excellent, I appreciate that. Does anyone else have anything they would like to talk about?

Trustee Petteruti said I do. The first thing that I would like to point out is that, on Friday, September 6th, the Churchill Library Association is sponsoring the annual Books, Bikes and Beverages Event. I have copies of the advertisement that will be going in the Fallon Post for you folks. All board members are encouraged to attend and we can use volunteer help, if you are so inclined. Trustee Rowe said I am looking forward to it. Just as a point of clarification, where would I purchase tickets? Trustee Petteruti said you can get them from Digitex, me, Zip Upham, or you can buy them at the door. I just have one other thing. I joined this board seven (7) years ago and it was an autonomous board, at that point. I am the last of the old dogs from that group. Things are much different now. Quite honestly, I was disheartened with the way Tara Price-Gritzmacher and Ashlee McGarity were treated with their reappointments when they were rescinded. They did as they were asked on May 31st and, one week later, they were terminated and told they could reapply. I do not know what else to say about all of that but things are much different and I think it's time for me to move on. As such, I respectfully resign as of now. Trustee Rowe said thank you for everything that you have done for us, Jo, I really appreciate it. I know you have been an influence on me and I appreciate you, thank you.

Trustee Rowe said I want to make sure I did not let the trustees report close without thanking the county and thanking Carol for the help that I received this week. I met with Carol on a couple of occasions. I received clarification on the hiring process and how we will conduct the day's events. I just want to say that I appreciate the intentionality the county has shown to that process and to me as I wanted to learn more about it. This has been very helpful to me.

Library Director's Report:

A- The Library Director will provide an update on staffing, statistics, calendar, Summer Reading Program, and other matters pertaining to Library functions.

The Library Director will provide an update on staffing, statistics, calendar, Summer Reading Program, and other matters pertaining to Library functions.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: None; Informational Only

Library Director Carol Lloyd said I would like to thank Jo Petteruti for all her work on the Library Board. I appreciate those conversations we have. I am always available to show you how the process works. This is what I am there for.

What you have in-front of you are statistics. July was the first of the new fiscal year. Director Lloyd said you will notice that we do not have a gate count and still do not have WhoFi, which is responsible for counting our wireless hits and we use that for reporting to the state library. This ties back into our funding from LSTA, which we have the possibility of securing. We are in the process of trying to get that fixed. You have physical circulation, which are things you can touch and feel. The list of items after that are Kanopy, Sora, Hoopla, Mango, Creative Bug, and Libby, which are all downloadable resources. You can see the statistics there and the total. The items mentioned at the beginning of the programming section are due to the reporting requirements for Bibliostat, which is mandated by the state. We keep detailed records on the backend for your purposes. I think this gives you a good idea of what is what. Does anyone have any questions about the statistics? Trustee Segura said why don't we have the gate count? What is holding us up? Director Lloyd said because the gate is broken. Trustee Segura said what do we need to do to help you with that? Director Carol said I'm trying to get it fixed. I am working with the I.T. Department and working with Invisionware. I am doing everything on my end to get it fixed. We need those statistics.

The Summer Reading Program is finished. We had four hundred and one (401) signups, one hundred ninety two (192) active readers, which are readers who have turned in their logs more than once. We gave away seven hundred and seventy seven (777) books into the community. I love that number. Anytime we can push stuff out to people's homes is always a good thing. We did a post-Summer Reading Program survey. The results have come back positive and a lot had to do with patrons interactions with staff. They were very appreciative and positive. The Summer Reading Program is a core library programming function and encourages reading to promote literacy, particularly during summer when school might not be in session. Libraries,

traditionally, do Summer Reading Programs; it is a big deal and a big part of what we do. It is also laborious but pretty awesome all the way around. You also have the September calendar in your packet, which is straightforward.

We have recently hired a part-time Page position, who is Jessica Hawn. Jessica started on the 20th and her hours are 14 hours a week in a part-time position. We hired the Digital Information Services Librarian. His name is Banner Thomas Patterson. Part of his childhood was spent in Fallon and he is excited to be back. Mr. Patterson will be starting mid-to-late September. His only heartburn is that he cannot be here in time for the Cantaloupe Festival, which he remembers as a child. He has a Master's Degree in Library and Information Science. We are very happy to have him. I think he is going to be a good fit, as are all the people that we have hired in the last couple of months.

We did the Homeschool Workshop on August 20th and it was very well received. That was one of those things where J. came to me and said are we going to be able to this? I indicated that I do not know, as we had a lot of other stuff going on and had not been adding new programming. She did it and it was really wonderful. I don't think there was anyone who walked away without something they didn't know, even people that use the library all the time. All those databases are really important for any school child, or particularly, the homeschooled. Trustee Segura said how many homeschoolers attended? Director Lloyd said we had twenty two (22) people, parents and kids. It was good and I think it was a very positive thing.

Set date and time of regular/special Library Board meetings:

The board set a special meeting for September 9, 2024 at 10:30 AM and the next regular meeting will be held on September 26, 2024 at 3:00 PM.

Old Business:

A- Consideration and possible action re: Discussion, direction, and approval of the next steps for selecting, interviewing, and appointing/hiring the Churchill County Library Director.

Pursuant to NRS 379.025, the Churchill County Library Board of Trustees appoints/hires, evaluates the performance of and, if necessary, dismisses the Churchill County Library Director. The Library Director position has been posted and staff is working on the hiring process approved at the last meeting. The appointment/hiring of the Library Director must be done in an open meeting. Under this agenda item, the Board of Trustees may discuss and approve additional steps in the hiring process for the Library Director.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Accept

Director Lloyd said, to recap from where we left off last time, the goal was to try and get the first round of interviews completed. We had eleven (11) people apply for the Library Director

position. Five (5) interviews were held yesterday, August 21st. We are recommending three (3) of those five (5) go to the Library Board of Trustees for interviews. The panel feels the recommended three (3) are very solid.

Trustee Rowe said excellent, this helps us understand how much time we will need. This also gives us information that we were looking for and the number of candidates that we will be interviewing. We need to have the discussion regarding the organization of that process, which is outstanding. We agreed to take on the county's traditional process from here. What other information do we have? Director Lloyd said I have some recommended dates, as a starting point. The questions came up last time for the second round, which have been developed and reflect conversations that I had with the board. One person sent in a list of recommended questions. None of those questions were anything new. With wording, I tried to incorporate HR and incorporate some of their verbiage into those questions. The feeling was that we would not be able to reduce the information that we needed. I feel that the questions are solid and will give you the information that you need to determine which person is going to be a good fit. Do you want my dates? Understand, too, that we are coordinating several people. The format will be: applicants will come to me and I will give a tour of the library and, during this time, the board will get an overview of the process from Jeff and Chris in HR, who will be present for those interviews. Once I am done with the library tour, candidates will be interviewed one at a time. This was a process we did in the past. I think it is nice they get a sense of what the library is and what it looks like if they haven't been here. Realize we will be coordinating what I think is going to be an entire day. We will also need to make sure these people can be here on the day we select. The board deliberated on their availability and settled on September 9, 2024 at 9:00 AM.

Trustee Sue Segura made a motion to conduct the interviews on September 9th or 16th, giving HR the directive to set the date according to the availability of the interviewees, starting at 9:00 AM with the tour and the first interview at 10:30 for an hour and 15 minutes, with a 15 minute break, 30 minute lunch, followed by the other two interviews, open discussion, and, hopefully, selection of a new Library Director. Trustee Ryan Swirczek seconded the motion, which carried by unanimous vote.

New Business:

A- Facilitated training by the District Attorney's Office on the Open Meeting Law and Ethics for the Library Board of Trustees.

Facilitated training by the District Attorney's Office on the Open Meeting Law and Ethics for the Library Board of Trustees.

FISCAL IMPACT: N/A

EXPLANATION OF IMPACT: N/A

FUNDING SOURCE: N/A

ACTION REQUESTED: Other

Civil Deputy DA Weed has the following presentation:

OPEN MEETING LAW & ETHICS

NRS CHAPTER 241 (OPEN MEETING LAW) – MEETINGS OF STATE AND LOCAL AGENCIES

NRS 241.010

- In enacting this chapter, the Legislature finds and declares that **all public bodies exist to aid in the conduct of the people's business.** It is the intent of the law that their **actions be taken openly and that their deliberations be conducted openly.**

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WHAT IS A MEETING THAT IS SUBJECT TO OPEN MEETING LAW?

- Gathering of members of a **public body** at which a **quorum** is present to **deliberate** toward a decision **or** to **take action** on any matter over which the public body has supervision, control, jurisdiction or advisory power.
- Quorum: a **simple majority** of the membership of a public body.
 - Example: 5 person board
 - Quorum = 3 members

ACTION AND DELIBERATION

- Generally, **action** is taken when:
 - A decision is made;
 - A commitment or promise is made; or
 - An affirmative vote is made.
- **“Deliberate”** means collectively to examine, weigh and reflect upon the reasons for or against the action.

SOCIAL GATHERINGS AND CONFERENCES

- Social gatherings and conferences are not meetings subject to open meeting law even if a quorum is present **unless** that quorum deliberates on a matter over which the public body has supervision.

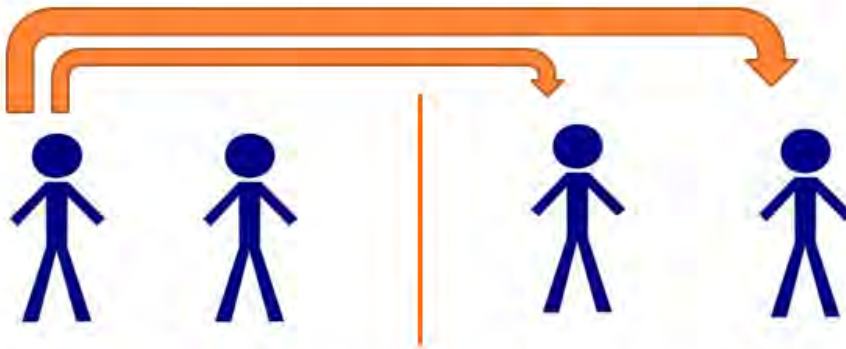


THINGS TO WATCH FOR

- Watch sidebars – no deliberation with a quorum off the record.
- Watch discussions on the bench during breaks.
- Watch rolling quorums, serial communications
- Watch emails.



SERIAL COMMUNICATIONS (WALKING QUORUMS/CONSTRUCTIVE QUORUMS)



Serial communication invites abuse of the Open Meeting Law if it is used to accumulate a secret consensus or vote of the members of a public body.

ELECTRONIC COMMUNICATION

- **A quorum of a public body using serial electronic communication to deliberate . . . Violates the Open Meeting Law.** That is not to say that in the absence of a quorum, members of a public body cannot privately discuss public issues or even lobby for votes. However, if a quorum is gathered by serial electronic communications, the body must deliberate and actually vote on the matter in a public meeting.

NEVADA SUPREME COURT

MEETINGS WITH ATTORNEY



- No Public Notice Required
- Can it be agendized and done during a meeting?
 - Yes
- What can you discuss?
 - Only to discuss potential or existing litigation
- Can you take action?
 - No

NOTICE REQUIREMENTS

- Posted **three working days** prior to the meeting, not including the day of the meeting, by 9:00 am.
- Must include **concise but informative notice** to the public of the items to be discussed.
 - (If you don't know what an agenda item means, neither does the public.)
- No **action may be taken** on items not on the agenda, or that are not marked for possible action.

THE AGENDA

- o Stick to it.
- o Items can be taken out of order unless there is a specific appointment time.
- o Be careful with Staff Reports, Request for Future Agenda Items and Visiting before and after Meeting.



WHAT NOT TO SAY IN A MEETING



“I came today with my mind already made up.”

“There’s nothing you can tell me today that will change my mind about this situation.”

VIOLATION OF OPEN MEETING LAW

- Rehear action taken (actions taken in violation are void)
- Notice of corrective action included as agenda item at subsequent meeting
- For each member with knowledge and participation:
 - \$500 civil fine for first offense,
 - \$1,000 for second offense, and
 - \$2,500 for third or subsequent offense.
- Misdemeanor - \$1,000 fine, 6 months jail
 - With knowledge of the violation and participation in the violation.

PUBLIC COMMENT

- Legal Requirement: Once before any action item, and once after all other business OR after each action item on the agenda is discussed but before taking action.
 - Must allow the general public to comment on **any matter** that is **not specifically included on the agenda** as an action item at some time before adjournment of the meeting.
- Best practice: Once before any action item, once immediately prior to the end of the meeting. On each action item for which a public member wishes to speak that is not disruptive to the meeting process.

PUBLIC COMMENT CONTINUED

- Public Comment at the start and end of the meeting may be on any item over which the Board has jurisdiction, even if that item is not on the Agenda.
- Public comment may be limited to uniform periods of time. This applies to everyone! Failure to enforce this on any one speaker means it cannot be enforced on any other speaker.
 - 3 minute limit on Library agenda.
- Board members should avoid making public comment.

CONDUCTING A MEETING

- Chairperson is responsible for the orderly procession of the meeting. Including calling for a motion and voting, acknowledging speakers, and ensuring the meeting proceeds in a timely fashion.
- Chairperson may cut-off speakers and presentations that are redundant or irrelevant. Chairpersons may not limit public comment **based upon viewpoint.**

REMOVAL OF DISRUPTIVE PERSONS

- Chairperson may order that a person be removed from the meeting when they willfully disrupt the meeting **to the extent that the orderly conduct of the meeting is impractical.**
- For example, a person may be removed for intentionally making comments in the audience that are audible to the board and disruptive to the meeting. This includes things like clapping, whistling, stomping feet, etc.
- Best practice is to admonish then remove.

ETHICS FOR NEVADA OFFICIALS

- General Rule: Do not participate in any matter in which you have a personal interest.
- Do not approve, disapprove, comment on any matter in which:
 - You have accepted a gift or a loan
 - You have a pecuniary (economic) interest
 - The interests of a person to whom you have a **commitment in a private capacity** are at issue

If the above is true, then...

ETHICS FOR NEVADA OFFICIALS

- DISCLOSE THE INTEREST
- ABSTAIN IF THE INTEREST WOULD AFFECT JUDGMENT OF A **REASONABLE PERSON**
 - Disclose and do not participate at all.
- When in doubt – Disclose

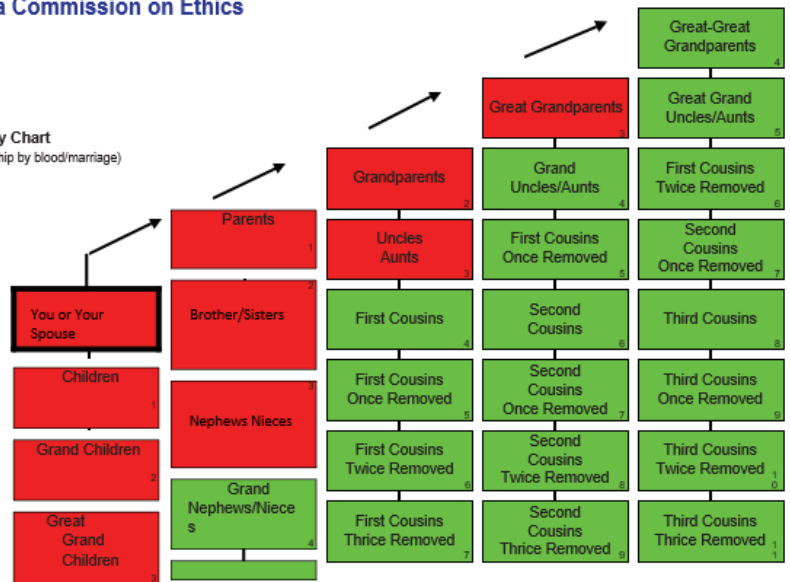
“COMMITMENT IN PRIVATE CAPACITY”

- Commitment to a person:
 - In your household
 - Related by blood or marriage within **third degree** of consanguinity
 - Employs you or a member of your household
 - You have a continuing ongoing business relationship
 - Other similar relationship

State of Nevada Commission on Ethics

Consanguinity/Affinity Chart

(Degrees of family relationship by blood/marriage)



Instructions:

For Consanguinity (relationship by blood) calculations:

Place the public officer/employee for whom you need to establish relationship by consanguinity in the blank box. The labeled boxes will then list the relationships by title to the public officer/employee. Anyone in a box numbered 1, 2, or 3 is within the third degree of consanguinity. Nevada Ethics in Government Law addresses consanguinity within third degree by blood, adoption or marriage.

For Affinity (relationship by marriage) calculations:

Place the spouse of the public officer/employee for whom you need to establish relationship by affinity in the blank box. The labeled boxes will then list the relationships by title to the spouse and the degree of distance from the public officer/employee by affinity. A husband and wife are related in the first degree by marriage. For other relationships by marriage, the degree is the same as the degree of underlying relationship by blood.

Revised 1/8/2013/13

OTHER ETHICAL RULES

- Do not seek/accept gifts, service, favors, etc.
- Do not use position to secure/grant unwarranted privileges.
- Do not use inside information.
- Do not use government time, equipment, property for personal use.
 - OK under certain circumstances if cost or value related to the use is nominal and does not create appearance of impropriety.



LIBRARY BOARD OF TRUSTEES

○ NRS 379.020

- Five competent persons who are residents of the county.
- Appointed by the board of county commissioners.
- May not hold office for more than two consecutive 4-year terms.
- May be removed by board of county commissioners if they fail, without cause, to attend three successive meetings of the trustees.

LIBRARY BOARD OF TRUSTEES

○ NRS 379.025: Powers and duties of trustees of county libraries

- Establish, supervise and maintain the library.
- Appoint, evaluate the performance of and, if necessary, dismiss the library director.
- Hold and possess the property and effects of the library in trust for the public.
- Submit annual budgets to the board of county commissioners, containing detailed estimates of the amount of money necessary for the operation and management of the library for the next succeeding year.
- Establish bylaws and regulations for the management of the library and their own management.
- Manage all the property, real and personal, of the library.
- Acquire and hold real and personal property, by gift, purchase or bequest, for the library.
- Administer any trust declared or created for the library.

LIBRARY BOARD OF TRUSTEES

- Appoint, evaluate the performance of and, if necessary, dismiss the library director.
 - Must be done in an open meeting
 - Can speak with employees, public, etc.
 - Cannot direct/compel the Director without board action.

CONCLUSION

- NRS 241.010: In enacting this chapter, the Legislature finds and declares that **all public bodies exist to aid in the conduct of the people's business.** It is the intent of the law that their **actions be taken openly and that their deliberations be conducted openly.**

This item was presented for informational purposes only and no action was taken.

B- Consideration and possible action re: Approval of the annual fiscal year end budget for FY24 and monthly budget report for July 2024.

The fiscal year end budget report for FY24 and monthly budget report for July 2024 will be presented for the board's consideration and approval.

FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

Director Lloyd presented the year end reports for the FY24 and the monthly report for July 2024.

Chair Rowe asked if there was any public comment but there was none.

Trustee Ryan Swirczek made a motion to approve the budget reports as presented. Trustee Sue Segura seconded the motion, which carried by unanimous vote.

C- Consideration and possible action re: Action to approve the Library Gift Fund Report.

The Library Gift Fund Report is provided for the board's consideration and approval.

FISCAL IMPACT: N/A
EXPLANATION OF IMPACT: N/A
FUNDING SOURCE: N/A
ACTION REQUESTED: Accept

Director Lloyd presented the Library Gift Fund Report for July 2024.

Chair Rowe asked if there was any public comment but there was none.

Trustee Sue Segura made a motion to approve the Library Gift Fund Report as presented. Trustee Sari Koehler seconded the motion, which carried by unanimous vote.

Public Comment:

Chair Rowe asked if there was any public comment but there was none.

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Adjournment:

The meeting was adjourned at 4:31 PM.

Approved: _____
Jessica Rowe, Trustee, Chair

Approved: _____
Sue Segura, Trustee

Approved: _____
Ryan Swirczek, Trustee, Vice-Chair

Approved: _____
Sari Koehler, Trustee, Secretary

ATTEST:
Linda Rothery, Clerk/Treasurer

Pamela D. Moore, Deputy Clerk of the Board



Churchill County Agenda Report

Date Submitted: September 11, 2024

Agenda Item #: 9.A.

Meeting Date Requested: September 26, 2024

To: Library Board of Trustees

From: Carol Lloyd, Library Director

Subject Title: The Library Director will provide an update on staffing, statistics, calendar, and other matters pertaining to Library functions.

Type of Action Requested: None; Informational Only

Does this action require a Business Impact Statement? No

Recommend Board Action: None; informational only.

Discussion: The Library Director will provide an update on staffing, statistics, calendar, and other matters pertaining to Library functions.

Alternatives: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Prepared By: Pam Moore, Deputy Clerk to the Board

Reviewed By:

Date: September 19, 2024

Jeff Weed, Deputy District Attorney - Civil

Board Action Taken:

Motion:

1) None

Aye: 0

2) None

Nay: 0

(Vote Recorded By)

The submission of this agenda report by county officials is not intended, necessarily, to reflect agreement as to a particular course of action to be taken by the board; rather, the submission hereof is intended, merely, to signify completion of all appropriate review processes in readiness of the matter for consideration and action by the board.



Churchill County Agenda Report


The submission of this agenda report by county officials is not intended, necessarily, to reflect agreement as to a particular course of action to be taken by the board; rather, the submission hereof is intended, merely, to signify completion of all appropriate review processes in readiness of the matter for consideration and action by the board.

2024-2025 STATISTICS

	2024		2025										Total FY 24
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	
Children's programs 0-5	11	13											24
Attend	335	290											625
Children's programs 6-11	6	7											13
Attend	78	297											375
YA programs 12-18	0	0											0
Attend	0	0											0
Adult programs	0	0											0
Attend	0	0											0
All Ages programs	1	4											649
Attend	37	60											97
Async Program Presentations	0	0											0
Watched	0	0											0
Self Directed Participants	193												193
Books/Babies	0	10											10
Videos	0	0											0
Watched	0	0											0
Gate Count	Error	**3153											0
Daily Averages	N/A	**315											N/A
WiFi	Error	Error											0
Physical Circulation	6169	6708											12,877
Kanopy	37	65											102
Sora	9	13											22
hoopla	581	814											1,395
Mango	134	140											274
creativebug	16	84											100
Libby	1488	1,350											2,838
Total Circ*	8434	9174											17608
Volunteers	10	7											17
Vol. Hours	57	34											91
Meeting Room	21	19											40
Giveaway Books	138	27											165

** Aug 20-31 count/average

*Total Circ includes print and electronic



Take photos of the moon over your house (or other favorite place!) between Sep 14 and Oct 14 and we'll display them in the library.

MOON OVER MY TOWN

Interested? Contact us:
info@churchillcountylibrary.org

SEPT 14-OCT 14



553 S. Maine St.
775.423.7581

info@churchillcountylibrary.org

ONGOING PROGRAMS

OCTOBER 2024

All library programs are free and open to the public.

CHILDREN

Elementary Book Club: Grades 3-5. Sign up online: bit.ly/CCElementaryBookClub.

Reading with Rover: Ages 6-11 (older and younger welcome!). Try out reading skills with a therapy dog, and keep the book you choose to read.

STEAM: Ages 5-12 (older and younger welcome!). Choose from Science, Technology, Engineering, Art and Math activities that vary each week.

Storytime: Ages 3-5 (older and younger welcome!).

TEENS

TEENTOBER: Come in on Tuesdays in October for a craft for teens!

ADULTS

Sen. Rosen's Office Representative Open Hours: Senator's staff is available to hear community concerns.

Spice Club: Pick up a different spice to try every month!

FAMILY

Game Night: Bring yourself, the whole family, or your chosen family to play games, some familiar and some new ones to learn. Have a favorite you want to share? Bring your own game!

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 11 a.m. Storytime 4:30 p.m. Game Night	3 10 AND 11 a.m. Storytime	4 1:30 p.m. STEAM	5
6	7	8 3:30 p.m. TeenTober	9 11 a.m. Storytime 4:30 p.m. Game Night	10 10 AND 11 a.m. Storytime 1 p.m. Sen. Rosen's Office Representative Open Hours 3:30 p.m. Reading With Rover	11 1:30 p.m. STEAM	12
13	14	15 3:30 p.m. TeenTober	16 11 a.m. Storytime 4:30 p.m. Game Night	17 10 AND 11 a.m. Storytime	18 1:30 p.m. STEAM 3 p.m. Elementary Book Club	19
20	21	22 3:30 p.m. TeenTober	23 11 a.m. Storytime 4:30 p.m. Game Night	24 10 AND 11 a.m. Storytime	25 CLOSED	26
27	28	29 3:30 p.m. TeenTober	30 11 a.m. Storytime 4:30 p.m. Game Night	31 10 AND 11 a.m. Storytime		

LIBRARY INFORMATION

Computers

The library provides desktop computers for public use free of charge. Patrons who need help using a computer or device are encouraged to make an appointment as staff are not always available to help with computers or devices.

Printing and Photocopying

Black and white prints can be made from public computers for 10 cents per page. Color prints are 50 cents per page, and must be sent to churchillcountylibrary@gmail.com. Documents can also be scanned from the copy machine and sent to an email address free of charge. The library does not provide fax services.

Meeting Rooms

The library has two meeting rooms available free of charge for public use. Our small study room fits up to three people and is located inside the library. Our Annex has a conference room for larger groups, and is available to library patrons by reservation only.

Online Learning

Learn a new language with Mango, craft with Creativebug, study the planet with World Book – whatever you want to learn, you can find it with your library card! Get access to these apps and databases on our website:

churchillcountylibrary.org

LIBRARY INFORMATION

Library Hours

Tuesday-Saturday 10 a.m. - 6 p.m.

Library cards are free with a Nevada ID (Fallon address) or military ID. A replacement card is \$1. The library does not charge overdue fines.

My Library Account

You can access your account online using our website: churchillcountylibrary.org. Click My Account Login to see what you have checked out, renew items and place items on hold.

Use your library card number (located under the bar code on the back of your library card) to log in. Your password is usually the last four digits of your phone number.

Checkout Periods

Item	Loan Period	Limit
Books and Audio*	3 weeks	None
DVDs, Magazines and Kits	1 week	Varies

*Can be renewed if item has no holds. Items not listed have differing loan periods and limits.

Online Materials

The library provides ebooks, audiobooks, movies and more through three online apps: Libby, Hoopla and Kanopy. You can access the websites from your computer, download the apps to your phone or activate them on your smart TV.



Questions? Contact us!

info@churchillcountylibrary.org

775.423.7581

553 South Maine Street
churchillcountylibrary.org

CHURCHILL COUNTY LIBRARY

OCTOBER 2024 CALENDAR

All library programs are free and open to the public. Programs are subject to change. Check churchillcountylibrary.org for updates. More information about library programs inside!

ART IN THE LIBRARY

All month

The Churchill County Museum's exhibit "Shadow Catchers" features eight different photographers who either lived in Churchill County or photographed its natural beauty between the 1860s and the 1980s. If you missed this exhibit at the Churchill County Museum, you can still catch it here at the library.

SPICE CLUB

All month

Bekir Bey is a chili pepper farmer just outside the city of Urfa. He and his family cultivate about 12 acres of chili peppers, almost all of which will be cut up, fermented and ground into the Black Urfa Chili Flakes that you can sample this month at the library.

TEENTOBER

Tuesdays, 3:30 p.m.

Join us on Tuesdays in October for crafts and activities especially for teens. We'll try rock painting, button making and more!



Churchill County Agenda Report

Date Submitted: August 30, 2024

Agenda Item #: **11.A.**

Meeting Date Requested: September 26, 2024

To: Library Board of Trustees
From: Carol Lloyd, Library Director
Subject Title: Consideration and possible action re: Approval of the monthly budget report for August 2024.

Type of Action Requested: Accept

Does this action require a Business Impact Statement? No

Recommend Board Action: motion to approve the budget report as presented.

Discussion: The monthly budget report for August 2024 will be presented for the board's consideration and approval.

Alternatives: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Prepared By: Pam Moore, Deputy Clerk to the Board

Reviewed By:

Date: September 19, 2024

Jeff Weed, Deputy District Attorney - Civil

Board Action Taken:

Motion: _____

1) None

Aye: 0

2) None

Nay: 0

(Vote Recorded By)

The submission of this agenda report by county officials is not intended, necessarily, to reflect agreement as to a particular course of action to be taken by the board; rather, the submission hereof is intended, merely, to signify completion of all appropriate review processes in readiness of the matter for consideration and action by the board.



Churchill County, NV

Detail Report Account Detail

Date Range: 08/01/2024 - 08/31/2024

Account	Name	Beginning Balance	Total Activity	Ending Balance			
Fund: 240 - PUBLIC LIBRARY							
Category: 300 - TAXES							
Department: 000 - UNDESIGNATED							
Function: 000 - UNDESIGNATED							
240-000-30100	REAL PROP TAXES-CURRENT	-47,719.41	-104,978.93	-152,698.34			
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
08/07/2024	GLPKT05384	TR24-0270		2024-2025 VET EXEMPT DONATION 006...		3.35	-47,716.06
08/07/2024	GLPKT05384	TR24-0270		2024-2025 VET EXEMPT DONATION 010...		2.24	-47,713.82
08/07/2024	GLPKT05384	TR24-0270		2024-2025 VET EXEMPT DONATION 007...		2.24	-47,711.58
08/07/2024	GLPKT05384	TR24-0270		2024-2025 VET EXEMPT DONATION 001...		1.12	-47,710.46
08/07/2024	GLPKT05384	TR24-0270		2024-2025 VET EXEMPT DONATION 008...		2.24	-47,708.22
08/07/2024	GLPKT05384	TR24-0270		2024-2025 VET EXEMPT DONATION 008...		1.12	-47,707.10
08/30/2024	GLPKT05477	TR24-0326		AUG 2024 22-23 DLQ SECURED		-73.08	-47,780.18
08/30/2024	GLPKT05477	TR24-0327		AUG 2024 23-24 DLQ SECURED		-370.08	-48,150.26
08/30/2024	GLPKT05477	TR24-0328		AUG 2024 24-25 SECURED		-104,548.08	-152,698.34
240-000-30101	CNTRL ASSESS REAL	0.00	0.00	0.00			
240-000-30102	ST NV DOW PILT	0.00	-309.79	-309.79			
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
08/12/2024	GLPKT05410	TR24-0282		NDOW IN-LIEU-TAX - FY 25 CITY		-20.06	-20.06
08/12/2024	GLPKT05410	TR24-0283		NDOW IN-LIEU-TAX - FY 25 COUNTY		-287.51	-307.57
08/12/2024	GLPKT05410	TR24-0284		NDOW IN-LIEU-TAX - FY 25 NWS		-2.22	-309.79
240-000-30120	REAL PROP TAXES-DLQ 1 YR	0.00	0.00	0.00			
240-000-30140	REAL PROP TAXES-DLQ 2 YR	0.00	0.00	0.00			
240-000-30160	REAL PROP TXS-DLQ OVER 2	0.00	0.00	0.00			
240-000-30200	PERS PROP TAXES-CURRENT	-663.05	-2,146.66	-2,809.71			
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
08/30/2024	GLPKT05477	TR24-0322		AUG 2024 21-22 DLQ UNSEC		-0.94	-663.99
08/30/2024	GLPKT05477	TR24-0323		AUG 2024 22-23 DLQ UNSEC		-0.96	-664.95
08/30/2024	GLPKT05477	TR24-0324		AUG 2024 23-24 DLQ UNSEC		-109.59	-774.54
08/30/2024	GLPKT05477	TR24-0325		AUG 2024 24-25 UNSECURED		-1,851.82	-2,626.36
08/30/2024	GLPKT05477	TR24-0329		AUG 2024 23-24 DLQ UNSEC		-150.37	-2,776.73
08/30/2024	GLPKT05477	TR24-0329		AUG 2024 23-24 DLQ UNSEC		-32.98	-2,809.71

Detail Report

Date Range: 08/01/2024 - 08/31/2024

Account	Name	Beginning Balance	Total Activity	Ending Balance
240-000-30201	CNTRL ASSESS P/P	0.00	0.00	0.00
240-000-30220	PERS PROP TAXES-DLQ 1 YR	0.00	0.00	0.00
240-000-30240	PERS PROP TAXES-DLQ 2 YR	0.00	0.00	0.00
240-000-30260	PERS PROP TXS-DLQ OVER 2	0.00	0.00	0.00
240-000-30261	CNTRL ASSESS P/P OVER 2	0.00	0.00	0.00
240-000-30300	NET PROC MINE TAX	-728.77	0.00	-728.77

Total Function: 000 - UNDESIGNATED:	Beginning Balance: -49,111.23	Total Activity: -107,435.38	Ending Balance: -156,546.61
Total Department: 000 - UNDESIGNATED:	Beginning Balance: -49,111.23	Total Activity: -107,435.38	Ending Balance: -156,546.61
Total Category: 300 - TAXES:	Beginning Balance: -49,111.23	Total Activity: -107,435.38	Ending Balance: -156,546.61

Category: 320 - INTERGOVERNMENTAL REVENUES

Department: 000 - UNDESIGNATED

Function: 000 - UNDESIGNATED

240-000-32100	FEDERAL IN LIEU OF TAXES	0.00	0.00	0.00
240-000-32110	CONSOLID INTERGOVT TAXES	0.00	0.00	0.00
240-000-32300	PRIVATE CAR TAX	0.00	0.00	0.00
240-000-32910	COLLECTION DEVELOP GRANT	0.00	0.00	0.00
240-000-32915	R. NICKELAID GRANT	0.00	0.00	0.00
240-000-32918	MISC GRANT REVENUE	0.00	0.00	0.00
240-000-32919	ITGT GRANT REVENUE	0.00	0.00	0.00
240-000-32970	LSTA FED GRANT REV	0.00	-1,232.82	-1,232.82

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
08/08/2024	CLPKT01681	R00028545		LSTA 23-20 - 2ND 240-000-32970 - LSTA ...		-1,232.82	-1,232.82

Total Function: 000 - UNDESIGNATED:	Beginning Balance: 0.00	Total Activity: -1,232.82	Ending Balance: -1,232.82
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Function: 090 - INTERGOVERNMENTAL

240-000-32737	CARES-LSTA	0.00	0.00	0.00
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Total Function: 090 - INTERGOVERNMENTAL:	Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
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Total Department: 000 - UNDESIGNATED:	Beginning Balance: 0.00	Total Activity: -1,232.82	Ending Balance: -1,232.82
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Total Category: 320 - INTERGOVERNMENTAL REVENUES:	Beginning Balance: 0.00	Total Activity: -1,232.82	Ending Balance: -1,232.82
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Detail Report

Date Range: 08/01/2024 - 08/31/2024

Account	Name	Beginning Balance	Total Activity	Ending Balance			
Category: 331 - CHARGES FOR SERVICES							
Department: 000 - UNDESIGNATED							
Function: 070 - CULTURE AND RECREATION							
240-000-33355	LIBRARY FEE	-389.79	-429.27	-819.06			
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
08/02/2024	CLPKT01672	R00028457		8/2/2024 LIBRARY LIBRARY FEE		-79.68	-469.47
08/08/2024	CLPKT01680	R00028546		8/8/24 DEPOSIT LIBRARY FEE		-66.25	-535.72
08/19/2024	CLPKT01690	R00028684		8/16/24 DEPOSIT LIBRARY FEE		-85.54	-621.26
08/30/2024	CLPKT01704	R00028872		8/30/24 DEPOSIT LIBRARY FEE		-197.80	-819.06
Total Function: 070 - CULTURE AND RECREATION:		Beginning Balance: -389.79	Total Activity: -429.27	Ending Balance: -819.06			
Total Department: 000 - UNDESIGNATED:		Beginning Balance: -389.79	Total Activity: -429.27	Ending Balance: -819.06			
Total Category: 331 - CHARGES FOR SERVICES:		Beginning Balance: -389.79	Total Activity: -429.27	Ending Balance: -819.06			
Category: 350 - MISCELLANEOUS							
Department: 000 - UNDESIGNATED							
Function: 000 - UNDESIGNATED							
240-000-35100	INTEREST EARNED-INVESTMT	0.00	-805.53	-805.53			
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
08/26/2024	GLPKT05443	TR24-0287		JUN 2024 INTEREST ALLOCATION		-805.53	-805.53
240-000-35150	PROPERTY SALES-OTHER	0.00	0.00	0.00			
240-000-35320	GIFTS & DONATIONS	0.00	0.00	0.00			
240-000-35550	NET INC/DEC FMV INVSTMNT	0.00	0.00	0.00			
Total Function: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: -805.53	Ending Balance: -805.53			
Function: 070 - CULTURE AND RECREATION							
240-000-35880	MISCELLANEOUS REVENUE	0.00	0.00	0.00			
Total Function: 070 - CULTURE AND RECREATION:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00			
Total Department: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: -805.53	Ending Balance: -805.53			
Total Category: 350 - MISCELLANEOUS:		Beginning Balance: 0.00	Total Activity: -805.53	Ending Balance: -805.53			
Category: 370 - OTHER FINANCING - TRANSFER CC COMMUNICATIONS							
Department: 000 - UNDESIGNATED							
Function: 000 - UNDESIGNATED							
240-000-36100	PAYMTS IN LIEU TAX-TELCO	0.00	0.00	0.00			
Total Function: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00			
Total Department: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00			
Total Category: 370 - OTHER FINANCING - TRANSFER CC COMMUNICATIONS:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00			
Total Fund: 240 - PUBLIC LIBRARY:		Beginning Balance: -49,501.02	Total Activity: -109,903.00	Ending Balance: -159,404.02			

Detail Report

Date Range: 08/01/2024 - 08/31/2024

Account	Name	Beginning Balance	Total Activity	Ending Balance			
Fund: 320 - LIBRARY GIFT FUND							
Category: 296 - FUND BAL-UNRESER NEXT YR							
Department: 000 - UNDESIGNATED							
Function: 000 - UNDESIGNATED							
320-000-29600	FUND BAL-UNRESER NEXT YR	0.00	0.00	0.00			
Total Function: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00			
Total Department: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00			
Total Category: 296 - FUND BAL-UNRESER NEXT YR:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00			
Category: 350 - MISCELLANEOUS							
Department: 000 - UNDESIGNATED							
Function: 000 - UNDESIGNATED							
320-000-35100	INTEREST EARNED-INVESTMT	0.00	-183.83	-183.83			
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
08/26/2024	GLPKT05443	TR24-0287		JUN 2024 INTEREST ALLOCATION		-183.83	-183.83
320-000-35321	F.N. MORGAN TRUST DONATN					0.00	0.00
320-000-35322	F.N. MORGAN INTEREST					0.00	0.00
320-000-35550	NET INC/DEC FMV INVSTMNT					0.00	0.00
320-000-35790	BUILDING PROJECT DONATN					0.00	0.00
Total Function: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: -183.83	Ending Balance: -183.83			
Function: 070 - CULTURE AND RECREATION							
320-000-35320	GIFTS & DONATIONS	0.00	0.00	0.00			
320-000-35323	CHC LIB ASSOC - DONATION	0.00	0.00	0.00			
320-000-35324	FRIENDS LIBRARY-DONATION	0.00	0.00	0.00			
Total Function: 070 - CULTURE AND RECREATION:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00			
Total Department: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: -183.83	Ending Balance: -183.83			
Total Category: 350 - MISCELLANEOUS:		Beginning Balance: 0.00	Total Activity: -183.83	Ending Balance: -183.83			
Category: 365 - OTHER FINANCING -INSURANCE RECOVERY							
Department: 000 - UNDESIGNATED							
Function: 000 - UNDESIGNATED							
320-000-35170	INSURANCE REIMBURSEMENT	0.00	0.00	0.00			
Total Function: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00			
Total Department: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00			
Total Category: 365 - OTHER FINANCING -INSURANCE RECOVERY:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00			

Detail Report

Date Range: 08/01/2024 - 08/31/2024

Account	Name	Beginning Balance	Total Activity	Ending Balance
Category: 380 - OTHER FINANCING - TRANSFER BETWEEN FUNDS				
Department: 000 - UNDESIGNATED				
Function: 000 - UNDESIGNATED				
320-000-36110	TRANS FM GENERAL FUND	0.00	0.00	0.00
320-000-36150	TRANS FM LIBRARY FUND	0.00	0.00	0.00
Total Function: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
Total Department: 000 - UNDESIGNATED:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
Total Category: 380 - OTHER FINANCING - TRANSFER BETWEEN FUNDS:		Beginning Balance: 0.00	Total Activity: 0.00	Ending Balance: 0.00
Total Fund: 320 - LIBRARY GIFT FUND:		Beginning Balance: 0.00	Total Activity: -183.83	Ending Balance: -183.83
Grand Totals:		Beginning Balance: -49,501.02	Total Activity: -110,086.83	Ending Balance: -159,587.85

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
240 - PUBLIC LIBRARY	-49,501.02	-109,903.00	-159,404.02
320 - LIBRARY GIFT FUND	0.00	-183.83	-183.83
Grand Total:	-49,501.02	-110,086.83	-159,587.85



Churchill County, NV

Detail vs Budget Report

Account Detail

Date Range: 08/01/2024 - 08/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-40100	SALARIES-DEPT HEAD	94,960.00	7,012.80	9,350.40	16,363.20	78,596.80	82.77%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
08/09/2024	PYPKT01797	PYPKT01797 - 07/22/20...		PYPKT01797 - 07/22/2024-08/04/2024 (08...			4,675.20
08/23/2024	PYPKT01804	PYPKT01804 - 08/05/20...		PYPKT01804 - 08/05/2024-08/18/2024 (08...			4,675.20
240-551-40200	OTHER SAL & WAGES-REG	266,975.00	8,802.80	13,150.41	21,953.21	245,021.79	91.78%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
08/09/2024	PYPKT01797	PYPKT01797 - 07/22/20...		PYPKT01797 - 07/22/2024-08/04/2024 (08...			6,575.21
08/23/2024	PYPKT01804	PYPKT01804 - 08/05/20...		PYPKT01804 - 08/05/2024-08/18/2024 (08...			6,575.20
240-551-40250	SAL & WAGES - PART-TIME	12,734.00	679.40	757.26	1,436.66	11,297.34	88.72%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
08/09/2024	PYPKT01797	PYPKT01797 - 07/22/20...		PYPKT01797 - 07/22/2024-08/04/2024 (08...			396.66
08/23/2024	PYPKT01804	PYPKT01804 - 08/05/20...		PYPKT01804 - 08/05/2024-08/18/2024 (08...			360.60
240-551-40270	PART-TIME PERS SAL & WAGE	27,421.00	938.00	1,782.20	2,720.20	24,700.80	90.08%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
08/09/2024	PYPKT01797	PYPKT01797 - 07/22/20...		PYPKT01797 - 07/22/2024-08/04/2024 (08...			844.20
08/23/2024	PYPKT01804	PYPKT01804 - 08/05/20...		PYPKT01804 - 08/05/2024-08/18/2024 (08...			938.00
070 - CULTURE AND RECREATION Totals:		402,090.00	17,433.00	25,040.27	42,473.27	359,616.73	89.44%
551 - PUBLIC LIBRARY Totals:		402,090.00	17,433.00	25,040.27	42,473.27	359,616.73	89.44%
400 - DIRECT SALARY EXPENSE Totals:		402,090.00	17,433.00	25,040.27	42,473.27	359,616.73	89.44%
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-45100	RETIREMENT	130,434.00	3,263.18	5,002.44	8,265.62	122,168.38	93.66%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
08/09/2024	PYPKT01797	PYPKT01797 - 07/22/20...		PYPKT01797 - 07/22/2024-08/04/2024 (08...			2,485.51
08/23/2024	PYPKT01804	PYPKT01804 - 08/05/20...		PYPKT01804 - 08/05/2024-08/18/2024 (08...			2,516.93

Detail vs Budget Report

Date Range: 08/01/2024 - 08/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-45150	SOCIAL SECURITY	790.00	476.91	626.67	1,103.58	-313.58	-39.69%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
08/09/2024	PYPKT01797	PYPKT01797 - 07/22/20...		PYPKT01797 - 07/22/2024-08/04/2024 (08...			314.45
08/23/2024	PYPKT01804	PYPKT01804 - 08/05/20...		PYPKT01804 - 08/05/2024-08/18/2024 (08...			312.22
240-551-45200	PACT (INDUSTRIAL INS)	11,008.00	746.56	934.78	1,681.34	9,326.66	84.73%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
08/09/2024	PYPKT01797	PYPKT01797 - 07/22/20...		PYPKT01797 - 07/22/2024-08/04/2024 (08...			529.84
08/23/2024	PYPKT01804	PYPKT01804 - 08/05/20...		PYPKT01804 - 08/05/2024-08/18/2024 (08...			404.94
240-551-45400	GROUP INSURANCE	55,001.00	1,682.09	2,698.65	4,380.74	50,620.26	92.04%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
08/23/2024	PYPKT01804	PYPKT01804 - 08/05/20...		PYPKT01804 - 08/05/2024-08/18/2024 (08...			2,698.65
240-551-45444	HSA HEALTH SAVINGS	6,574.00	182.00	364.00	546.00	6,028.00	91.69%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
08/09/2024	PYPKT01797	PYPKT01797 - 07/22/20...		PYPKT01797 - 07/22/2024-08/04/2024 (08...			364.00
240-551-45500	MEDICARE	5,831.00	249.37	357.18	606.55	5,224.45	89.60%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
08/09/2024	PYPKT01797	PYPKT01797 - 07/22/20...		PYPKT01797 - 07/22/2024-08/04/2024 (08...			178.86
08/23/2024	PYPKT01804	PYPKT01804 - 08/05/20...		PYPKT01804 - 08/05/2024-08/18/2024 (08...			178.32
240-551-45700	COMPENSATED ABSENCES	5,027.00	0.00	0.00	0.00	5,027.00	100.00%
070 - CULTURE AND RECREATION Totals:		214,665.00	6,600.11	9,983.72	16,583.83	198,081.17	92.27%
551 - PUBLIC LIBRARY Totals:		214,665.00	6,600.11	9,983.72	16,583.83	198,081.17	92.27%
450 - EMPLOYEE BENEFITS Totals:		214,665.00	6,600.11	9,983.72	16,583.83	198,081.17	92.27%

Category: 500 - SERVICES & SUPPLIES

Department: 551 - PUBLIC LIBRARY

Function: 070 - CULTURE AND RECREATION

240-551-50400	AV/eBOOKS/eAUDIO	4,000.00	24.74	182.35	207.09	3,792.91	94.82%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
08/09/2024	APPKT01633	505809394	143302	(1) DVD	18029 - MIDWEST TAPE		29.99
08/16/2024	APPKT01638	505839756	143423	(1)DVD - BIKERIDERS	18029 - MIDWEST TAPE		23.24
08/30/2024	APPKT01647	505877508	143600	(1)DVD AMAZING MAURICE, THE WS	18029 - MIDWEST TAPE		22.49
08/30/2024	APPKT01647	505903725	143600	(1) DVD THE GARFIELD MOVIE W/S	18029 - MIDWEST TAPE		26.24
08/31/2024	APPKT01657	ENDING 7/31/24		*5630-DVD Zone of Interest	14779 - WELLS FARGO COMMERCIAL CARD		36.41
08/31/2024	APPKT01657	ENDING 7/31/24		*5630-DVD-Lonesome Dove	14779 - WELLS FARGO COMMERCIAL CARD		43.98

Detail vs Budget Report

Date Range: 08/01/2024 - 08/31/2024

Account		Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-50450		E-MATERIALS	23,000.00	4,000.00	4,000.00	8,000.00	15,000.00	65.22%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/16/2024	APPKT01638	505834847	143423	ADVANCE DIGITAL PAYMENT	18029 - MIDWEST TAPE		4,000.00	
240-551-50900		BOOKS AND PERIODICALS	25,000.00	290.00	5,005.92	5,295.92	19,704.08	78.82%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/30/2024	APPKT01647	GJ8593562 08/01/24-07...	143613	(1)YR SUBSCRIPTION - 08/01/24-07/31/25	12538 - RENO GAZETTE-JOURNAL		504.00	
08/30/2024	APPKT01647	L1061534-07/31/24	143565	5019025015	1718 - BAKER & TAYLOR		167.38	
08/30/2024	APPKT01647	L1061534-07/31/24	143565	2038398705	1718 - BAKER & TAYLOR		113.57	
08/30/2024	APPKT01647	L1061534-07/31/24	143565	2038394100	1718 - BAKER & TAYLOR		78.53	
08/30/2024	APPKT01647	L1061534-07/31/24	143565	2038425038	1718 - BAKER & TAYLOR		204.65	
08/30/2024	APPKT01647	L1061534-07/31/24	143565	5019016399	1718 - BAKER & TAYLOR		253.08	
08/30/2024	APPKT01647	L1061534-07/31/24	143565	2038397548	1718 - BAKER & TAYLOR		18.16	
08/30/2024	APPKT01647	L1061534-07/31/24	143565	2038402182	1718 - BAKER & TAYLOR		154.60	
08/30/2024	APPKT01647	L1061534-07/31/24	143565	2038417010	1718 - BAKER & TAYLOR		172.38	
08/30/2024	APPKT01647	L1061534-07/31/24	143565	5019036087	1718 - BAKER & TAYLOR		118.18	
08/30/2024	APPKT01647	L1061534-07/31/24	143565	2038448207	1718 - BAKER & TAYLOR		182.02	
08/30/2024	APPKT01647	L4496984-07/31/24	143565	COA102997963	1718 - BAKER & TAYLOR		-19.58	
08/30/2024	APPKT01647	L4496984-07/31/24	143565	COA102997962	1718 - BAKER & TAYLOR		-78.96	
08/30/2024	APPKT01647	L4496984-07/31/24	143565	2038449804	1718 - BAKER & TAYLOR		123.51	
08/30/2024	APPKT01647	L4496984-07/31/24	143565	2038410402	1718 - BAKER & TAYLOR		52.85	
08/30/2024	APPKT01647	L4496984-07/31/24	143565	2038428155	1718 - BAKER & TAYLOR		158.34	
08/30/2024	APPKT01647	L4496984-07/31/24	143565	2038438521	1718 - BAKER & TAYLOR		204.33	
08/30/2024	APPKT01647	L4496984-07/31/24	143565	COA102997960	1718 - BAKER & TAYLOR		-51.13	
08/30/2024	APPKT01647	L4496984-07/31/24	143565	2038407259	1718 - BAKER & TAYLOR		643.83	
08/30/2024	APPKT01647	L4496984-07/31/24	143565	2038399695	1718 - BAKER & TAYLOR		518.64	
08/30/2024	APPKT01647	L4496984-07/31/24	143565	2038385960	1718 - BAKER & TAYLOR		74.70	
08/30/2024	APPKT01647	L4496984-07/31/24	143565	COA102997961	1718 - BAKER & TAYLOR		-18.68	
08/31/2024	APPKT01657	ENDING 7/31/24		*8055-Periodicals for Library	14779 - WELLS FARGO COMMERCIAL CARD		28.95	
08/31/2024	APPKT01657	ENDING 7/31/24		*5630-2 Books	14779 - WELLS FARGO COMMERCIAL CARD		47.77	
08/31/2024	APPKT01657	ENDING 7/31/24		*5630-Magazine-Science News...	14779 - WELLS FARGO COMMERCIAL CARD		29.95	
08/31/2024	APPKT01657	ENDING 7/31/24		*5630-Adult Books	14779 - WELLS FARGO COMMERCIAL CARD		26.58	
08/31/2024	APPKT01657	ENDING 7/31/24		*5630-World Book Encyclopedia 2024	14779 - WELLS FARGO COMMERCIAL CARD		1,199.00	
08/31/2024	APPKT01657	ENDING 7/31/24		*5630-Books	14779 - WELLS FARGO COMMERCIAL CARD		70.98	
08/31/2024	APPKT01657	ENDING 7/31/24		*5630-Book-Next Time...	14779 - WELLS FARGO COMMERCIAL CARD		28.29	
240-551-50910		BOOKS/PERIODICALS-CHILD	8,000.00	0.00	1,927.38	1,927.38	6,072.62	75.91%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/30/2024	APPKT01647	L1064504-07/31/24	143565	2038404180	1718 - BAKER & TAYLOR		409.96	
08/30/2024	APPKT01647	L1064504-07/31/24	143565	2038409618	1718 - BAKER & TAYLOR		251.44	
08/30/2024	APPKT01647	L1064504-07/31/24	143565	2038403828	1718 - BAKER & TAYLOR		343.67	
08/30/2024	APPKT01647	L1064504-07/31/24	143565	2038431898	1718 - BAKER & TAYLOR		57.85	

Detail vs Budget Report

Date Range: 08/01/2024 - 08/31/2024

Account					Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-50910					8,000.00	0.00	1,927.38	1,927.38	6,072.62	75.91%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
08/30/2024	APPKT01647	L1064504-07/31/24	143565	2038418838	1718 - BAKER & TAYLOR				590.08	
08/30/2024	APPKT01647	L1064504-07/31/24	143565	2038406610	1718 - BAKER & TAYLOR				15.97	
08/30/2024	APPKT01647	L1064504-07/31/24	143565	2038404322	1718 - BAKER & TAYLOR				258.41	
240-551-51630					19,500.00	12,071.48	0.00	12,071.48	7,428.52	38.09%
240-551-52400					10,000.00	0.00	0.00	0.00	10,000.00	100.00%
240-551-52403					2,000.00	0.00	0.00	0.00	2,000.00	100.00%
240-551-52520					500.00	250.00	0.00	250.00	250.00	50.00%
240-551-55400					600.00	100.00	0.00	100.00	500.00	83.33%
240-551-55720					2,100.00	0.00	0.00	0.00	2,100.00	100.00%
240-551-55800					9,000.00	257.01	70.95	327.96	8,672.04	96.36%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
08/31/2024	APPKT01657	ENDING 7/31/24		*5630-Prime membership fee	14779 - WELLS FARGO COMMERCIAL CARD				14.99	
08/31/2024	APPKT01657	ENDING 7/31/24		*5630-Spice Club Supplies	14779 - WELLS FARGO COMMERCIAL CARD				25.97	
08/31/2024	APPKT01657	ENDING 7/31/24		*5630-Cups Drinking	14779 - WELLS FARGO COMMERCIAL CARD				29.99	
240-551-55840					750.00	0.00	0.00	0.00	750.00	100.00%
240-551-55870					1,000.00	0.00	342.28	342.28	657.72	65.77%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
08/30/2024	APPKT01647	RALPHS 08/19/24	143583	REIMB. RALEY'S PURCHASE	20022 - HODNETT, JENNIFER				24.94	
08/31/2024	APPKT01657	ENDING 7/31/24		*5630-Craft supplies	14779 - WELLS FARGO COMMERCIAL CARD				95.94	
08/31/2024	APPKT01657	ENDING 7/31/24		*5630-Craft Supplies	14779 - WELLS FARGO COMMERCIAL CARD				38.67	
08/31/2024	APPKT01657	ENDING 7/31/24		*5630-Craft Supplies	14779 - WELLS FARGO COMMERCIAL CARD				172.22	
08/31/2024	APPKT01657	ENDING 7/31/24		*5630-Craft Supplies	14779 - WELLS FARGO COMMERCIAL CARD				10.51	
240-551-55875					500.00	0.00	149.95	149.95	350.05	70.01%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor		Project Account		Amount	
08/09/2024	APPKT01633	0600946-IN	143335	(1) OCEAN KIT	1579 - THE PENWORTHY COMPANY LLC				149.95	

Detail vs Budget Report

Date Range: 08/01/2024 - 08/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-58400	TELEPHONE	4,000.00	0.00	582.32	582.32	3,417.68	85.44%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
08/16/2024	APPKT01638	750501-001 07/31/24	143369	07/01/24 -07/31/24 - LIBRARY	4000 - CC COMMUNICATIONS		545.87
08/30/2024	APPKT01647	991652124 08/22/24	143627	CELLULAR PHONE SERVICES - 06/21/24-07...	19755 - T-MOBILE		29.60
08/30/2024	APPKT01647	991652124 08/22/24	143627	CELLULAR PHONE SRVCS - 07/21/24-07/22...	19755 - T-MOBILE		6.85
240-551-58600	TRAVEL AND SUBSISTANCE	2,000.00	0.00	87.10	87.10	1,912.90	95.65%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
08/09/2024	APPKT01633	08/01/24	143292	(130) MILES -MTG W/ STATE LIBRARIAN - ...	14475 - LLOYD, CAROL		87.10
240-551-58700	TRAINING	1,000.00	0.00	71.10	71.10	928.90	92.89%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
08/31/2024	APPKT01657	ENDING 7/31/24		*5630-J-ALA Training	14779 - WELLS FARGO COMMERCIAL CARD		71.10
240-551-59200	UTILITIES-ELEC/WTR/SEWER	27,000.00	0.00	1,198.82	1,198.82	25,801.18	95.56%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
08/16/2024	APPKT01638	8.1750.00 08/10/24	143378	553 SOUTH MAINE STREET	540 - CITY OF FALLON		836.80
08/16/2024	APPKT01638	8.1800.12 08/10/24	143378	507-A SOUTH MAINE STREET	540 - CITY OF FALLON		317.27
08/16/2024	APPKT01638	8.1801.05 08/10/24	143378	507-B SOUTH MAINE STREET	540 - CITY OF FALLON		44.75
240-551-59400	UTILITIES-GAS	8,000.00	0.00	30.24	30.24	7,969.76	99.62%
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
08/23/2024	APPKT01643	910001265822 08/08/24	143537	507 S. MAINE ST.	205 - SOUTHWEST GAS CORPORATION		30.24
240-551-59750	COMPUTERS & PRINTERS	2,255.00	0.00	0.00	0.00	2,255.00	100.00%
240-551-59760	COMPUTER SOFTWARE	500.00	965.91	0.00	965.91	-465.91	-93.18%
070 - CULTURE AND RECREATION Totals:		150,705.00	17,959.14	13,648.41	31,607.55	119,097.45	79.03%
551 - PUBLIC LIBRARY Totals:		150,705.00	17,959.14	13,648.41	31,607.55	119,097.45	79.03%
500 - SERVICES & SUPPLIES Totals:		150,705.00	17,959.14	13,648.41	31,607.55	119,097.45	79.03%
240 - PUBLIC LIBRARY Totals:		767,460.00	41,992.25	48,672.40	90,664.65	676,795.35	88.19%
320 - LIBRARY GIFT FUND							
Category: 500 - SERVICES & SUPPLIES							
Department: 691 - LIBRARY GIFTS & DONATION							
Function: 070 - CULTURE AND RECREATION							
320-691-55800	OPERATING SUPPLIES	10,000.00	0.00	0.00	0.00	10,000.00	100.00%

Detail vs Budget Report

Date Range: 08/01/2024 - 08/31/2024

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
320-691-59915	F. N. MORGAN TRUST EXP.	25,000.00	0.00	0.00	0.00	25,000.00	100.00%
	070 - CULTURE AND RECREATION Totals:	35,000.00	0.00	0.00	0.00	35,000.00	100.00%
	691 - LIBRARY GIFTS & DONATION Totals:	35,000.00	0.00	0.00	0.00	35,000.00	100.00%
	500 - SERVICES & SUPPLIES Totals:	35,000.00	0.00	0.00	0.00	35,000.00	100.00%
	320 - LIBRARY GIFT FUND Totals:	35,000.00	0.00	0.00	0.00	35,000.00	100.00%
	Report Total:	802,460.00	41,992.25	48,672.40	90,664.65	711,795.35	88.70%

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY							
Category: 400 - DIRECT SALARY EXPENSE							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-40100	SALARIES-DEPT HEAD	94,960.00	7,012.80	9,350.40	16,363.20	78,596.80	82.77%
240-551-40200	OTHER SAL & WAGES-REG	266,975.00	8,802.80	13,150.41	21,953.21	245,021.79	91.78%
240-551-40250	SAL & WAGES - PART-TIME	12,734.00	679.40	757.26	1,436.66	11,297.34	88.72%
240-551-40270	PART-TIME PERS SAL & WAGE	27,421.00	938.00	1,782.20	2,720.20	24,700.80	90.08%
070 - CULTURE AND RECREATION Totals:		402,090.00	17,433.00	25,040.27	42,473.27	359,616.73	89.44%
551 - PUBLIC LIBRARY Totals:		402,090.00	17,433.00	25,040.27	42,473.27	359,616.73	89.44%
400 - DIRECT SALARY EXPENSE Totals:		402,090.00	17,433.00	25,040.27	42,473.27	359,616.73	89.44%
Category: 450 - EMPLOYEE BENEFITS							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-45100	RETIREMENT	130,434.00	3,263.18	5,002.44	8,265.62	122,168.38	93.66%
240-551-45150	SOCIAL SECURITY	790.00	476.91	626.67	1,103.58	-313.58	-39.69%
240-551-45200	PACT (INDUSTRIAL INS)	11,008.00	746.56	934.78	1,681.34	9,326.66	84.73%
240-551-45400	GROUP INSURANCE	55,001.00	1,682.09	2,698.65	4,380.74	50,620.26	92.04%
240-551-45444	HSA HEALTH SAVINGS	6,574.00	182.00	364.00	546.00	6,028.00	91.69%
240-551-45500	MEDICARE	5,831.00	249.37	357.18	606.55	5,224.45	89.60%
240-551-45700	COMPENSATED ABSENCES	5,027.00	0.00	0.00	0.00	5,027.00	100.00%
070 - CULTURE AND RECREATION Totals:		214,665.00	6,600.11	9,983.72	16,583.83	198,081.17	92.27%
551 - PUBLIC LIBRARY Totals:		214,665.00	6,600.11	9,983.72	16,583.83	198,081.17	92.27%
450 - EMPLOYEE BENEFITS Totals:		214,665.00	6,600.11	9,983.72	16,583.83	198,081.17	92.27%
Category: 500 - SERVICES & SUPPLIES							
Department: 551 - PUBLIC LIBRARY							
Function: 070 - CULTURE AND RECREATION							
240-551-50400	AV/eBOOKS/eAUDIO	4,000.00	24.74	182.35	207.09	3,792.91	94.82%
240-551-50450	E-MATERIALS	23,000.00	4,000.00	4,000.00	8,000.00	15,000.00	65.22%
240-551-50900	BOOKS AND PERIODICALS	25,000.00	290.00	5,005.92	5,295.92	19,704.08	78.82%
240-551-50910	BOOKS/PERIODICALS-CHILD	8,000.00	0.00	1,927.38	1,927.38	6,072.62	75.91%
240-551-51630	NEVADA LIBRARY CoOp	19,500.00	12,071.48	0.00	12,071.48	7,428.52	38.09%
240-551-52400	CONTRACTED SERVICES	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
240-551-52403	PLAT FORM FEE	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
240-551-52520	CONTRACT SERVICE/PROGRAM	500.00	250.00	0.00	250.00	250.00	50.00%
240-551-55400	MEMBERSHIPS	600.00	100.00	0.00	100.00	500.00	83.33%
240-551-55720	COPIER MAINTENANCE/USAGE	2,100.00	0.00	0.00	0.00	2,100.00	100.00%
240-551-55800	OPERATING SUPPLIES	9,000.00	257.01	70.95	327.96	8,672.04	96.36%
240-551-55840	MARKETING	750.00	0.00	0.00	0.00	750.00	100.00%
240-551-55870	PROGRAM SUPPLIES	1,000.00	0.00	342.28	342.28	657.72	65.77%

Account Summary

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240-551-55875	LIBRARY OF THINGS	500.00	0.00	149.95	149.95	350.05	70.01%
240-551-58400	TELEPHONE	4,000.00	0.00	582.32	582.32	3,417.68	85.44%
240-551-58600	TRAVEL AND SUBSISTANCE	2,000.00	0.00	87.10	87.10	1,912.90	95.65%
240-551-58700	TRAINING	1,000.00	0.00	71.10	71.10	928.90	92.89%
240-551-59200	UTILITIES-ELEC/WTR/SEWER	27,000.00	0.00	1,198.82	1,198.82	25,801.18	95.56%
240-551-59400	UTILITIES-GAS	8,000.00	0.00	30.24	30.24	7,969.76	99.62%
240-551-59750	COMPUTERS & PRINTERS	2,255.00	0.00	0.00	0.00	2,255.00	100.00%
240-551-59760	COMPUTER SOFTWARE	500.00	965.91	0.00	965.91	-465.91	-93.18%
070 - CULTURE AND RECREATION Totals:		150,705.00	17,959.14	13,648.41	31,607.55	119,097.45	79.03%
551 - PUBLIC LIBRARY Totals:		150,705.00	17,959.14	13,648.41	31,607.55	119,097.45	79.03%
500 - SERVICES & SUPPLIES Totals:		150,705.00	17,959.14	13,648.41	31,607.55	119,097.45	79.03%
240 - PUBLIC LIBRARY Totals:		767,460.00	41,992.25	48,672.40	90,664.65	676,795.35	88.19%
320 - LIBRARY GIFT FUND							
Category: 500 - SERVICES & SUPPLIES							
Department: 691 - LIBRARY GIFTS & DONATION							
Function: 070 - CULTURE AND RECREATION							
320-691-55800	OPERATING SUPPLIES	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
320-691-59915	F. N. MORGAN TRUST EXP.	25,000.00	0.00	0.00	0.00	25,000.00	100.00%
070 - CULTURE AND RECREATION Totals:		35,000.00	0.00	0.00	0.00	35,000.00	100.00%
691 - LIBRARY GIFTS & DONATION Totals:		35,000.00	0.00	0.00	0.00	35,000.00	100.00%
500 - SERVICES & SUPPLIES Totals:		35,000.00	0.00	0.00	0.00	35,000.00	100.00%
320 - LIBRARY GIFT FUND Totals:		35,000.00	0.00	0.00	0.00	35,000.00	100.00%
Report Total:		802,460.00	41,992.25	48,672.40	90,664.65	711,795.35	88.70%

Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
240 - PUBLIC LIBRARY	767,460.00	41,992.25	48,672.40	90,664.65	676,795.35	88.19%
320 - LIBRARY GIFT FUND	35,000.00	0.00	0.00	0.00	35,000.00	100.00%
Report Total:	802,460.00	41,992.25	48,672.40	90,664.65	711,795.35	88.70%



Churchill County Agenda Report

Date Submitted: August 30, 2024

Agenda Item #: **11.B.**

Meeting Date Requested: September 26, 2024

To: Library Board of Trustees

From: Carol Lloyd, Library Director

Subject Title: Consideration and possible action re: Approval of the Library Gift Fund Report.

Type of Action Requested: Accept

Does this action require a Business Impact Statement? No

Recommend Board Action: motion to approve the Library Gift Fund Report as presented.

Discussion: The Library Gift Fund Report is provided for the board's consideration and approval.

Alternatives: N/A

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Prepared By: Pam Moore, Deputy Clerk to the Board

Reviewed By:

Date: September 19, 2024

Jeff Weed, Deputy District Attorney - Civil

Board Action Taken:

Motion:

1) None

Aye: 0

2) None

Nay: 0

(Vote Recorded By)

The submission of this agenda report by county officials is not intended, necessarily, to reflect agreement as to a particular course of action to be taken by the board; rather, the submission hereof is intended, merely, to signify completion of all appropriate review processes in readiness of the matter for consideration and action by the board.

CHURCHILL COUNTY

LIBRARY GIFT FUND RECONCILIATION (Fund #320)

8/31/2024

FY2024

	Gift & Donations	Morgan	Building	Total
Beginning Balance 7/1/24 (Includes accruals)	\$ 44.62	\$ 65,102.79	\$ 1,146.19	\$ 66,293.60
Revenue	44.62	65,102.79	1,146.19	66,293.60
Acct #320-35320 (Gift)	-	-	-	-
Acct #320-35321 (Gift Morgan Tr)	-	-	-	-
Acct #320-35323 (CHC)	-	-	-	-
Acct #320-35324 (Friends)	-	-	-	-
Acct #320-35790 (Bldg)	-	-	-	-
Interest allocation	0.25	372.03	6.55	378.83
Subtotal	0.25	372.03	6.55	378.83
Expenditures				
Acct #320-691-50900 (Gift)	-	-	-	-
Acct #320-691-52400 (Gift)	-	-	-	-
Acct #320-691-55800 (Gift)	-	-	-	-
Acct #320-691-59750 (Gift)	-	-	-	-
Acct #320-691-59760 (Gift)	-	-	-	-
Acct #320-691-59770 (Gift)	-	-	-	-
Acct #320-691-59915 (Morgan)	-	-	-	-
Acct #320-691-59916 (CHC)	-	-	-	-
Acct #320-691-59917 (FRIENDS)	-	-	-	-
Acct #320-691-76110-5240 (Bldg)	-	-	-	-
Subtotal	-	-	-	-
Other Financing Sources				
Transfer from General Fund	-	-	-	-
Increase(Decrease)	0.25	372.03	6.55	378.83
Ending Balance	\$ 44.87	\$ 65,474.82	\$ 1,152.74	\$ 66,672.43
			Cash balance 8/31/2024	66,672.43
			Difference	-
Beginning Balance 7/31/2024	\$ 44.62	\$ 65,102.79	\$ 1,146.19	66,293.60
Ending Balance 8/31/2024	\$ 44.62	\$ 65,102.79	\$ 1,146.19	66,293.60
Interest Allocation:	44.62	65,102.79	1,146.19	66,293.60
Percentage	0.07%	98.20%	1.73%	
1st				
Prior interest total	-	-	-	-
Ending balance before current interest	-	-	-	-

GL	
Int Rec	
Cash	\$ 66,293.60
	\$ 378.83
Adj cash	\$ 66,672.43
Current Interest	\$ 378.83
bal before int	\$ 66,293.60



Churchill County Agenda Report

Date Submitted: September 17, 2024

Agenda Item #: **11.C.**

Meeting Date Requested: September 26, 2024

To: Library Board of Trustees

From: Carol Lloyd, Library Director

Subject Title: Consideration and possible action re: Approval of the closing of the Library on November 30, 2024, the Saturday after Thanksgiving.

Type of Action Requested: Accept

Does this action require a Business Impact Statement? No

Recommend Board Action: motion to approve closing the Library on November 30, 2024 due to the Thanksgiving holidays.

Discussion: In recent history, the Library has closed on the Saturday following the Thanksgiving holidays. Staff is requesting the board's permission to close on November 30, 2024, the Saturday following the Thanksgiving holidays.

Alternatives: Not close.

Fiscal Impact: N/A

Explanation of Impact: N/A

Funding Source: N/A

Prepared By: Pam Moore, Deputy Clerk to the Board

Reviewed By:

Date: September 19, 2024

Jeff Weed, Deputy District Attorney - Civil

Board Action Taken:

Motion: _____

1) None

Aye: 0

2) None

Nay: 0

The submission of this agenda report by county officials is not intended, necessarily, to reflect agreement as to a particular course of action to be taken by the board; rather, the submission hereof is intended, merely, to signify completion of all appropriate review processes in readiness of the matter for consideration and action by the board.



Churchill County Agenda Report

Patricia J. Meese

(Vote Recorded By)

The submission of this agenda report by county officials is not intended, necessarily, to reflect agreement as to a particular course of action to be taken by the board; rather, the submission hereof is intended, merely, to signify completion of all appropriate review processes in readiness of the matter for consideration and action by the board.